



CHOW SANG SANG HOLDINGS INTERNATIONAL LIMITED

周生生集團國際有限公司*

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號: 116)

NOTIFICATION LETTER 通知信函

23 April 2024

Dear Registered Shareholders,

Chow Sang Sang Holdings International Limited (the "Company")

- **Notification of publication of (1) Annual Report 2023; (2) Circular; (3) Notice of Annual General Meeting; and (4) Form of Proxy (the "Current Corporate Communications")**

The English and Chinese versions of the Company's Current Corporate Communications are now available on the Company's website at www.chowsangsang.com and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk respectively (collectively, the "Websites"). If you have elected to receive the Corporate Communications¹ in printed form, the Current Corporate Communications are enclosed.

If you have not provided us with an email address or the email address provided is invalid but would like to receive email notification of the publication of the latest Corporate Communications on the Websites and Actionable Corporate Communications² in electronic form in future, please complete, sign and return the Reply Form overleaf to the Company's branch share registrar in Hong Kong, Tricor Tengis Limited (the "Branch Share Registrar"), at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by email to 116-ecom@vistra.com. It is your responsibility as a registered shareholder to provide a functional email address. If the Company does not receive an email address in your reply or the email address provided is not functional, the Company will send you by post, (i) a notification letter of the availability of Corporate Communications on the Websites; and (ii) all Actionable Corporate Communications in printed form, until such time that a functional email address is provided to the Branch Share Registrar for receiving the same in electronic form.

If you want to receive the Current Corporate Communications, all future Corporate Communications and Actionable Corporate Communications in printed form, please complete, sign and return the Reply Form overleaf to the Branch Share Registrar at the above-mentioned address by post or by email to 116-ecom@vistra.com.

Should you have any queries relating to this notification, please call the Branch Share Registrar's telephone hotline at (852) 2980 1333 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays) or send an email to 116-ecom@vistra.com.

Yours faithfully,
By order of the Board
Chow Sang Sang Holdings International Limited
Quentin WONG Kwun Shuen
Company Secretary

Notes:

- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- Actionable Corporate Communications refer to any corporate communications that seek instructions from the shareholders on how they wish to exercise their rights or make elections as shareholders.

尊敬的登記股東：

周生生集團國際有限公司（「本公司」）

- (1) 2023年報；(2) 通函；(3) 股東周年大會通告；及(4) 委派代表書（「本次企業通訊」）之發布通知

本公司的本次企業通訊之中、英文版本已分別上載於本公司網站 (www.chowsangsang.com) 及香港聯合交易所有限公司之網站 (www.hkexnews.hk)（統稱「該等網站」）。如閣下已選擇收取企業通訊¹的印刷本，隨函附上本次企業通訊之印刷本。

若閣下並未提供電郵地址或所提供的電郵地址無效，而欲日後收取最新企業通訊於該等網站發布的電郵通知及可供採取行動的企業通訊²的電子版本，請閣下填妥及簽署本信函背面之回條，並以預付郵資的郵寄標籤寄回本公司之香港股份過戶登記分處（「股份過戶登記分處」）卓佳登捷時有限公司（地址為香港夏慤道16號遠東金融中心17樓）（如在香港投寄須貼上郵票），或電郵至 116-ecom@vistra.com。閣下作為登記股東有責任提供有效的電郵地址。如本公司在閣下的回覆中並無獲悉閣下的電郵地址或閣下提供的電郵地址無效，本公司將透過郵寄方式向閣下發送(i)於該等網站登載企業通訊之通知信函，以及(ii)所有可供採取行動的企業通訊的印刷本，直至閣下向股份過戶登記分處提供有效的電郵地址以收取該等通訊的電子版本。

若閣下欲收取本次企業通訊、所有日後的企業通訊及可供採取行動的企業通訊之印刷本，請閣下填妥及簽署本信函背面之回條，並按上述地址以郵寄方式交回股份過戶登記分處或以電郵方式發送至 116-ecom@vistra.com。

如閣下對本通知有任何查詢，請於營業時間內（星期一至星期五上午9時至下午6時，香港公眾假期除外）致電股份過戶登記分處的電話熱線(852) 2980 1333或電郵至 116-ecom@vistra.com。

承董事會命
周生生集團國際有限公司
公司秘書
王君濤
謹啓

2024年4月23日

附註：

- 企業通訊包括本公司發布或將予發布以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於 (a) 董事會報告、其年度帳目連同核數師報告以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。
- 可供採取行動的企業通訊是指任何涉及及要求股東指示其擬如何行使其有關股東權利或作出選擇的企業通訊。

* For identification purpose only 僅供識別

