



新鴻基地產發展有限公司

Sun Hung Kai Properties Limited

(Incorporated in Hong Kong with limited liability)
(於香港註冊成立之有限公司)
Stock Codes: 16 (HKD counter) and 80016 (RMB counter)
股份代號: 16 (港幣櫃台)及 80016 (人民幣櫃台)

NOTIFICATION LETTER 通知信函

21 March 2024

Dear Registered Shareholder,

Sun Hung Kai Properties Limited (the "Company") – Notice of publication of the 2023/24 Interim Report (the "Interim Report")

We are pleased to inform you that the English and Chinese versions of the Interim Report are available on the Company's website at www.shkp.com and the website of Hong Kong Exchanges and Clearing Limited ("HKEX") at www.hkexnews.hk. You may access the Interim Report (i) by clicking "Investor Relations" section in the menu on the home page of the Company's website, then confirming your acknowledgement of and agreement to the "Investor Relations" disclaimer and selecting "Financial Results & Reports"; or (ii) by browsing through the HKEX's website. If you are a new shareholder or an existing shareholder who have elected to receive the Corporate Communications^(Note 1) in printed form, the printed bilingual version of the Interim Report is enclosed herewith.

If you have chosen (or are deemed to have consented) to receive the Corporate Communications by electronic means through the Company's website but (i) for any reason have difficulty in receiving or gaining access to the Interim Report; or (ii) would like to receive a printed copy of the Interim Report, the Company will upon written request send the printed copy of the Interim Report to you free of charge. Please make your request to the Company c/o Computershare Hong Kong Investor Services Limited ("Computershare", the Share Registrar of the Company), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at shkp@computershare.com.hk.

To ensure timely receipt of the latest Corporate Communications (other than Actionable Corporate Communications^(Note 2)), the Company recommends you to provide your email address for receiving email notifications of the publication of all future Corporate Communications on the Company's website by scanning your personalized QR code printed on the change request form (the "Change Request Form") on the reverse side of this letter. Alternatively, you may sign and return the Change Request Form by email (at shkp@computershare.com.hk) or by using the mailing label at the bottom of the Change Request Form without the need to affix a stamp if you post it in Hong Kong. Otherwise, please affix an appropriate stamp. The Change Request Form may also be downloaded from the Company's website at www.shkp.com or the HKEX's website at www.hkexnews.hk. Actionable Corporate Communications in printed form will be sent to you individually by post to your address as appears in the register of members of the Company.

You may change your choice of language and/or means of receipt of all future Corporate Communications by giving reasonable notice (of not less than 7 days) to the Company c/o Computershare in writing (at the address stated above), by email (at shkp@computershare.com.hk) or by completing the Change Request Form and returning it to the Company c/o Computershare.

Should you have any queries relating to this letter, please call the Company's hotline at (852) 2828 8648 from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully,
YUNG Sheung-tat, Sandy
Company Secretary

Notes:

- Corporate Communications mean any documents from the Company for the information or action of holders of any of its securities or the investing public, which include but are not limited to (a) directors' reports and annual financial statements together with independent auditor's reports; (b) interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.
- Actionable Corporate Communications mean any corporate communications from the Company that seek instructions from its securities holders on how they wish to exercise their rights or make an election as the securities holders of the Company but exclude notices of general meetings and proxy forms.

This letter is made in English and Chinese. In case of any inconsistency, the English version shall prevail.

敬啟者：

新鴻基地產發展有限公司 (「本公司」) – 二〇二三至二〇二四年中期報告 (「中期報告」) 之發佈通知

謹此告知，中期報告的中英文版本已登載於本公司網站 www.shkp.com 及香港交易及結算所有限公司 (「港交所」) 網站 www.hkexnews.hk。閣下可(i)在本公司網站主頁選單中按「投資者關係」一項，並確認及同意「投資者關係」的免責聲明，再選擇「財務業績及報告」項；或(ii)透過港交所網站，瀏覽中期報告。如閣下是新股東或已選擇收取公司通訊^(附註1)之印刷本的現有股東，隨函附奉中期報告之雙語印刷本。

若閣下已選擇 (或被視為已同意) 透過本公司網站以電子方式收取公司通訊，但(i)因任何理由以致在收取或接收中期報告時遇到困難；或(ii)現欲領取中期報告的印刷本，本公司將在收到閣下之書面要求後寄上中期報告的印刷本，費用全免。請將閣下之要求經香港中央證券登記有限公司 (「中央證券」，本公司之股份過戶登記處) 通知本公司，地址為香港灣仔皇后大道東一八三號合和中心十七M樓，或電郵至 shkp@computershare.com.hk。

為確保及時收到最新的公司通訊 (可供採取行動的公司通訊^(附註2)除外)，本公司建議閣下透過掃描本函背頁之更改表格 (「更改表格」) 上列印的閣下專屬二維碼來提供閣下的電郵地址，以收取所有日後的公司通訊已登載於本公司網站的電郵通知。或者，閣下也可以簽署更改表格經電郵 (至 shkp@computershare.com.hk) 或使用更改表格下方之郵寄標籤交回表格。如在香港投寄，毋須貼上郵票，否則，請貼上適當的郵票。更改表格亦可於本公司網站 www.shkp.com 或港交所網站 www.hkexnews.hk 下載。可供採取行動的公司通訊的印刷本將個別郵寄至閣下於本公司股東名冊上所示的地址。

閣下可在合理時間內 (為不少於七天) 經中央證券通知本公司，以更改所有日後刊發的公司通訊之語言版本及/或收取方式之選擇。閣下可以書面 (郵寄至上述地址)、電郵 (至 shkp@computershare.com.hk) 或填妥更改表格經中央證券交回本公司。

若閣下對本函有任何疑問，請於星期一至星期五 (公眾假期除外) 上午九時至下午六時，致電本公司熱線電話 (852) 2828 8648 查詢。

此致
各位登記股東 台照

公司秘書
容上達
謹啟

二〇二四年三月二十一日

附註：

- 公司通訊指本公司發出以供其任何證券持有人或投資大眾參照或採取行動之任何文件，包括但不限於：(a) 董事局報告書及年度財務報表連同獨立核數師報告書；(b) 中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 代表委任表格。
- 可供採取行動的公司通訊指本公司發出以尋求其證券持有人指示擬如何行使作為本公司證券持有人的權利或作出選擇之任何公司通訊，但不包括股東大會通告及代表委任表格。

本函以英文及中文發出。中英文版本內容如有任何不相符，概以英文版本為準。

SHKH-21032024-1(21)

