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Sinopec Oilfield Service Corporation

(a joint stock limited company established in the People's Republic of China)

(Stock code: 1033)

Notice of 2023 Annual General Meeting

Notice Is Hereby Given that 2023 Annual General Meeting (the “AGM”) of Sinopec Oilfield Service Corporation (the “Company”) will be held at Beijing Shengli Hotel, No. 3 Beishatan, Deshengmen Wai, Chaoyang District, Beijing, the People’s Republic of China (the “PRC”) on Wednesday, 12 June 2024 at 9:00 a.m. in the form of on-site meeting. The AGM will be convened by the board of the directors of the Company (the “Board”). The following resolutions will be considered and approved at the AGM:

Non-cumulative Voting Resolutions	
1.	To consider and approve the Report of the Board of the Directors of the Company for the year 2023
2.	To consider and approve the Report of the Supervisory Committee of the Company for the year 2023
3.	To consider and approve the audited financial statements and the auditor’s report of the Company for the year 2023
4.	To consider and approve the profit distribution plan of the Company for the year 2023
5.	To consider and approve the resolution to re-appoint the Company’s external auditor for the year 2024
6.	To consider and approve the annual cap of continuing related transactions between the Company and China Oil & Gas Pipeline Network Corporation for 2024
7.	To consider and approve the resolution on the remuneration of the directors and supervisors of the Company for the year 2023
8.	To consider and approve the resolution on the provision of counter-guarantee to China Petrochemical Corporation
9.	To consider and approve the resolution on the remuneration policy for the 11th session of the board of directors and the 11th session of the supervisory committee of the Company
10.	To consider and approve the resolution on the provision of guarantee for wholly-owned subsidiaries and joint venture
11.	To consider and approve the resolution on the authorisation to the Board to repurchase domestic shares and/or overseas-listed foreign shares of the Company

Cumulative Voting Resolutions	
12.	To consider and approve the resolution on the election of the directors (excluding independent non-executive directors) of the 11th session of the board of directors of the Company
12.01	Mr. Wu Bozhi
12.02	Mr. Zhang Jiankuo
12.03	Mr. Zhao Jinhai
12.04	Mr. Du Kun
12.05	Ms. Zhang Lili
12.06	Mr. Xu Keyu
13.	To consider and approve the resolution on the election of the independent non-executive directors of the 11th session of the board of directors of the Company
13.01	Mr. Zheng Weijun
13.02	Mr. Wang Pengcheng
13.03	Ms. Liu Jiangning
14.	To consider and approve the resolution on the election of the non-employee representative supervisors of the 11th session of the supervisory committee of the Company
14.01	Mr. Wang Jun
14.02	Mr. Zhang Kun
14.03	Mr. Zhang Xiaofeng
14.04	Mr. Li Wei

The details of the resolutions No. 1, 2, 3 and 4 are available in the annual report of the Company for the year 2023 to be published. The details of the resolutions No. 5 to 14 are included in the AGM circular issued by the Company to H shareholders and resolutions No. 10 and 11 are special resolutions. The Board considers that the resolutions hereto are in the interests of the Company and its shareholders as a whole. Accordingly, the Board recommends the shareholders to vote in favour of all the resolutions to be proposed at the AGM as set out in this notice.

By Order of the Board
Mr. Shen Zehong
Company Secretary

Beijing, PRC, 22 April 2024

Notes:

I. ATTENDEE OF AGM

1. Eligibility for attending the AGM

Holders of A shares of the Company whose names appear on the domestic shares register maintained by China Securities Depository & Clearing Corporation Limited, Shanghai Branch and holders of H shares of the Company whose names appear on the register of members maintained by Hong Kong Registrars Limited at the close of business on Monday, 13 May 2024 (Hong Kong time) are eligible to attend the AGM. The H share register of members of the Company will be closed from Saturday, 11 May 2024 to Wednesday, 12 June 2024 (both days inclusive), during which period no transfer of H shares will be effected. Holders of H shares who wish to attend the AGM shall lodge their share certificates accompanied by the transfer documents with Hong Kong Registrars Limited at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong no later than 4:30 p.m. on Friday, 10 May 2024 (Hong Kong time).

