



# LUEN THAI HOLDINGS LIMITED

## 聯泰控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code 股份代號: 311)

### NOTIFICATION LETTER 通知信函

23 April 2024

Dear Registered Shareholders,

**Luen Thai Holdings Limited (the "Company")**

**– Notice of Publication of (i) 2023 Annual Report, (ii) Circular dated 23rd April 2024 including Notice of Annual General Meeting, (iii) Proxy Form (collectively the "Current Corporate Communications") and (iv) 2023 Environmental, Social and Governance Report (the "2023 ESG Report")**

The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of The Stock Exchange of Hong Kong Limited ("HKEX") at [www.hkexnews.hk](http://www.hkexnews.hk) and the Company's website at [www.luenthai.com](http://www.luenthai.com). If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at [luenthai.ecom@computershare.com.hk](mailto:luenthai.ecom@computershare.com.hk) or by notice in writing to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

The 2023 ESG Report, published in electronic form only, is also available on the Company's website and the website of HKEX. If you wish to receive a printed copy of the 2023 ESG Report, you may submit your request to the Share Registrar by post at the above address or by email to [luenthai.ecom@computershare.com.hk](mailto:luenthai.ecom@computershare.com.hk).

#### **Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Luen Thai Holdings Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at [www.luenthai.com](http://www.luenthai.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) in place of printed copies.

#### **Solicitation of electronic contact details**

To ensure timely receipt of the Actionable Corporate Communications<sup>(Note)</sup>, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

**If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, the Company will send the Actionable Corporate Communications<sup>(Note)</sup> in printed form in the future.**

If you want to receive future Corporate Communications in printed form, please complete and return the Reply Form on the reverse side to the Share Registrar or send an email to [luenthai.ecom@computershare.com.hk](mailto:luenthai.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,  
By order of the Board  
**Luen Thai Holdings Limited**  
Chan Hiu Leong  
Company Secretary

*Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.*

各位登記股東：

聯泰控股有限公司（「本公司」）

**– (i) 二零二三年年報、(ii) 日期為二零二四年四月二十三日之通函包括股東週年大會通告及 (iii) 代表委任表格（統稱「本次公司通訊」）及 (iv) 2023 年環境、社會及管治報告（「2023 年環境、社會及管治報告」）之發佈通知**

本公司的本次公司通訊文件備有中、英文版本，並已上載於香港聯合交易所有限公司（「香港交易所」）網站（[www.hkexnews.hk](http://www.hkexnews.hk)）及本公司網站（[www.luenthai.com](http://www.luenthai.com)），歡迎瀏覽。閣下若因任何理由以致在收取或接收載於本公司網址上的本次公司通訊文件出現困難，閣下可將要求（註明閣下的姓名、地址及要求）以電郵方式發送到本公司之電郵地址 [luenthai.ecom@computershare.com.hk](mailto:luenthai.ecom@computershare.com.hk) 或以書面方式郵寄致本公司的香港股份過戶登記處（「股份過戶處」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。本公司將於接到閣下通知後，盡快向閣下免費發送有關本次公司通訊文件的印刷本。

僅以電子形式發佈的 2023 年環境、社會及管治報告亦已於本公司網站及香港交易所網站登載。若閣下欲索取 2023 年環境、社會及管治報告的印刷本，閣下可向股份過戶登記處（郵寄至上述地址或電郵至 [luenthai.ecom@computershare.com.hk](mailto:luenthai.ecom@computershare.com.hk)）提出有關要求。

#### **以電子方式發布公司通訊之安排**

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則（「上市規則」）第 2.07 條，聯泰控股有限公司（「公司」）謹此通知閣下，公司已採用以電子方式發布公司通訊（「公司通訊」）之安排，該公司通訊是指公司為向其任何證券持有人提供資訊或提醒其採取行動而發布或將要發布的任何文件，包括但不限於 (a) 董事報告、年度帳目以及審計報告副本以及（如適用）財務摘要報告；(b) 中期報告及其中期報告摘要（如適用）；(c) 會議通知；(d) 上市文件；(e) 通函和 (f) 委任表格。

請注意，所有日後公司通訊的英文版和中文版將在公司網站 [www.luenthai.com](http://www.luenthai.com) 和披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上提供，以代替印刷本。

#### **徵集電子聯絡資料**

為確保及時收到可供採取行動的公司通訊<sup>(附註)</sup>，公司建議閣下透過掃描本函背頁之回條（「回條」）上列印的閣下專屬二維碼來提供閣下的電子郵件地址。或者，閣下也可以簽署回條並交回公司的香港股份過戶登記處（「股份過戶處」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

**如果公司沒有收到閣下的有效電子郵件地址，直至股份過戶處收到閣下有效的電子郵件地址前，本公司未來將以印刷本形式發送可供採取行動的公司通訊<sup>(附註)</sup>。**

若閣下希望收取日後公司通訊之印刷本，請填妥本函背頁之回條並交回股份過戶處，或發送電子郵件至 [luenthai.ecom@computershare.com.hk](mailto:luenthai.ecom@computershare.com.hk)，並註明閣下的姓名、地址以及收取公司通訊印刷本的要求。請注意，收取日後公司通訊印刷本之指示由收悉閣下指示當日起計一年內有效，此後將過期。

如閣下對本函有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正（香港時間）其間致電股份過戶處(852)2862 8688 查詢。

承董事會命  
聯泰控股有限公司  
公司秘書  
陳曉亮  
謹啟

2024 年 4 月 23 日

附註：可供採取行動的公司通訊指任何涉及及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

