



HENDERSON LAND DEVELOPMENT COMPANY LIMITED

恒基兆業地產有限公司

Incorporated in Hong Kong with limited liability

(Stock Code : 12)

25 April 2024

Dear Registered Shareholder,

(1) Publication of Annual Report 2023, Circular in relation to proposals for general mandates and re-election of retiring directors, and notice of annual general meeting, and Proxy Form (collectively, the “AR 2023 and Related Documents”) and Sustainability Report 2023

Please be informed that the AR 2023 and Related Documents, and Sustainability Report 2023 of Henderson Land Development Company Limited (the “Company”) have now been published.

For shareholders who have yet to choose the means to receive Corporate Communications¹ and shareholders who have opted to receive printed version of Corporate Communications, please find enclosed printed copies of the AR 2023 and Related Documents for your reading.

For shareholders who have opted (or being deemed to have consented) to access Corporate Communications on the Company’s website, please click the link “Investor Information” on the home page of the Company’s website at www.hld.com or browse the HKEXnews website at www.hkexnews.hk to access the AR 2023 and Related Documents.

The Sustainability Report 2023 is published in electronic form under “Sustainability” on the home page of the Company’s website and the HKEXnews website. If you wish to receive a printed copy of the Sustainability Report 2023, please make a specific request in writing to the Company’s share registrar, Computershare Hong Kong Investor Services Limited (the “Company’s Registrar”).

Please note that the annual general meeting of the Company will be held at the Four Seasons Grand Ballroom, Four Seasons Hotel, 8 Finance Street, Central, Hong Kong on Monday, 3 June 2024 at 11:30 a.m. The notice of the annual general meeting has also been published on the Company’s website and the HKEXnews website.

(2) Future Electronic Dissemination of Corporate Communications

In support of environmental protection, the Company continues to promote electronic dissemination of Corporate Communications and offers you the following options to receive future Corporate Communications:

- to read all future Corporate Communications on the Company’s website at www.hld.com or the HKEXnews website at www.hkexnews.hk (the “Website Version”) instead of receiving printed copies and to receive a notification of publication of the relevant Website Version by email on the publication day; or
- to receive printed copies of all future Corporate Communications, in English and/or Chinese version(s) (the “Printed Version”).

For shareholders who have yet to choose the means to receive Corporate Communications, the Company recommends you to select reading the Website Version and provide your email address by scanning your personalised QR Code printed on the enclosed Reply Form or by completing the Reply Form and returning it to the Company’s Registrar.

For shareholders who have opted to read the Website Version but have not provided a valid email address, please provide us with your valid email address by scanning your personalised QR Code printed on the enclosed Reply Form or by completing the Reply Form and returning it to the Company’s Registrar.

For shareholders who have opted to receive the Printed Version, the Company strongly encourages you to select reading the Website Version to support environmental protection. Please provide your email address by scanning your personalised QR Code printed on the enclosed Reply Form or by completing the Reply Form and returning it to the Company’s Registrar. **If you wish to continue to receive the Printed Version**, you still have to complete and return the Reply Form. Your request for receiving the Printed Version will be valid until, whichever is earlier, such request is revoked in writing or the time when the Company publishes its next Annual Report in the following year.

If the Company does not receive the duly completed Reply Form or any response from you by 27 May 2024, you are deemed to have consented to read the Website Version only. A notification letter of publication of the relevant Website Version on the publication day will be sent by post to shareholders (i) who are deemed to have consented to read the Website Version; or (ii) who have opted to read Website Version but have not provided a valid email address.

You have the right at any time to change your choice of language or means of receipt of Corporate Communications by giving not less than seven days’ notice in writing to the Company’s Registrar. Even if you have opted to read the Website Version but for any reason have difficulty in gaining access to it, the Company will, promptly upon your request in writing to the Company’s Registrar, send the Printed Version to you free of charge.

The Reply Form or any request to be made to the Company’s Registrar (including the request for the Printed Version of the AR 2023 and Related Documents) as mentioned in this letter should be sent to Computershare Hong Kong Investor Services Limited either by post at the address below using the postage-prepaid mailing label provided or by email at the email address below.