2. Proxy

- (1) A shareholder of the Company (“**Shareholder(s)**”) eligible to attend and vote at the AGM is entitled to appoint, in written form, one or more proxies to attend and vote on its behalf. A proxy need not be a Shareholder.
- (2) A proxy should be appointed by a written instrument signed by the Shareholder or its attorney duly authorised in writing. If the form of proxy is signed by the attorney duly authorised by the Shareholder, the power of attorney authorising that attorney to sign or other authorisation document(s) must be notarised.
- (3) To be valid, the power of attorney or other authorisation document(s) which have been notarised together with the completed form of proxy must be delivered to the business address of the Company or the Share Registrar of H shares of the Company, Hong Kong Registrars Limited, not less than 24 hours before the designated time for holding the AGM (no later than Hong Kong time 9 a.m. on 11 June 2024) or any adjournment. Business address of the Company is No. 9 Jishikou Road, Chaoyang District, Beijing, the PRC, the address of Hong Kong Registrars Limited is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. Completion and return of a form of proxy will not preclude a Shareholder from attending and voting in person at the AGM or any adjournment if he or she so desires and in such event, the form of proxy shall be deemed to be revoked.
- (4) Shareholders or their proxies may exercise the right to vote by poll.

3. The directors, supervisors and senior management of the Company

4. Legal advisors of the Company

II. REGISTRATION PROCEDURES FOR ATTENDING THE AGM

1. A Shareholder or his/her/its proxy shall produce proof of identity when attending the AGM. If a Shareholder is a legal person, its legal representative or other persons authorised by the board of directors or other governing body of such Shareholder may attend the AGM by producing a copy of the resolution of the board of directors or other governing body of such Shareholder appointing such persons to attend the AGM.
2. Shareholders intending to attend the AGM should return the reply slip for attending the AGM to the Company on or before Thursday, 23 May 2024.
3. Shareholders may send the reply slip to the Company in person, by post or by fax.

III. CUMULATIVE VOTING SYSTEM

In respect of resolutions No. 12 and 13 regarding election of directors and resolution No. 14 regarding election of supervisors, as required under Article 134 of the articles of association of the Company, the “cumulative voting system” shall be adopted to vote and tally the voting results for those resolutions.

In the election of directors, independent non-executive directors (the “**Independent Directors**”) and other Board members shall be elected separately. To ensure that your voting rights are fully exercised, the following notes basing on resolution No. 12 as an example briefly explain the matters that you should be aware of when filling in the “cumulative voting system” (matters to be aware of in respect of resolutions No. 13 and 14 are the same as those for resolution No. 12). Please refer to the following explanation and fill in your votes for resolutions No. 12, 13 and 14:

