



新鴻基有限公司

SUN HUNG KAI & CO. LIMITED

(Incorporated in Hong Kong with limited liability)

(Stock Code: 86)

16 April 2024

Dear Shareholder,

**Sun Hung Kai & Co. Limited (the “Company”)
Letter to New Registered Shareholders
– Election of Language and Means of Receipt of Corporate Communications**

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”) and the articles of association of the Company, the Company supplies Corporate Communications ^(Note 1) to shareholders of the Company (the “Shareholders”) (i) in printed form, in English and/or Chinese (the “Printed Version”) or (ii) by electronic means (other than Actionable Corporate Communications ^(Note 2)) through the Company’s website at www.shkco.com and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk (the “HKEx’s website”) (the “Electronic Version”).

We write to ascertain your preference in receiving all future Corporate Communications. To make your election, please complete and sign the enclosed reply form (the “Reply Form”) and return it to the Company c/o the Company’s share registrar (the “Registrar”), Tricor Secretaries Limited of 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. If you post your reply in Hong Kong, you may use the mailing label in the Reply Form and need not affix a stamp on the envelope when returning your Reply Form. Otherwise, please affix an appropriate stamp.

You are encouraged to elect the Electronic Version which helps protect the environment and facilitate more efficient communication between the Company and the Shareholders.

If the Company does not receive your duly completed and signed Reply Form (or any response from you indicating your objection to receiving Corporation Communications in Electronic Version) by 14 May 2024, you are deemed to have elected the Electronic Version instead of the Printed Version, and a notification of the posting of Corporate Communications on the Company’s website and HKEx’s website will be sent to you by email or, if no email address is provided, by post to your address as it appears on the Company’s register of members.

You may at any time change your choice of language and/or means of receipt of all future Corporate Communications by giving reasonable notice in writing by mail to the Registrar at the above address or by email at shk86-ecom@vistra.com. If you have elected (or are deemed to have elected) the Electronic Version but for any reason have difficulty in accessing the relevant Corporate Communications electronically, or wish to receive printed copies, the Company will promptly upon your request send the Printed Version to you free of charge.

Please note that the English and Chinese versions of all future Corporate Communications will be available on the Company’s website and the HKEx’s website, and their printed copies will be available from the Company or the Registrar on request.

Should you have any queries in relation to this letter, please call the Company’s hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays.

By Order of the Board
SUN HUNG KAI & CO. LIMITED
Lee Sze Wai
Company Secretary

Notes:

1. Corporate Communications refer to any documents issued or to be issued by the Company to holders of its securities for their information or action, including (but not limited to) the directors’ report and annual accounts together with a copy of the auditors’ report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.
2. Actionable Corporate Communications refer to any corporate communication that seeks instruction from the Company’s securities holders on how they wish to exercise their rights or make an election as securities holders. For the avoidance of doubt, Actionable Corporate Communications do not include notices of general meetings and proxy forms. Pursuant to the Listing Rules and the Hong Kong Companies Ordinance, the Company will send the Printed Version of the Actionable Corporate Communications to its securities holders individually.