Company’s Registrar contact details:

Postal address : 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong
Email address : HendersonLand.ecom@computershare.com.hk
Telephone : (852) 2862 8555 (during business hours (9:00 a.m. to 6:00 p.m.),
Monday to Friday, excluding Hong Kong public holidays)

Should you have any queries in relation to this letter, please call the enquiry hotline of the Company’s Registrar at (852) 2862 8555.

Yours faithfully,
Timon LIU Cheung Yuen
Company Secretary

Notes:

- Corporate Communications, in general, include (a) the annual report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form, issued by the Company, and for the purposes stated above, exclude Actionable Corporate Communications which seek registered shareholders’ instructions on how they wish to exercise their rights or make an election as shareholders. The Company will send Actionable Corporate Communications to shareholders individually instead of just making them available on websites.
- The Company is committed to its sustainability initiatives and the printed copies of Sustainability Reports will not be provided unless specific request in writing is made to the Company’s Registrar prior to its publication.

REPLY FORM

To: Henderson Land Development Company Limited (the “Company”)
(Stock Code: 12)
 c/o Computershare Hong Kong Investor Services Limited
 17M Floor, Hopewell Centre, 183 Queen’s Road East,
 Wanchai, Hong Kong

(Please choose **ONLY ONE** of the following options.)

Option 1:**Personalised QR Code**

I/we would like to read all future Corporate Communications* on the Company’s website at www.hld.com or the HKEXnews website at www.hkexnews.hk and hereby provide the email address¹ below for receiving email notifications of the relevant publications on websites.

Email address:

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(Please use BLOCK letters)

(NO REPLY FORM is needed if you provide your email address by scanning the above personalised QR Code)

Option 2:

I/we would like to receive printed copies of the following Corporate Communications* in

English version **Chinese version** **Both English and Chinese versions: (Please mark “✓” in the appropriate box(es))**

(a) **Annual Report 2023** **Others (please specify):** _____

(b) **All future Corporate Communications²**

Name of registered shareholder(s): _____ (English) _____ (Chinese)
 (Please use BLOCK letters)

Signature(s)³: _____ **Contact number :** _____ **Date :** _____

- Notes :**
- If the Company does not receive a valid email address, you will be unable to receive email notifications regarding the relevant publications on website.
 - If you mark “✓” in the box(es) in Option 2(b), no email address will be registered and only Corporate Communications in printed form will be received. Your request for receiving printed copies will be valid until, whichever is earlier, such request is revoked in writing or the time when the Company publishes its next Annual Report in the following year. **The Company is committed to its sustainability initiatives and printed copies of Sustainability Reports will not be provided unless specific request in writing is made to the Company’s share registrar, Computershare Hong Kong Investor Services Limited (the “Company’s Registrar”) prior to its publication.**
 - If your shares are held in joint names, all the joint holders should sign on this Reply Form in order to be valid.
 - Any Reply Form with no indicated choice or no signature or otherwise incorrectly completed will be void.
 - If you provide more than one email address by email, this Reply Form and/or other means, only the latest email address provided will be registered.
 - For the avoidance of doubt, we do not accept any special instructions written on this Reply Form.
 - If you have any queries relating to the completion of this Reply Form, please call the Company’s hotline on (852) 2862 8555 from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding Hong Kong public holidays).

* Corporate Communications, in general, include (a) the annual report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form, issued by the Company, but exclude Actionable Corporate Communications that seek instructions from shareholders on how they wish to exercise their rights or make an election as shareholders. The Company will send Actionable Corporate Communications to shareholders individually instead of just making them available on websites.

PERSONAL INFORMATION COLLECTION STATEMENT

- (i) “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).
- (ii) Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions as to how you wish to receive future Corporate Communications.
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Company’s Registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for verification and record purposes.
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Hong Kong Privacy Officer of the Company’s Registrar by post or by email to PrivacyOfficer@computershare.com.hk.
- (v) Please refer to the Privacy Policy and Personal Information Collection Statement of the Company which is available on the website of the Company (www.hld.com) for further details.

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
 香港中央證券登記有限公司
Freepost No. 簡便回郵號碼 : 37
 Hong Kong 香港

Please cut out the mailing label and stick it on an envelope
 to return this Reply Form to us.
**No postage stamp is necessary
 if posted in Hong Kong**