



英皇鐘錶珠寶有限公司
EMPEROR WATCH & JEWELLERY LIMITED
(Incorporated in Hong Kong with limited liability)
(於香港註冊成立之有限公司)
(Stock Code 股份代號: 887)

Letter to existing registered shareholders - Election of means of receipt of Corporate Communications
致現有登記股東 - 有關收取公司通訊方式之選擇

17 April 2024

Dear shareholder(s),

The following document(s) of Emperor Watch & Jewellery Limited (“Company”) has/have been prepared in English and Chinese in printed form and is/are available on the websites of the Company at <https://www.EmperorWatchJewellery.com> and The Stock Exchange of Hong Kong Limited at <https://www.hkexnews.hk> :-

- 2023 Annual Report
- Circular dated 17 April 2024 in relation to (1) Proposals for (A) Re-election of Directors and (B) General Mandates to Issue New Shares and Buy Back Shares and (2) Notice of Annual General Meeting
- Form of Proxy (Annual General Meeting – 21 May 2024)

You may choose to receive all Corporate Communications^(Note) either in printed form or by electronic means and may at any time by reasonable notice in writing change your choice of means of receipt by completing the Change Request Form overleaf and returning it by fax at (852) 2810-8185 or by email at 887-ecom@hk.tricorglobal.com or by post to the Company’s Share Registrar, Tricor Secretaries Limited (“Share Registrar”) at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. You may use the mailing label at the bottom of the Change Request Form and there is no need to affix any stamp if posted in Hong Kong. Otherwise, please affix the requisite stamp.

The Company highly recommends you to take advantage of accessing the Corporate Communications posted on our website which helps to protect the environment and save costs for the benefit of the shareholders.

Should you have any queries in relation to this letter, please call the Share Registrar hotline at (852) 2980-1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays.

Yours faithfully,
Emperor Watch & Jewellery Limited

Note: Corporate Communications include, but not limited to: (a) the directors’ report, its annual accounts together with a copy of auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位股東：

英皇鐘錶珠寶有限公司(「本公司」)下述文件之印刷本已以中、英文版本編制及於本公司之網站(<https://www.EmperorWatchJewellery.com>)及香港聯合交易所有限公司之網站(<https://www.hkexnews.hk>)刊載 :-

- 2023年報
- 日期為2024年4月17日有關(1)建議(A)重選董事及(B)發行新股份及回購股份之一般授權及(2)股東週年大會通告
- 委任代表表格 (股東週年大會 – 2024年5月21日)

閣下可選擇以印刷本或電子版本收取所有公司通訊^(附註)及可隨時按合理通知期以書面形式更改選擇收取方式，只須填妥本函件背頁之更改表格，然後以傳真(852) 2810-8185 或電郵 (887-ecom@hk.tricorglobal.com) 或郵寄方式將表格送回本公司之股份過戶登記處卓佳秘書商務有限公司(「股份過戶登記處」)，地址為香港夏慤道16號遠東金融中心17樓。倘若閣下於香港郵寄，可使用更改表格下方之郵寄標籤而毋須貼上郵票。否則，請貼上適當的郵票。

為支持環保及減省成本以保障股東之利益，本公司極力推薦閣下選擇以瀏覽本公司網站形式讀取公司通訊。

閣下若對本函有任何疑問，請在辦公時間(星期一至星期五上午9時至下午6時，香港公眾假期除外)內致電股份過戶登記處(852) 2980-1333 查詢。

英皇鐘錶珠寶有限公司
謹啟

2024年4月17日

附註：「公司通訊」包括，但不限於：(a) 董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告；(b) 中期報告及(如適用)中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 委任代表表格。

Change Request Form 更改表格 (Please return by fax or by email or by post 請以傳真或電郵或郵寄回覆)

To: **Emperor Watch & Jewellery Limited** (“Company”) (Stock Code: 887)
c/o Tricor Secretaries Limited (Share Registrar)
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong
(Fax No. : (852) 2810-8185) (email : 887-ecom@hk.tricorglobal.com)

致: **英皇鐘錶珠寶有限公司** (「本公司」) (股份代號: 887)
經卓佳秘書商務有限公司 (股份過戶登記處)
香港夏愨道16號
遠東金融中心17樓
(傳真號碼: (852) 2810-8185) (電郵: 887-ecom@hk.tricorglobal.com)

