

Dear registered shareholder(s),

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Bank of Qingdao Co., Ltd.* (the “**Bank**”) is writing to inform you that the Bank has adopted electronic dissemination of corporate communications (the “**Corporate Communications**”), which mean any documents issued or to be issued by the Bank for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Bank at www.qdccb.com and the HKEXnews website of The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) at www.hkexnews.hk in place of printed copies (except for the Actionable Corporate Communications^(Note), dissemination arrangement of which is as set out below). The Shareholders who wish to be notified of Corporate Communications may subscribe to the free News Alert service on the Stock Exchange’s website (www.hkexnews.hk).

Solicitation of electronic contact details

To ensure timely receipt of the Actionable Corporate Communications^(Note), the Bank recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the “**Reply Form**”). Alternatively, you may sign and return the Reply Form to the Bank’s Hong Kong share registrar (the “**Share Registrar**”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong.

If the Bank does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, the Bank will send you Actionable Corporate Communications^(Note) in printed form in the future. The shareholders shall provide email address that is functional, and the Bank will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a shareholder without receiving any “non-delivery message”.

If you want to receive future Corporate Communications in printed form, please complete and return the Reply Form on the reverse side to the Share Registrar or send an email to ir@qdbankchina.com specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction will remain valid starting from the receipt date of your instruction until the instruction has been revoked or superseded or until the time when the Bank publishes its next annual report in the following year (whichever is earlier). Therefore, further request in writing will be required if a shareholder prefers to continue receiving printed copy of future Corporate Communications.

Yours faithfully,
By order of the Board
Bank of Qingdao Co., Ltd.*
Jing Zailun
Chairman

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder, including but not limited to election forms in connection with a dividend payment (e.g. choice of scrip or cash dividend, currency); excess application forms or provisional allotment letters in connection with a rights issue; and acceptance forms in connection with takeovers, mergers and share buy-backs (including acceptance forms in general offers and acceptance and approval form in partial offers).

* Bank of Qingdao Co., Ltd. is not an authorized institution within the meaning of the Banking Ordinance (Chapter 155 of the Laws of Hong Kong), not subject to the supervision of the Hong Kong Monetary Authority, and not authorized to carry on banking and/or deposit-taking business in Hong Kong.

各位登記股東：

以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發布公司通訊規定下《香港聯合交易所有限公司證券上市規則》（「**上市規則**」）第 2.07A 條，青島銀行股份有限公司*（「**本行**」）謹此通知 閣下，本行已採用以電子方式發布公司通訊（「**公司通訊**」）之安排，公司通訊是指本行已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，包括但不限於(a) 董事報告、年度帳目以及審計報告副本以及（如適用）財務摘要報告；(b) 中期報告及其中期報告摘要（如適用）；(c) 會議通知；(d) 上市文件；(e) 通函和 (f) 委任表格。

請注意，所有未來公司通訊的英文版和中文版將在本行網站 www.qdccb.com 和香港聯合交易所有限公司（「**聯交所**」）披露易網站 www.hkexnews.hk 上提供，以代替印刷本（可供採取行動的公司通訊^(附註)除外，其發佈安排載於下文）。有意接收公司通訊通知的股東可於聯交所網站(www.hkexnews.hk) 免費訂閱「訊息提示」服務。

徵集電子聯絡資料

為確保及時收到可供採取行動的公司通訊^(附註)，本行建議 閣下透過掃描本函背頁之回條（「**回條**」）上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者，閣下也可以簽署回條並交回本行的香港股份過戶登記處（「**股份過戶處**」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如本行沒有收到 閣下的有效電子郵件地址，直至過戶登記處收到 閣下有效的電子郵件地址前，未來本行將向 閣下發送可供採取行動的公司通訊^(附註)之印刷本。股東應提供有效的電子郵件地址，如果本行向股東提供的電子郵件地址發送可供採取行動的公司通訊而未收到“未送達信息”，本行將被視為已遵守上市規則。

若 閣下希望收取日後公司通訊之印刷本，請填妥本函背頁之回條並交回股份過戶處，或發送電子郵件至 ir@qdbankchina.com，並註明 閣下的姓名、地址以及收取公司通訊印刷本的要求。請注意，收取日後公司通訊印刷本之指示由收悉 閣下指示當日起將一直有效，直至指示被撤銷或取代，或直至本行於翌年刊發下一份年報為止（以較早者為準）。因此，如果股東希望繼續接收未來公司通訊的印刷本，則需要再提出書面要求。

承董事會命
青島銀行股份有限公司*
景在倫
董事長
謹啟

2024 年 4 月 22 日

附註：可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊，包括但不限於與派付股息有關的選擇表格（例如選擇以股息或現金股息、貨幣）；額外申請表格或有關供股的暫定配額通知書；及有關收購、合併及股份回購的接納表格（包括全面要約的接納表格及部分要約的接納及批准表格）。

* 青島銀行股份有限公司並非一家根據銀行業條例（香港法例第 155 章）之認可機構，並不受限於香港金融管理局的監督，亦不獲授權在香港經營銀行及/或接受存款業務。

