



Gemdale Properties and Investment Corporation Limited

金地商置集團有限公司*

(Incorporated in Bermuda with limited liability)
(於百慕達註冊成立之有限公司)
(Stock code: 535)
(股份代號: 535)

NOTIFICATION LETTER 通知信函

22 March 2024

Dear Sir or Madam,

Gemdale Properties and Investment Corporation Limited (the “Company”) Notice of Publication of (1) Annual Report 2023, (2) Circular together with the Notice of Annual General Meeting and (3) Proxy Form (collectively “Current Corporate Communication(s)”) and Environmental, Social and Governance Report 2023 (“Current ESG Report”)

The English and Chinese versions of the Company’s Current Corporate Communication(s) are available on the Company’s website at www.gemdalepi.com and the HKExnews’ website at www.hkexnews.hk (the “Website Version”). Please note that the annual general meeting of the Company will be held at Empire Room 1, 1/F, Empire Hotel-Wanchai, 33 Hennessy Road, Wanchai, Hong Kong on Friday, 19 April 2024 at 10:30 a.m..

For new shareholders and/or shareholders having elected to receive printed version(s) of the corporate communications, please find the enclosed copy(ies) of the Current Corporate Communication(s) for your reading.

For shareholders elected (or being deemed to have consented) to access the Current Corporate Communication(s) on the Company’s website and to receive by post or by email a notification of the publication of the Current Corporate Communication(s) on the Company’s website, please click “Financial Reports” and “Corporate Circulars” under “Investor Relations” section on the Company’s website to access the Current Corporate Communication(s). If you have difficulty in gaining access to the Current Corporate Communication(s) on the Company’s website, we will, promptly upon your request in writing or complete Part A of the Change Request Form on the reverse side, send printed version of the Current Corporate Communication(s) to you free of charge. The aforesaid request should be sent to the Company’s branch share registrar, Tricor Standard Limited (the “Branch Share Registrar”) at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by using the postage-prepaid mailing label provided or by email at gemdale535-ecom@hk.tricorglobal.com.

You may change your choice or means of receipt of future corporate communications at any time, free of charge by completing Part B of the Change Request Form on the reverse side and returning the completed Change Request Form to the Branch Share Registrar at the above postal address by using the postage-prepaid mailing label provided or by email at the above email address. The Change Request Form is also available on the Company’s website.

Please be informed that the Company’s Current ESG Report is published in electronic form only and the English and Chinese versions of the Current ESG Report are available on the Company’s website at www.gemdalepi.com and the HKExnews’ website at www.hkexnews.hk. You may access the Current ESG Report by clicking “ESG Reports” under “Investor Relations” section on the Company’s website; or browsing through the HKExnews’ website. If you would like to receive a printed version of the Current ESG Report, you may send your request in writing to the Branch Share Registrar at the above postal address by using the postage-prepaid mailing label provided or by email at the above email address.

The Company strongly recommends you to access the Website Version of the Current Corporate Communication and all future Corporate Communications^(Note). It is the responsibility of registered shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing, signing Part B of the Change Request Form and returning to the Branch Share Registrar at the above postal address by using the postage-prepaid mailing label provided or by email at the above email address. If the Company does not have your functional email address, until such time that the functional email address is provided to the Branch Share Registrar, you will be unable to receive via email notices of publication of the Website Version of Corporate Communications (“Notice of Publication”) and Actionable Corporate Communications in electronic form. As such, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communications in printed form.

If you have any queries, please call the Branch Share Registrar’s enquiry hotline at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,
Huang Juncan
Chairman and Executive Director

Note: Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; (g) a proxy form; and (h) Actionable Corporate Communications. Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.

* For identification purpose only

敬啟者：

金地商置集團有限公司（「本公司」）

(1) 2023年報、(2) 通函連同股東周年大會通告及(3) 代表委任表格（統稱「本次公司通訊」）及2023年環境、社會及管治報告（「本次ESG報告」）之發佈通知

本公司的本次公司通訊的中英文版本可於本公司網站www.gemdalepi.com及香港交易所披露易網站www.hkexnews.hk（「網站版本」）瀏覽。請注意，本公司謹訂於2024年4月19日（星期五）上午10時30分假座香港灣仔軒尼詩道33號灣仔港島皇悅酒店一樓皇悅廳一舉行股東周年大會。

