# 九龍建業有限公司 KOWLOON DEVELOPMENT COMPANY LIMITED

(Incorporated in Hong Kong with limited liability) (於香港註冊成立

(Stock Code 股份代號:34)

#### NOTIFICATION LETTER 通知信函

22 March 2024

Dear registered shareholder(s),

### Kowloon Development Company Limited (the "Company")

- Notice of Publication of (1) Circular dated 22 March 2024; (2) Notice of Extraordinary General Meeting; and (3) Proxy Form (the "Current Corporate Communications")

# Notice of publication of Corporate Communications $(Note\ l)$

The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of The Stock Exchange of Hong Kong Limited ("HKEXnews") at www.hkexnews.hk and the website of the Company at www.kdc.com.hk. You may access the Current Corporate Communications from the Company's website by clicking the relevant subject under the "Investor Relations" section.

### Request for Current Corporate Communications in printed form

If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at kowloondevelopment.ecom@computershare.com.hk or by notice in writing by post or by completing, signing and returning the Reply Form printed on the reverse side (the "Reply Form") to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

#### Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you to provide your functional email address by completing, signing and returning the Reply Form to the Share Registrar. If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you will (i) be unable to receive any email notifications regarding the publication of Corporate Communications; (ii) need to proactively check the website of the Company and the website "HKEXnews" to keep up with the publication of Corporate Communications; and (iii) the Company will send the notification of publication and Actionable Corporate Communications (Note 2) by post in printed form in the future.

If you wish to receive the future Corporate Communications in printed form, please complete, sign and return the Reply Form to the Share Registrar or send an email to kowloondevelopment.ecom@computershare.com.lk specifying your name, address and request to receive the future Corporate Communications in printed form. Please note that such instruction shall be valid for one year only starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully, For and on behalf of the Board Kowloon Development Company Limited Tse Wah Ting, Wendy Company Secretary

- Notes.

  1. Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a
- 2. Actionable Corporate Communications are any corporate communications that seek instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder

各位登記股東:

# 九龍建業有限公司(「本公司」)

-(1) 刊發日期為二零二四年三月二十二日之通函;(2) 股東特別大會之通告;及(3) 代表委任表格(「本次公司通訊文件」) 之發布通知

本公司的本次公司通訊文件備有中、英文版本,均已上載於香港聯合交易所有限公司(「**披露易**」)網站 www.hkexnews.hk 及本公司網站 www.kdc.com.hk。 閣下可於本公司 網站「投資者關係」項下相關的標題閱覽本次公司通訊文件。

## 要求本次公司通訊文件之印刷本

閣下若因任何理由以致在收取或接收載於本公司網址上的本次公司通訊文件出現困難, 閣下可將要求(請註明 閣下的姓名、地址及要求)以電郵方式發送到本公司之電 郵地址 kowloondevelopment.ecom@computershare.com.hk 或以書面方式郵寄或透過填妥,簽署及交回本函背頁之回條(「回條」)致本公司的香港股份過戶登記處(「股份過戶處」)香港中 央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。本公司將於接到 閣下通知後,盡快向 閣下免費發送有關本次公司通訊文件的印刷本。

為確保及時收到最新的公司通訊,本公司建議 閣下透過填妥及簽署回條來提供 閣下有效的電郵地址,並交回本公司的股份過戶處。如果本公司沒有收到 閣下的有效電郵地址,直至有效的電 郵地址被提供予股份過戶處前, 閣下將(i)無法收到任何有關發布公司通訊的電郵通知;(ii)需要主動查看本公司網站和「披露易」網站以掌握公司通訊的發布;及(iii)本公司未來將以印刷本形式 發送發布誦知和可供採取行動的公司誦訊(

- 閣下希望收取未來公司通訊之印刷本,請填妥及簽署回條並交回股份過戶處,或發送電子郵件至 kowloondevelopment.ecom@computershare.com.hk, 並註明 閣下的姓名、地址以及收取公司通 訊印刷本的要求。請注意,收取未來公司通訊印刷本之指示由收悉 閣下指示當日起計僅一年內有效,此後將告失效。
- 如 閣下對本函件有任何疑問・請於辦公時間星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)期間致電股份過戶處(852)28628688 査詢。

代表蓄重會

九龍建業有限公司

公司秘書 謝華修

謹煎

二零二四年三月二十二日

附註:

- 1. 公司通訊是指本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於(a)董事會報告、本公司的年度帳目連同核數師報告以及(如適用)財務擁要報告;(b)中期報告及 (如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函及(f)代表委任表格。
- 2. 可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

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REPLY	<b>FORM</b>	回條
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To: Computershare Hong Kong Investor Services Limited

> (the "Share Registrar") 17M Floor, Hopewell Centre,

183 Queen's Road East, Wanchai, Hong Kong

(Please choose ONLY ONE of the options below)