I/We would like to receive future Corporate Communications ^(Note 1) of the Company in the manner as indicated below:
本人/吾等欲以下列方式收取 貴公司於日後發佈之公司通訊 ^(附註1) :

Please tick **ONLY ONE** below box 請於下列其中一個方格內劃上「✓」號

Website Version Options 網上電子版本

To read future Corporate Communications ^(Note 1) posted on the Company's website in lieu of receipt of printed form; and
瀏覽 貴公司日後在網站刊載之公司通訊 ^(附註1), 以取代該等文件之印刷本; 以及

- read the **electronic notifications** posted on the Company's website which notify the publication of the relevant Corporate Communications on the Company's website; OR
瀏覽 貴公司在網站刊載之**電子通知**, 以知悉相關之公司通訊已在 貴公司網站上發佈; 或
- receive **e-mail notifications** of the publication of the relevant Corporate Communications on the Company's website sent to my/our under-mentioned e-mail address; OR
以本人/我們下述之電郵地址, 收取**電子通知**, 以知悉相關之公司通訊已在 貴公司網站上發佈; 或
E-mail address 電郵地址: _____
- receive **printed-form notifications** of the publication of the relevant Corporate Communications on the Company's website sent to my/our under-mentioned address.
以本人/我們下述之地址, 收取**印刷本通知**, 以知悉相關之公司通訊已在 貴公司網站上發佈。
Registered address 登記地址: _____



Printed Version Option 印刷版本

- to receive future Corporate Communications in **printed form** in both English and Chinese.
以中、英文**印刷本**形式收取於日後發佈之公司通訊。

Date 日期: _____

Signature(s) 簽名: _____

Contact telephone number 聯絡電話號碼

Name(s) of Shareholder(s) 股東名稱

Notes 附註:

- Corporate Communications include, but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
公司通訊包括, 但不限於 (a) 董事會報告、年度賬目連同核數師報告以及 (如適用) 財務摘要報告; (b) 中期報告及 (如適用) 中期摘要報告; (c) 會議通告; (d) 上市文件; (e) 通函; 及 (f) 委任代表表格。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign this form in order to be valid.
如屬聯名股東, 則本表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署, 方為有效。
- The above instructions will apply to all future Corporate Communications to be sent to shareholders of the Company until you notify otherwise by reasonable notice in writing to the Share Registrar, Tricor Secretaries Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 887-ecom@hk.tricorglobal.com.
上述指示將適用於寄發予本公司股東之所有日後公司通訊, 直至 閣下發出合理時間的書面通知或電郵至 887-ecom@hk.tricorglobal.com 通知股份過戶登記處卓佳秘書商務有限公司 (地址為香港夏愨道16號遠東金融中心17樓) 另作選擇為止。
- For the avoidance of doubt, we do not accept any additional instructions written on this form.
為免存疑, 任何在本表格上的額外書面指示, 本公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT

“Personal Data” in this statement has the same meaning as “personal data” defined in the Personal Data (Privacy) Ordinance, Cap. 486 of the laws of Hong Kong (“PDPO”), which may include but not limited to your name and contact telephone number. Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or correction of the Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by mail to Data Privacy Officer of Tricor Secretaries Limited.

收集個人資料聲明

本聲明中之「個人資料」相等於香港法例第 486 章《個人資料(私隱)條例》(「**私隱條例**」)所定義之「個人資料」, 當中可能包括但不限於 閣下之姓名及聯絡電話號碼。閣下是自願提供個人資料, 以便按 閣下選擇之方式收取公司通訊。本公司將在有需要之期間保存 閣下之個人資料作核實及記錄用途。閣下有權根據《私隱條例》中的條款, 查閱及/或修改 閣下之個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式郵寄至卓佳秘書商務有限公司之個人資料私隱主任。

Please cut the mailing label and stick it on the envelope to return this Form to us.

No postage stamp necessary if posted in Hong Kong.
閣下寄回此表格時, 請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。

MAILING LABEL 郵寄標籤

Tricor Secretaries Limited
卓佳秘書商務有限公司
Freepost No.10 GPO 簡便回郵號碼
Hong Kong 香港