就新股東及／或股東已選擇收取本公司公司通訊之印刷本而言，現附本次公司通訊以供閣下細閱。

閣下已選擇（或被視為已同意）通過本公司網站閱覽本次公司通訊之股東，並以郵遞或電郵方式通知股東本次公司通訊已上載於本公司網站而言，請在本公司網站「投資者關係」欄下點擊「財務報告」及「公司通訊」鏈接瀏覽本次公司通訊。若閣下在本公司網站閱覽本次公司通訊遇到困難，本公司將於收到閣下發出之書面要求或填妥於本函背面的更改表格（甲部）後，迅即免費寄發本次公司通訊之印刷本予閣下，請使用提供之已預付郵費之郵寄標籤把上述要求寄發至本公司之股份過戶登記分處卓佳標準有限公司（「股份過戶登記分處」），地址為香港夏慤道16號遠東金融中心17樓，或以電郵發送至gemdale535-ecom@hk.tricorglobal.com。

閣下可於任何時間免費更改選擇收取日後刊登之公司通訊之收取方式。閣下可填妥於本函背面的更改表格（乙部），簽署並使用提供之已預付郵費之郵寄標籤寄回股份過戶登記分處之上述地址或以電郵發送至上述電郵地址。更改表格亦可於本公司網站下載。

謹通知本公司的本次ESG報告僅以電子形式刊發，本次ESG報告的中英文版本可於本公司網站www.gemdalepi.com及香港交易所披露易網站www.hkexnews.hk瀏覽。閣下可於本公司網站「投資者關係」欄下點擊「環境、社會及管治報告」鏈接瀏覽；或在香港交易所披露易網站瀏覽本次ESG報告。如閣下欲索取本次ESG報告之印刷本，閣下可申請以書面方式通知股份過戶登記分處，並使用提供之已預付郵費之郵寄標籤寄回股份過戶登記分處之上述地址或以電郵發送至上述電郵地址。

我們建議閣下閱覽本公司本次及日後公司通訊^(附註)的網站版本。登記股東有責任提供有效的電郵地址。如閣下尚未提供閣下之電郵地址予本公司，或需更新閣下之電郵地址，本公司建議閣下填妥及簽署隨附之更改表格（乙部），並交回本公司的股份過戶登記分處之上述地址或以電郵發送至上述電郵地址。如本公司沒有收到閣下的有效電郵地址，閣下將無法透過電子郵件方式收取以電子方式發送的公司通訊網站版本的登載通知（「登載通知」）及可供採取行動的公司通訊。本公司只能以印刷本方式向閣下發送登載通知及可供採取行動的公司通訊之印刷本，直至股份過戶登記分處收到閣下有效的電郵地址為止。

如閣下有任何查詢，請於辦公時間（星期一至五上午9時至下午5時，香港公眾假期除外）致電股份過戶登記分處查詢熱線(852) 2980 1333。

主席兼執行董事
黃俊傑
謹啟

2024年3月22日

附註：公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告；公司年度帳目連同核數師報告以及（如適用）財務摘要報告；(b)中期報告及（如適用）中期摘要報告；(c)季度報告（如有）；(d)會議通告；(e)上市文件；(f)通函；(g)代表委任表格；及(h)可供採取行動的公司通訊。可供採取行動的公司通訊是指任何涉及要求股東指示其擬如何行使有關股東權利的公司通訊。

* 僅供識別

Change Request Form 更改表格

To: **Gemdale Properties and Investment Corporation Limited**
(the "Company")
(Stock Code: 535)
c/o Tricor Standard Limited
17/F, Far East Finance Centre,
16 Harcourt Road, Hong Kong.

致: **金地商置集團有限公司**
(「本公司」)
(股份代號: 535)
經卓佳標準有限公司
香港夏慤道16號
遠東金融中心17樓

Part A 甲部

I/We would like to receive the **printed form** of the Current Corporate Communication(s) ONLY. (Please mark "✓" if applicable)
本人/我們希望僅收取本次公司通訊之印刷本。(如適用, 請劃上「✓」號)

Part B 乙部

I/We would like to receive all future Corporate Communications^(Note 7) of the Company in the manner as indicated below:

本人/我們希望以下列方式收取 貴公司日後之所有公司通訊^(附註7):

(Please mark **ONLY ONE** "✓" of the following boxes) (請從下列選擇中, 僅在**其中一個**空格內劃上「✓」號)

read the **Website Version** of Corporate Communications published on the Company's website and receive an email notification or a notification letter of the publication of Corporate Communications on website (**Please provide your email address in the space below, whereupon the Company will send a notification of the availability of the Corporate Communications on the Company's website in the future. If no email address is provided, only a notification letter of the publication of the Corporate Communications on website will be sent to you by post instead.**); **OR**

瀏覽在本公司網站刊發之公司通訊**網上版本**, 並收取公司通訊已在網上刊發之電郵通知/通知信函(請在以下位置提供 閣下之電郵地址, 本公司會經該電郵地址通知 閣下日後本公司網站登載之公司通訊。如未有提供電郵地址, 則會郵寄有關公司通訊已在網上刊發的通知信函印刷本予 閣下。); 或

Email Address
電郵地址 _____

receive the **printed English version** of Corporate Communications ONLY^(Note 3); **OR**

僅收取公司通訊之英文印刷本; 或

receive the **printed Chinese version** of Corporate Communications ONLY^(Note 3); **OR**

僅收取公司通訊之中文印刷本; 或

receive both the **printed English and Chinese versions** of Corporate Communications^(Note 3).