(請僅選擇以下選項中其中一項)

香港中央證券登記有限公司 致: (「股份過戶處」) 香港灣仔皇后大道東 183 號 合和中心 17M 樓

Option 1: I/we hereby provide my/our email address in w	vriting for receipt of future Corporate Con	${\bf nmunications}^* \ {\bf of \ the \ following \ listed \ company}$	(the "Company")
(Please state below your name and email address	if applicable)		
選項1: 本人/吾等謹此以書面提供本人/吾等的電郵 (如適用·請在下方填寫 閣下的姓名及電郵	那地址,以收取以下上市公司(「該公司」 「該公司」	」)透過電子方式發布的未來公司通訊 <sup>*</sup>	
Name of Securities Holder(s) 證券持有人姓名:	Name of Listed Company 上市	ī公司名稱:	
	Kowloon Developme 九龍建業有限公司	ent Company Limited	
Email Address <sup>(Note 3)</sup> 電郵地址: <sup>(附註3)</sup>			
Option 2: I/we hereby request for receipt of (1) Current	Corporate Communications and (2) all fu	ture Corporate Communications* of the Com	pany in printed
form			
(Please mark "✓" in the below box if applicable 本人 / 吾等謹此要求收取該公司的(1)本次 (如適用・請在以下方格內填上「✓」號)		之印刷本	
To receive (1) Current Corporate Communications and (2) year only starting from the receipt date. (Note 5) 收取該公司的(1)本次公司通訊文件及(2)所有未來	-		tion is valid for one
Signature(s): <sup>(Note 1)</sup> 簽署: <sup>(附註1)</sup>	Contact Phone Number: 聯絡電話號碼:	Date: 日期:	

Notes. 附註 1.

Please complete all your details clearly. In case of joint holders, all of the joint holders should jointly sign this Reply Form in order to be valid. 請 關下清楚填寫所有資料。如屬聯名殷東,則此回條須由所有聯名殷東聯合簽署,方為有效。

- This Reply Form with no signature or otherwise incorrectly completed will be void. 未有簽署或填寫不正確,則此回條將會作廢。
- 未有養養或填客不足嫌,則此回緣務會作廢。
  If the Company does not receive a functional email address in your reply, you will be unable to receive any email notifications regarding the publication of Corporate Communications'. 知該公司在 阁下的回覆中没有收到有效的電郵地址。 阁下將無法收到任何有關發布公司通訊 的電郵通知。
  If you provide more than one email address by this Reply Form and/or other means, only the latest one email address provided will be registered.

  Di 图下透镜地回線及/或其他方式提供多於一個的電郵地址、只有 图下最矮是供的一個電影地址播餐瓷器。
  If you mark "V" in the box in Option 2, no email address will be registered and only Corporate Communications' in printed form will be received.

  DI 图下透明之方格内填上 「V」就,電郵地將不獲盈配及只會收到公司通訊的印刷本。
  For the avoidance of doubt, the Company will not deal with any other instructions given on this Reply Form.

  為免存疑、在此回線上給予的任何其他指示、該公司將不予處理。

- Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.

  除非另有註明·公司通訊乃指該公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件·其中包括但不限於年報、中期報告、會議通告、通過及代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- (i)
- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance ("PPPO") (Chapter 486 of the Laws of Hong Kong).
  此登即中所指的「個人資料、與「個人資料、民場」終例)(「《私職條例)」(音递法例第 486 章)中的「個人資料」具相同涵養・
  Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications' and to liaise with you on other matters relating to your shares in the capital of the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form
  圖下於此回緣所提供的個人資料希用於有關(其中包括但不限於)該公司透過電子方式發布公司通訊 及就 圖下持有該公司股本中之股份有關的其他事宜與 圖下聯絡。 圖下是自願向該公司提供個人資料。若 圖下未能提供足夠資料。該公司可能無法處理 圖下在此回條上所述的指示及 / 或要求。
  Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
  該公司可能任何所說明的日時是或在法例教授的人资料的企業的企業等多下數公司的附屬公司、股份過戶處、及 / 或其他公司或團體。並將在適置解聞保留該等個人資料作核實及紀錄用途。
  You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing, by mail to the Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at PrivacyOfficer computershare, com Mak.

  圖下有權根據《私隱條例》的敘文要求查閱及《或修改 閣下的個人資料。任何該等要求均須以書面方式郵寄至股份過戶處(地址為香港灣仔皇后大過東 183 號合和中心 17M 楼)向私隱主任提出,或發送電郵至PrivacyOfficer® computershare, com Mak. (ii)
- (iii)
- PrivacyOfficer@computershare.com.hk •

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司

> Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時·請將郵寄標籤剪貼於信封上。 如在本港投寄 · 閣下無需支付郵費或貼上郵票。