

# Tenfu (Cayman) Holdings Company Limited

天福(開曼)控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code 股份代號 : 6868)

19 March 2024

Dear registered shareholder(s),

## Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Tenfu (Cayman) Holdings Company Limited (the “**Company**”) is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the “**Corporate Communications**”), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at [www.tenfu.com](http://www.tenfu.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the Actionable Corporate Communications<sup>(Note)</sup>, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form on the reverse side of this letter (the “**Reply Form**”). Alternatively, you may sign and return the Reply Form to the branch share registrar of the Company in Hong Kong (the “**Branch Share Registrar**”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

**If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Branch Share Registrar, the Company will send the Actionable Corporate Communications<sup>(Note)</sup> in printed form in the future.**

If you want to receive future Corporate Communications in printed form, please complete and return the Reply Form on the reverse side of this letter to the Branch Share Registrar or send an email to [tenfu.ecom@computershare.com.hk](mailto:tenfu.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to any of the above matters, please contact the Branch Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,  
By order of the Board  
**Tenfu (Cayman) Holdings Company Limited**  
**Lee Chia Ling**  
Director

*Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder.*

各位登記股東：

### 以電子方式發佈公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則（「**上市規則**」）第 2.07 條，天福（開曼）控股有限公司（「**本公司**」）謹此通知 閣下，本公司已採用以電子方式發佈公司通訊（「**公司通訊**」）之安排，該公司通訊是指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件，包括但不限於(a) 董事報告、年度帳目以及審計報告副本以及（如適用）財務摘要報告；(b) 中期報告及其中期報告摘要（如適用）；(c) 會議通知；(d) 上市文件；(e) 通函；和 (f) 委任表格。

請注意，所有未來公司通訊的英文版和中文版將在本公司網站 [www.tenfu.com](http://www.tenfu.com) 和披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上以電子方式提供，以代替印刷本。

徵集電子聯絡資料

為確保及時收到可供採取行動的公司通訊<sup>(附註)</sup>，本公司建議 閣下透過掃描本函背頁之回條（「**回條**」）上列印的 閣下專屬二維碼來提供 閣下的電郵地址。或者， 閣下也可以簽署回條並交回本公司的香港證券登記分處（「**證券登記分處**」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

**如果本公司沒有收到 閣下回覆的有效電郵地址，直至證券登記分處收到 閣下有效的電郵地址前，本公司未來將以印刷本形式發送可供採取行動的公司通訊<sup>(附註)</sup>。**

若 閣下希望收取日後公司通訊之印刷本，請填妥本函背頁之回條並交回證券登記分處，或發送電郵至 [tenfu.ecom@computershare.com.hk](mailto:tenfu.ecom@computershare.com.hk)，並註明 閣下的姓名、地址以及收取公司通訊印刷本的要求。請注意，收取未來公司通訊印刷本之指示由收悉 閣下指示當日起計一年內有效，此後將過期。

如 閣下對上述內容有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正（香港時間）期間致電證券登記分處(852) 2862 8688 查詢。

承董事會命  
天福（開曼）控股有限公司  
董事  
李家麟  
謹啟

2024 年 3 月 19 日

附註：可供採取行動的公司通訊指任何涉及及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。



### REPLY FORM 回條

To: Computershare Hong Kong Investor Services Limited (the "Branch Share Registrar") 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong

致： 香港中央證券登記有限公司 ("證券登記分處") 香港灣仔皇后大道東 183 號 合和中心 17M 樓

(Please choose ONLY ONE of the options below) (請從以下選項中只選擇其中一項)

Option 1: Provide your email address for receipt of future Actionable Corporate Communications of the Company via electronic dissemination by scanning your personalized QR code. Personalized QR Code 專屬二維碼. 選項 1: 掃描閣下專屬二維碼提供閣下之電郵地址，以接收本公司通過電子方式發佈可供採取行動的未來公司通訊。

Option 2: I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications of the following listed company (the "Company") via electronic dissemination. 選項 2: 本人/吾等現以書面提供本人/吾等之電郵地址，以接收以下上市公司 ("本公司") 通過電子方式發佈的未來可供採取行動的未來公司通訊。

Option 3: I/we hereby request for receipt of Corporate Communications\* in printed form (Please mark "✓" in the below box if applicable). 選項 3: 本人/吾等現要求收取公司通訊\*印刷版 (如適用，請在以下方格內劃上"✓"號)

Signature(s): (Note 1) 簽名: (附註 1) Contact number: 聯絡電話號碼: Date: 日期:

Notes 附註: 1. Please complete all your details clearly. 2. Any Reply Form with no signature or otherwise incorrectly completed will be void. 3. If the Company does not receive a functional email address in your reply, the Company will send the Actionable Corporate Communication in printed form in the future.

#### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). (ii) Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications and to liaise with you on other matters relating to your holdings in the Company.

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回郵號碼: 37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us. No postage is necessary if posted in Hong Kong. 當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。如在本港投寄，閣下無需支付郵費或貼上郵票。