1. In respect of resolution No. 12, each share you hold has voting rights equal to the total number of directors to be elected. For example, if you hold 1 million shares of the Company, and the total number of directors to be elected is 6, the total number of shares for which you have the voting rights under resolution No. 12 will be 6 million shares (i.e. 1 million shares \times 6 = 6 million shares).
2. Please state the number of votes with voting rights in the column “for” and/or “against” you give to each of the candidates for election as director. Please note that you may vote for each of the director candidates with the same number of shares held by you, or you may vote for a particular director candidate with all the voting rights represented by all the shares held by you corresponding to the number of directors to be elected, or you may vote for a certain number of director candidates (one, two, three up to six, as hereinafter referred to) with a part of voting rights represented by all the shares held by you corresponding to the number of directors to be elected respectively. For example, if you own 1 million shares of the Company, and 6 directors (excluding Independent Directors) shall be elected at the AGM, the total number of shares for which you have the voting rights under resolution No. 12 is 6 million shares. Out of the 6 million shares, you can either share your voting rights equally to 6 candidates for election as directors so that you may vote 1 million shares to each candidate (either for or against), or give all of the 6 million votes to one particular director candidate (either for or against), or give 2 million shares to candidate A (either for or against), 1 million shares to candidate B (either for or against), 0.5 million shares to candidate C (either for or against), and the remaining 2.5 million shares to candidate D (either for or against) as director.
3. After you have allocated all the voting rights represented by all the shares held by you corresponding to the number of directors to be elected to a certain number of director candidates (excluding Independent Directors), you do not have further voting rights in respect of other director candidates (excluding Independent Directors). The sum of all the voting rights you voted for or against the six candidates for election as directors (excluding Independent Directors) shall not exceed the total number of voting rights represented by the shares held by you.
4. Please note with particular attention that, if the total number of votes you have exercised and allocated to a certain number of candidates for non-Independent Director exceeds the total number of voting rights represented by the shares held by you, all your votes shall become void, and you will be deemed to be abstained from voting. If the total number of votes you have exercised and allocated to a certain number of candidates for non-Independent Director is less than the total number of voting rights represented by the shares held by you, your votes are valid, and those votes not exercised will be deemed as being abstained from voting. For example, if you own 1 million shares, and 6 directors (excluding Independent Directors) shall be elected in this election, the total number of votes as represented by your shares under resolution No. 12 will be 6 million: (a) if you have stated “6 million shares” in the column “for” (or “against”) in the cumulative voting system in favour of one particular director candidate, then your voting rights are fully utilized, and you do not have any further votes in relation to other director candidates. If you have states the number of shares (other than 0 shares) in other corresponding columns under resolution No. 10, then all your votes in respect of resolution No. 10 will become void; or (b) if you have stated “4 million shares” in the column “for” (or “against”) in the column voting system in favour of director candidate A, and “1 million shares” in the column “for” (or “against”) in the cumulative voting system in favour of director candidate B, then your votes as represented by such 5 million shares are valid, whilst the remaining 1 million shares which have not been allocated shall be deemed to have been abstained from voting.
5. Where the total number of votes in favour of a director candidate exceeds one-half of the total number of shares with voting rights represented by shareholders attending the AGM (based on the non-cumulative number of shares) will be elected as a director. If the number of directors so elected exceeds the number of directors to be elected, then those receiving the most number of votes in favour shall be elected as directors. If an insufficient number of directors to be elected, then a further round of voting will be conducted among the unsuccessful candidates for the remaining director vacancy, until all the directors have been elected.

IV. MISCELLANEOUS

1. The Board considers that the AGM is an important opportunity for Shareholders to participate and express their views by raising questions and voting. As such, the Board wishes to emphasize that the Shareholders can raise questions during the AGM. The questions raised by Shareholders at the AGM and those submitted beforehand will be addressed by the Company as far as possible.
2. The AGM will not last for more than one working day. Shareholders and proxies attending the AGM shall be responsible for their own traveling, food and accommodation expenses.
3. The address of the Share Registrar for A shares of the Company, China Securities Registration and Clearing Company Limited, Shanghai Branch Company is at No. 188 Yanggao South Road, China (Shanghai) Pilot Free Trade Zone.
4. The address of the Share Registrar of H shares of the Company, Hong Kong Registrars Limited is at Shops 1712-1716, 17/F, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.
5. Business Address of the Company:
No. 9 Jishikou Road, Chaoyang District, Beijing, the PRC
Telephone: 86-10-59965998
Facsimile: 86-10-59965997
Postal Code: 100728

As at the date of this announcement, the Board of Directors comprises Mr. Chen Xikun[#], Mr. Fan Zhonghai⁺, Mr. Wei Ran⁺, Mr. Zhou Meiyun⁺, Mr. Chen Weidong^{}, Mr. Dong Xiucheng^{*} and Mr. Zheng Weijun^{*}.*

- [#] Executive Director
- ⁺ Non-Executive Director
- ^{*} Independent Non-Executive Director