



Helens International Holdings Company Limited

海倫司國際控股有限公司

(A company incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code/股份代號: 9869)

NOTIFICATION LETTER 通知信函

19 April 2024

Dear Shareholder,

Helens International Holdings Company Limited (the "Company")

- Notice of Publication of 2023 Annual Report, Circular and Proxy Form ("Current Corporate Communications") and Arrangement of Electronic Dissemination of Corporate Communications and Reply Form

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at www.helensbar.com and the HKEXNews website at www.hkexnews.hk.

Pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules"), the Company has adopted electronic dissemination of corporate communications ("Corporate Communications"). If you wish to receive electronic notifications from the Company on the availability of Corporate Communications on the Company's website in the future, you may provide a valid email address to us by completing the Provision of Email Address Form on the reverse side and return it to Link Market Services (Hong Kong) Pty Limited ("Link"), at Suite 1601, 16/F, Central Tower, 28 Queen's Road Central, Hong Kong or by email at hkenquiries@linkmarketservices.com.

It is the responsibility of the shareholder to provide an email address that is functional. If the Company does not receive a functional email address from you, until such time that the functional email address is provided to Link, the Company will send the Actionable Corporate Communications^(Note) in printed form in the future. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by you without receiving any "non-delivery message".

We encourage you to access Corporate Communications of the Company in electronic form on the Company's website. If you wish to receive printed copies of Corporate Communications in the future, you may refer to the relevant procedures stated on the Company's website. The Company will promptly upon your request send the requested Corporate Communications to you free of charge.

Should you have any queries relating to any of the above matters, please call Link's telephone hotline at (852) 3707 2600 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays or send an email to hkenquiries@linkmarketservices.com.

Yours faithfully,

Helens International Holdings Company Limited

Note: Corporate Communications include but are not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a reply slip and (g) a proxy form. Actionable Corporate Communications refer to any corporate communications that seek instructions from the shareholders of the Company on how they wish to exercise their rights or make elections as the Company's shareholders.

各位股東：

海倫司國際控股有限公司 (「本公司」)

- 二零二三年年度報告、通函及代表委任表格 (「本次公司通訊文件」) 之發佈通知及以電子方式發佈公司通訊的安排及回條

本公司的本次公司通訊文件的中、英文版本已上載於本公司網站 www.helensbar.com 及香港交易所披露易網站 www.hkexnews.hk。

根據香港聯合交易所有限公司證券上市規則 (「上市規則」) 第 2.07A 條，本公司已採用電子方式發送公司通訊 (「公司通訊」)。閣下如日後希望收到本公司的公司通訊已上載於本公司網站的電子通知，可以於背面的電郵地址提供表格提供閣下的有效電郵地址，然後交回至 Link Market Services (Hong Kong) Pty Limited (「Link」)，地址為香港中環皇后大道中 28 號中匯大廈 16 樓 1601 室，或電郵至 hkenquiries@linkmarketservices.com。

股東有責任提供有效的電郵地址。如本公司沒有收到閣下的有效電郵地址，直至 Link 收到閣下有效的電子郵件地址前，本公司未來將以印刷本形式發送可供採取行動的公司通訊^(附註)。當本公司向閣下提供的電郵地址發送可供採取行動的公司通訊時而沒有收到任何「未送達」的訊息，本公司將被視為已遵守上市規則。

我們鼓勵閣下於公司網站以電子形式瀏覽本公司的公司通訊。如閣下日後希望收取公司通訊的印刷本，可以參考本公司網站內註明的相關程序。本公司將盡快免費向閣下寄上所需要的公司通訊的印刷本。

如閣下對本函內容有任何疑問，請致電 Link 電話熱線(852) 3707 2600，辦公時間為星期一至五 (公眾假期除外) 上午 9 時正至下午 6 時正，或電郵至 hkenquiries@linkmarketservices.com。

海倫司國際控股有限公司
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2024 年 4 月 19 日

附註：公司通訊文件包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用的財務摘要報告；(b)中期報告及如適用的中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；(f)回執；及(g)委任代表表格。可供採取行動的公司通訊是指任何涉及要求本公司的股東指示其擬如何行使其有關股東權利的公司通訊。



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(Stock Code/股份代號: 9869)

PROVISION OF EMAIL ADDRESS FORM 電郵地址提供表格

致 To: 海倫司國際控股有限公司 Helens International Holdings Company Limited
c/o Link Market Services (Hong Kong) Pty Limited
香港中環皇后大道中28號中滙大廈16樓1601室
Suite 1601, 16/F, Central Tower, 28 Queen's Road Central, Hong Kong
服務熱線 Services Hotline: (852) 3707 2600
電郵地址 Email: hkenquiries@linkmarketservices.com

(請用正楷英文填寫 Please complete in ENGLISH CAPITAL LETTERS)

證券持有人姓名
Name of Registered Holder(s) _____

登記地址
Registered Address _____

聯絡電話號碼
Contact Telephone Number _____

電郵地址
Email Address _____

簽名 Signature

日期 Date

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- (i) In this statement, "Personal Data" has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「**私隱條例**」)中「個人資料」的涵義。
- (ii) Your supply of Personal Data to the Company is on a voluntary basis. Your Personal Data may be used by the Company or be transferred to its Hong Kong Share Registrar for processing your instructions and/or request stated in this form and will be retained for such period as may be necessary for our verification and record purposes.
閣下是自願向本公司提供個人資料。閣下的個人資料可被本公司用於或被轉移給本公司的香港證券登記處作為處理。閣下在本表格上所述的指示及/或要求，並將在適當期間保留該等個人資料作核實及紀錄用途。
- (iii) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and addressed to the Personal Data Privacy Officer of Link Market Services (Hong Kong) Pty Limited at Suite 1601, 16/F, Central Tower, 28 Queen's Road Central, Hong Kong or by email at hkenquiries@linkmarketservices.com.
閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向 Link Market Services (Hong Kong) Pty Limited (地址為香港中環皇后大道中28號中滙大廈16樓1601室)的個人資料私隱主任或電郵至 hkenquiries@linkmarketservices.com 提出。