



Television Broadcasts Limited

電視廣播有限公司

(Incorporated in Hong Kong with limited liability)

Stock Code: 00511

25 April 2024

Dear Shareholder(s),

2023 Annual Report (“Current Corporate Communication”), 2023 Environmental, Social and Governance Report and Arrangement for Electronic Dissemination of Corporate Communications

The English and Chinese versions of the Current Corporate Communication of Television Broadcasts Limited (“Company”) are available on the Company’s website at <https://corporate.tvb.com> (“Company’s website”) and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk (“HKEXnews’ website”). You may access the Current Corporate Communication by clicking “Annual Reports” under “Investor Relations” section on the Company’s website. If you have elected to receive the corporate communications^(Note) in printed form, the Current Corporate Communication in your selected language(s) is/are enclosed.

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and the articles of association of the Company, the Company is writing to seek your election regarding the means of receipt and the language of corporate communications of the Company to be dispatched in the future. You may choose to receive the company’s corporate communications in the manner below:

- (1) by electronic means only through the Company’s website instead of in printed form, with an email notification or a notification letter by post of the publication of the corporate communications on the Company’s website; OR
- (2) in printed form in English only; OR
- (3) in printed form in Chinese only; OR
- (4) in printed form in both English and Chinese.

To ensure timely receipt of future Corporate Communications and actionable corporate communications (the “Actionable Corporate Communications”, which mean all corporate communications that seek instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder), the Company recommends you to provide your email address by scanning your personalized QR code printed on the enclosed reply form (the “Reply Form”). To make your election, please fill in the Reply Form and sign and return it by post or by hand to the Company c/o the Company’s share registrar (the “Share Registrar”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. If you post the Reply Form in Hong Kong, you may use the mailing label in the Reply Form and need not to affix a stamp when returning your Reply Form. Otherwise, please affix an appropriate stamp. If your email address provided is non-functional, until such time that a functional email address is received by the Share Registrar, you may (i) be unable to receive any notifications regarding the publication of Corporate Communications; and (ii) need to proactively check the Company’s website and HKEXnews’ website to keep up with the publication of Corporate Communications. Even if you have previously received a letter from the Company seeking your election regarding the language and means of receipt of corporate communications, and have made an election to receive printed copies, you are hereby requested to make an election again. **Please note that your previous election to receive printed copies will be disregarded, but in the case you have previously elected to receive notification by email, such election will remain valid.**

If the Company does not receive the enclosed reply form duly completed and signed by you or does not receive a response indicating an objection from you by 23 May 2024, you will be deemed to have agreed to access all future Corporate Communications posted on the Company’s website and to receive (i) only a notification of the publication of the Corporate Communications on the Company’s website by post, and (ii) all future Actionable Corporate Communications in printed form.

You are entitled to change your choice of means of receipt and/or language of the Company’s corporate communications by giving prior notice in writing of not less than 7 days to the Company c/o the Share Registrar at the above address or by email to tvb.ecom@computershare.com.hk. Your request for the printed form will remain valid until the instruction has been revoked, superseded, or expired, or for one year from the date of receiving your instruction (whichever is earlier). If you have difficulty in receiving or gaining access to the corporate communications on the Company’s website, the Company will, upon your request in writing or by email, promptly send to you the printed version(s) of the corporate communications free of charge.

The 2023 Environmental, Social and Governance Report is published in electronic form under “ESG Report” of “Investor Relations” section on the Company’s website, and is also available on the HKEXnews’ website. If you wish to receive a printed copy of the 2023 Environmental, Social and Governance Report, you may submit your request to the Share Registrar at the above address by post or by email to tvb.ecom@computershare.com.hk.

If you have any queries relating to this letter, please contact the service hotline of the Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,
CHAN Shu Hung
Acting Company Secretary

Note: Corporate communications include but are not limited to the Company’s (a) annual reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.



REPLY FORM 回條

To: **Television Broadcasts Limited (the "Company")**
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre,
183 Queen's Road East, Wan Chai, Hong Kong

致: **電視廣播有限公司 (「本公司」)**
經香港中央證券登記有限公司
香港灣仔皇后大道東 183 號
合和中心 17M 樓

(Please choose **ONLY ONE** of the following options) (請僅從下列選項中選擇其中一項)

Option 1:	Provide email address by scanning the personalized QR code for receipt of future Corporate Communications* of the Company via electronic dissemination	Personalized QR Code 專屬二維碼
選項 1:	掃描專屬二維碼提供電子郵件地址，以接收本公司通過電子方式發布的日後公司通訊*	
	Returning this Reply Form is NOT required if choosing Option 1. 如選擇選項 1，則無須交回本回條。	

