



MTR CORPORATION LIMITED
香港鐵路有限公司

(the "Company")

(Incorporated in Hong Kong with limited liability)
(Stock Code: 66)

Dear Shareholder(s),

12 April 2024

Notification of Hybrid Meeting Arrangements for 2024 Annual General Meeting ("Meeting")

Reference is made to the circular and the notice of the Company both dated 12 April 2024 in relation to the Meeting to be held as a hybrid meeting at the venue located at Rotunda 3 (6/F), Kowloonbay International Trade & Exhibition Centre, 1 Trademart Drive, Kowloon Bay, Hong Kong ("Venue") with online access through an online platform on Wednesday, 22 May 2024 at 11:30 a.m. In addition to physical attendance, shareholders of the Company ("Shareholders") will have the option to view the live webcast of the Meeting, vote on the resolutions, and submit questions to the Company in real time through the online platform.

Login to Online Meeting

• **Registered Shareholders**

Online Platform: Available from 10:30 a.m. on 22 May 2024 through:
(i) clicking the Meeting URL below *OR* (ii) scanning the QR Code on the right

Meeting URL: <https://web.lumiconnect.com/865927192>

Username: Enter the alphabet "C" plus the 10-digits appeared (i) beneath the barcode at the top right corner of this letter *OR* (ii) in the email dated 12 April 2024 issued by the Share Registrar (as defined below)

Password: Input the password following the instruction shown on the online platform



(Note : If you wish to appoint a proxy(ies) to attend the Meeting online on your behalf, please complete the email address(es) of your proxy(ies) using the Proxy Form to enable them to receive the login details from the Company's share registrar, Computershare Hong Kong Investor Services Limited ("Share Registrar"). If your proxy has not received the login details by email by 12:00 noon on 21 May 2024, please contact the Share Registrar on (852) 2862 8628 for assistance.)

- **Corporate Shareholders** who wish to attend the Meeting online, please contact the Share Registrar on (852) 2862 8628 **by 12:00 noon on 20 May 2024**, for necessary arrangements.
- **Non-registered Shareholders:** If your shares in the Company are held through banks, securities brokers, custodians or other agents (collectively, "Intermediary"), please contact your Intermediary for information on how to issue an instruction in respect of your attendance and/or voting instructions to the Share Registrar and the corresponding deadlines.
- **Guide For Online Users:** For more details on the login and operational procedures, please refer to the "2024 Annual General Meeting – Guide For Online Users" on the Company's website (www.mtr.com.hk) or scan the QR Code at the left bottom corner of this letter.

If you have any questions or require any technical assistance in using the online platform on the day of the Meeting, please call the Share Registrar on (852) 2862 8699 from 9:00 a.m. to 1:00 p.m. on 22 May 2024.

Submission of Questions prior to the Meeting

In addition to raising questions (either through the online platform or at the Venue) during the Q&A session at the Meeting, eligible attendees may also submit questions in advance to the Company via the Company's website (www.mtr.com.hk) or the QR Code at the left bottom corner of this letter **starting from 9:00 a.m. on 12 April 2024 and until 12:00 noon on 16 May 2024**.

The Company will endeavor to answer as many relevant questions as possible at the Meeting within the time allotted and, for questions which have not been dealt with at the Meeting, the Company will try to address them afterwards as far as possible.

For any queries on this letter, please contact the Share Registrar on (852) 2862 8628 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).



Yours faithfully,
For and on behalf of
MTR Corporation Limited
Gillian Elizabeth Meller
Company Secretary

References to time and dates in this letter are to Hong Kong time and dates.
This letter is issued in English and Chinese. In case of any inconsistency, the English version shall prevail.