

BEST FOOD HOLDING COMPANY LIMITED

百福控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code: 股份代號: 1488)

NOTIFICATION LETTER 通知信函

25 April 2024

Dear Registered Shareholder,

Best Food Holding Company Limited (the “Company”)

Notification of publication of the 2023 Annual Report, Circular and Proxy Form dated 25 April 2024 (the “Current Corporate Communication”)

The English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website (<http://www.bestfoodholding.com>) and the website of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) (www.hkexnews.hk) respectively (the “Website Version”). The Company strongly recommends you to access the Website Version of the Current Corporate Communication and all future Corporate Communications^(Note). If you have elected to receive the Corporate Communications in printed form, the Current Corporate Communication is enclosed. **In support of electronic communication by email, you are recommended to provide their functional email addresses to the Company.**

If you for any reason have difficulty in receiving email notification or gaining access to the Website Version of the Corporate Communications and would like to receive the Current Corporate Communication and all future Corporate Communications in printed form, please complete, sign the enclosed Request Form and return it to the Company’s branch share registrar in Hong Kong, Tricor Secretaries Limited (“Branch Share Registrar”) at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by email to 1488-ecom@hk.tricorglobal.com. The Company will upon your request send the Current Corporate Communications to you in printed form free of charge. Please note that the printed copy request will be valid until expiry on 31 December 2025 or unless being revoked or superseded (whichever is earlier). Further request in writing will be required if a registered shareholder prefers to continue receiving printed copies of future Corporate Communications.

It is the responsibility of registered shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing, signing the enclosed Request Form and returning to the Branch Share Registrar at the above-mentioned address by post or by email to 1488-ecom@hk.tricorglobal.com. Pursuant to the current articles of association of the Company, a notice of publication of the Website Version of Corporate Communications is being sent to you by email or by post (only if the Company does not possess the functional email address of a Shareholder). Please note, however, that subject to the proposed amendments to the articles of association being approved by the Company’s shareholders in the forthcoming annual general meeting, the Company will cease sending such notification of publication to you in the future. In this case, you are encouraged to proactively monitor the availability of and access all future Corporate Communications on the relevant websites. You may also subscribe for the News Alert service on the Stock Exchange’s website if you wish to be notified when the Company publishes any Corporate Communication on the Stock Exchange’s website.

Should you have any queries relating to this notification, please call the Branch Share Registrar’s telephone hotline at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding public holidays).

By order of the Board
Best Food Holding Company Limited
Zhao John Huan
Chairman

Note: Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.

各位登記股東：

百福控股有限公司(「本公司」)

刊發2023年度報告、2024年4月25日之通函及代表委任表格(「本次公司通訊」)

本公司的本次公司通訊之中、英文版本已分別上載於本公司網站(<http://www.bestfoodholding.com>)及香港聯合交易所有限公司(「聯交所」)之網站(www.hkexnews.hk)(「網站版本」)。我們建議閣下閱覽本公司本次及日後公司通訊^(附註)的網站版本。如閣下已選擇收取公司通訊的印刷本，隨函附上本次公司通訊。為支持通過電子郵件進行電子通訊，建議閣下向本公司提供有效的電子郵箱地址。

如閣下因任何理由無法以電子郵件方式收取或閱覽公司通訊的網站版本及欲索取本次公司通訊及日後公司通訊的印刷本，請填妥及簽署隨附之申請表格，並以已預付郵費的郵寄標籤寄回本公司之香港股份過戶登記分處(「股份過戶登記分處」)卓佳秘書商務有限公司(地址為香港夏慤道16號遠東金融中心17樓)(如在香港投寄毋須貼上郵票)，或電郵至1488-ecom@hk.tricorglobal.com。本公司會因應閣下之要求寄上公司通訊的印刷本，費用全免。請注意，股東以印刷本形式收取公司通訊的選擇將一直有效，直至2025年12月31日到期，除非被撤銷或取代(以較早者為準)。如果股東希望日後繼續以印刷本形式收取公司通訊和可供採取行動的公司通訊，則需要再作書面要求。

登記股東有責任提供有效的電子郵件地址。如閣下尚未提供閣下之電子郵件地址予本公司，或需更新閣下之電子郵件地址，本公司建議閣下填妥及簽署隨附之申請表格，並按上述地址以郵寄方式交回本公司的股份過戶登記分處或以電郵方式發送至1488-ecom@hk.tricorglobal.com。根據本公司現行的組織章程細則，公司通訊網站版本的登載通知正在通過電子郵件方式或郵寄方式(僅在本公司沒有獲取股東有效電子郵箱地址時)向閣下發送。請注意，倘章程細則之建議修訂於本公司即將召開的股東周年大會中獲得本公司股東批准後，本公司將停止向閣下發出該等登載通知。在這種情況下，本公司鼓勵閣下主動瀏覽日後於相關網站上登載的所有公司通訊。如欲收到本公司於聯交所網站上登載公司通訊的消息，閣下可以在聯交所網站上訂閱訊息提示服務。

倘閣下對本通知有任何查詢，請於星期一至星期五(公眾假期除外)上午9時至下午6時，致電股份過戶登記分處熱線(852)2980 1333。

承董事會命
百福控股有限公司
主席
趙令歡

2024年4月25日

附註：公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告，公司年度賬目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

可供採取行動的公司通訊是指任何涉及要求股東指示其擬如何行使其有關股東權利的公司通訊。