Option 2:	Provide email address in writing for receipt of future Corporate Communications* of the Company via electronic dissemination	
選項 2:	書面提供電子郵件地址，以接收本公司通過電子方式發布的日後公司通訊*	
	Name of Securities Holder(s) 證券持有人姓名:	Name of the Listed Company 上市公司名稱:
		Television Broadcasts Limited 電視廣播有限公司
Email address ^(Note 5) 電郵地址 ^(附註 5)		

Option 3:	Request for receipt of future Corporate Communications* of the Company in printed copies and noted that this instruction is only valid for one year starting from the Company's receipt date of instruction. ^(Note 7) (Please mark "X" in one of the boxes below, if applicable)		
選項 3:	要求收取本公司日後公司通訊*印刷本，並已知悉本指示由本公司收取指示日期起計一年內有效。 ^(附註 7) (如適用，請在以下一個方格內劃上「X」號)		
<input type="checkbox"/>	Printed English version 英文印刷本	<input type="checkbox"/>	Printed Chinese version 中文印刷本
		<input type="checkbox"/>	Both the printed English and Chinese versions 英文及中文印刷本

Signature: ^(Notes 1)

簽名: ^(附註 1)

Contact number:

聯絡電話號碼:

Date:

日期:

Notes 附註:

- Please complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed will be void.
請 閣下清楚填寫本表格。表格上若未有作出選擇、或未有簽署、或在其他方面填寫不正確，即告作廢。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.
如屬聯名股東，則本回條須由該名於本公司股東名冊上就聯名持有股份之其姓名位列首位的股東簽署，方為有效。
- If the Company does not receive this Reply Form duly completed and signed by you or does not receive a response indicating an objection from you by 23 May 2024, you will be deemed to have agreed to receiving all future Corporate Communications* by electronic means through the Company's website instead of in printed form.
倘若本公司於 2024 年 5 月 23 日或之前仍未收到 閣下填妥及簽署的回條或表示反對的回覆，閣下將被視為已同意透過本公司網站以電子方式代替收取所有日後公司通訊*的印刷本。
- If the email address provided in your reply is non-functional, you may be unable to receive notifications regarding the publication of Corporate Communications*.
如 閣下提供之電子郵件地址無效，閣下或無法收到有關發布公司通訊*的通知。
- If you provide more than one email address by QR code, email, reply form and/or other means, only the last email address received will be registered.
如 閣下通過二維碼、電郵、回條及/或其他方式提供多於一個的電子郵件地址，僅最後收到的電子郵件地址會被登記。
- If you mark "X" in the box in Option 3, no email address will be registered and only Corporate Communications* in printed form will be received.
如 閣下在選項 3 的方格內劃上「X」號，將不會有電子郵件地址被登記，並僅將收取日後公司通訊*的印刷本。
- The above instruction will apply to all future corporate communications to be sent to shareholders of the Company until you notify otherwise by prior notice in writing of not less than 7 days to the Company c/o the Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email to tvb.ecom@computershare.com.hk.
上述指示適用於日後寄發予本公司股東之所有公司通訊，直至 閣下在不少於 7 日前發出書面通知予本公司股份過戶登記處，香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或電郵至 tvb.ecom@computershare.com.hk 另作選擇為止。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.
為免存疑，在本回條上的任何額外指示，公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

The supply of your personal data is on a voluntary basis for the purpose of verifying and recording your choice of language and means of receipt of the Company's corporate communications and the delivery of those corporate communications. Your personal data may be transferred or disclosed to the Share Registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law and will be retained for such period as may be necessary for verification and record purposes. You have the right to request access to and/or correction of your personal data in accordance with the provisions of the Personal Data (Privacy) Ordinance (Chapter 486 of the Laws of Hong Kong). Any such request for access to and/or correction of your personal data should be in writing by either of the following means:

閣下是自願提供 閣下的個人資料以用於核實及記錄 閣下收取本公司公司通訊的語言版本和收取方式的選擇，以及傳送公司通訊。閣下的個人資料可就上述用途轉移或披露給股份過戶登記處及/或其他公司或團體，或按法例規定作出轉移或披露，並將在適當期間內保留作核實及記錄用途。閣下有權根據香港法例第 486 章《個人資料(私隱)條例》的條文查閱及/或修改 閣下的個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出:

By mail 郵寄至: HK Privacy Officer 香港隱私主任
Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司
17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong 香港灣仔皇后大道東 183 號合和中心 17M 樓

By email 電郵至: PrivacyOfficer@computershare.com.hk

* Corporate Communications include but not limited to the Company's (a) annual reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms. 公司通訊包括但不限於: (a) 周年報告及(如適用)財務摘要報告; (b) 中期報告及(如適用)中期摘要報告; (c) 會議通告; (d) 上市文件; (e) 通告; 及(f) 代表委任書。

MAILING LABEL 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼 37
Hong Kong 香港

Please cut the mailing label and stick it on the envelope to return this Reply Form to us.
No postage stamp necessary if posted in Hong Kong.
閣下寄回此回條時，請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。