



YUE YUEN INDUSTRIAL (HOLDINGS) LIMITED

裕元工業(集團)有限公司*

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號: 00551)

NOTIFICATION LETTER 通知信函

April 23, 2024

Dear registered Shareholders,

Yue Yuen Industrial (Holdings) Limited (the "Company")

– Notification of Publication of (i) Annual Report 2023, (ii) Circular dated April 23, 2024 in relation to Proposal for Re-election of Retiring Directors, General Mandates to Issue and Repurchase Shares and Notice of Annual General Meeting, (iii) Form of Proxy for Annual General Meeting (or any adjournment thereof) (the "Current Corporate Communication"); and (iv) Environmental, Social and Governance Report 2023 (the "2023 ESG Report")

The English and Chinese versions of the Company's Current Corporate Communication are now available on the Company's website at www.yueyuen.com and the website of The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at www.hkexnews.hk respectively (the "Electronic Version"). The shareholders of the Company ("Shareholders") are recommended to access the Electronic Version of the Current Corporate Communication and all future Corporate Communications ^(Note 1). If you have elected to receive the Corporate Communications in printed form, the Current Corporate Communication is enclosed.

If you for any reason have difficulty in receiving email notification or gaining access to the Electronic Version of the Corporate Communications and would like to receive the Current Corporate Communication and all future Corporate Communications in printed form, please complete, sign the enclosed Reply Form and return it to the Company's branch share registrar in Hong Kong, Tricor Secretaries Limited ("Branch Share Registrar") at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by email to 551-ecom@vistra.com. The Company will promptly upon your request send the Current Corporate Communication to you in printed form free of charge.

It is the responsibility of registered Shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing, signing the enclosed Reply Form and returning to the Branch Share Registrar at the above-mentioned address by post or by email to 551-ecom@vistra.com. If the Company does not have your functional email address, until such time that the functional email address is provided to the Branch Share Registrar, you will be unable to receive notices of publication of the Electronic Version of Corporate Communications ("Notice of Publication") and Actionable Corporate Communications ^(Note 2) by email. As such, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communications in printed form.

The 2023 ESG Report is published in electronic form only and is available on the websites of the Company and the Stock Exchange. You may visit our website by clicking "Corporate Governance", then selecting "2023 ESG Reports" under "ESG Reports"; or the Stock Exchange's website to view and/or download the 2023 ESG Report. If you wish to receive a printed copy of the 2023 ESG Report, you may send your request to the Company c/o the Branch Share Registrar (by post at the above-mentioned address), or by email to 551-ecom@vistra.com.

Should you have any queries relating to this notification, please call the Branch Share Registrar's telephone hotline at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding public holidays).

By Order of the Board
Yue Yuen Industrial (Holdings) Limited
Lu Chin Chu
Chairman

Notes:

1. Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular and (g) a proxy form.

2. Actionable Corporate Communications which refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.

* For identification purposes only

This letter is in English and Chinese. In case of any inconsistency, the English version shall prevail.

各位登記股東：

裕元工業(集團)有限公司(「本公司」)

– 刊發(i)二零二三年年報、(ii)日期為二零二四年四月二十三日有關建議重選退任董事、發行及購回股份之一般授權及股東週年大會通告之通函、(iii)股東週年大會(或任何續會)之代表委任表格(「本次公司通訊」);及(iv)二零二三年環境、社會及管治報告(「二零二三年環境、社會及管治報告」)

本公司的本次公司通訊之中、英文版本已分別上載於本公司網站(www.yueyuen.com)及香港聯合交易所有限公司(「聯交所」)之網站(www.hkexnews.hk)(「電子版本」)。我們建議本公司股東(「股東」)閱覽本次公司通訊及所有日後公司通訊^(附註1)的電子版本。如閣下已選擇收取公司通訊的印刷本，隨函附上本次公司通訊。

如閣下因任何理由無法以電郵方式收取或閱覽公司通訊的電子版本及欲索取本次公司通訊及日後所有公司通訊的印刷本，請填妥及簽署隨附之回條，並以已預付郵費的郵寄標籤寄回本公司之香港股份過戶登記分處(「股份過戶登記分處」)卓佳秘書商務有限公司(地址為香港夏愨道16號遠東金融中心17樓)(如在香港投寄毋須貼上郵票)，或電郵至551-ecom@vistra.com。本公司會因應閣下之要求立即寄上本次公司通訊的印刷本，費用全免。

登記股東有責任提供有效的電郵地址。如閣下尚未提供閣下之電郵地址予本公司，或需更新閣下之電郵地址，本公司建議閣下填妥及簽署隨附之回條，並按上述地址以郵寄方式交回股份過戶登記分處或以電郵方式發送至551-ecom@vistra.com。如果本公司沒有收到閣下的有效電郵地址，閣下將(i)無法透過電郵方式收取公司通訊電子版本的登載通知(「登載通知」)及可供採取行動的公司通訊^(附註2)。本公司只能以印刷本方式向閣下發送登載通知及可供採取行動的公司通訊之印刷本予閣下，直至股份過戶登記分處收到閣下有效的電郵地址為止。

二零二三年環境、社會及管治報告僅以電子形式上載於本公司網站及聯交所網站。閣下可瀏覽本公司網站，按「企業管治」一欄，再於「環境、社會及管治報告」下選「二零二三年環境、社會及管治報告」；或於聯交所網站閱覽及/或下載二零二三年環境、社會及管治報告。如閣下欲收取二零二三年環境、社會及管治報告的印刷本，可向股份過戶登記分處(郵寄至上述地址)，或電郵至551-ecom@vistra.com提出閣下的要求。

倘閣下對本通知有任何查詢，請於星期一至星期五(公眾假期除外)上午9時至下午6時，致電股份過戶登記分處熱線(852) 2980 1333。

承董事會命
裕元工業(集團)有限公司
主席
盧金柱

二零二四年四月二十三日

附註：

1. 公司通訊包括本公司發布或將予發布以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、公司年度帳目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)季度報告(如有)；(d)會議通告；(e)上市文件；(f)通函；(g)代表委任表格。

2. 可供採取行動的公司通訊是指任何涉及要求股東指示其擬如何行使其有關股東權利的公司通訊。

* 僅供識別

本函以英文及中文發出。如有歧義，概以英文文本為準。