同時收取公司通訊之英文及中文印刷本。

Name of shareholder(s) in English (Please use BLOCK LETTERS):

股東英文姓名(請用正楷填寫): _____

Name of shareholder(s) in Chinese:

股東中文姓名: _____

Shareholder(s) registered address:

股東的登記地址: _____

Contact telephone number:

聯絡電話號碼: _____

Date:

日期: _____

Signature(s):

簽署: _____

Notes 附註:

- Please complete all your details clearly.
請 閣下清楚填寫所有資料。
- If your shares are held in joint names, any one of the joint holders should sign on this Form in order to be valid.
如屬聯名持有人, 則本表格須由聯名持有人之任何一位簽署, 方為有效。
- This request for printed version of all future Corporate Communications will be valid unless being revoked or superseded or until the time when the Company publishes its next annual report in the following year (whichever is earlier). Further request in writing to the Company c/o the Company's branch share registrar, Tricor Standard Limited ("Branch Share Registrar"), 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email (gemdale535-ecom@hk.tricorglobal.com) will be required if you prefer to continue receiving printed copy of future Corporate Communications.
如 閣下選擇收取日後所有公司通訊印刷本, 收取印刷本的要求將一直有效, 直至被撤銷或取代, 或直至本公司於翌年刊發下一份年報為止(以較早者為準)。如 閣下欲繼續收取日後公司通訊之印刷本, 則需要向本公司之股份過戶登記分處卓佳標準有限公司(「股份過戶登記分處」)再次提出書面要求, 地址為香港夏慤道16號遠東金融中心17樓或以電郵方式(gemdale535-ecom@hk.tricorglobal.com)。
- Shareholders are entitled to change the choice of language and means of receipt of the Corporate Communications at any time by notice in writing to the Company's Branch Share Registrar or by e-mail (gemdale535-ecom@hk.tricorglobal.com).
股東有權隨時發出書面要求予本公司之股份過戶登記分處或以電郵方式(gemdale535-ecom@hk.tricorglobal.com)要求更改收取公司通訊之語言版本及方式。
- If you have any queries relating to the completion of this Form, please call the Company's hotline on (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays).
如 閣下對填寫本表格有任何疑問, 請於星期一至星期五(香港公眾假期除外)上午9時正至下午5時正辦公時間內, 致電本公司熱線(852) 2980 1333查詢。
- For the avoidance of doubt, we do not accept any special instructions written on this Form.
為免有疑, 任何在本表格上的額外手寫指示, 本公司將不予處理。
- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; (g) a proxy form; and (h) Actionable Corporate Communications. Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.
公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件, 其中包括但不限於(a)董事會報告, 公司年度賬目連同核數師報告以及(如適用)財務摘要報告; (b)中期報告及(如適用)中期摘要報告; (c)季度報告(如有); (d)會議通告; (e)上市文件; (f)通函; (g)代表委任表格; 及(h)可供採取行動的公司通訊。可供採取行動的公司通訊是指任何涉及要求股東指示其擬如何行使具有關股東權利的公司通訊。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- (i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
本聲明中所指的「個人資料」具有香港法例第四百八十六號個人資料(私隱)條例(「私隱條例」)中「個人資料」的涵義。
- (ii) Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions.
閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料, 本公司可能無法處理 閣下之指示。
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Branch Share Registrar (Tricor Standard Limited), and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for verification and record purposes.
本公司可就任何所說明的用途, 將 閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記分處(卓佳標準有限公司), 及/或其他公司或團體, 並將在適當期間保留該等個人資料作核實及紀錄用途。
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Privacy Compliance Officer of the Branch Share Registrar (Tricor Standard Limited) by post or by email to privacy@hk.tricorglobal.com.
閣下有權根據私隱條例的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改 閣下個人資料的要求必須以書面方式郵寄至股份過戶登記分處(卓佳標準有限公司)的私隱條例事務主任或電郵至privacy@hk.tricorglobal.com。
This form is made in English and Chinese. In case of any inconsistency, the English version shall prevail.
本表格以英文及中文發出。中英文版本內容如有任何不相符, 概以英文版本為準。

閣下寄回此表格時, 請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。
Please cut the mailing label and stick it on the envelope
to return this Form to us.
No postage stamp necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL

卓佳標準有限公司
Tricor Standard Limited
簡便回郵號碼 Freepost No. 10GPO
香港 Hong Kong