



# WING ON COMPANY INTERNATIONAL LIMITED

## 永安國際有限公司

(Incorporated in Bermuda with limited liability)

(百慕達註冊成立有限公司)

(Stock code: 289)

(股份代號: 289)

### NOTIFICATION LETTER 通知信函

26 April 2024

Dear Registered Shareholder(s)

**Wing On Company International Limited (the "Company")**

**- Notice of publication of 2023 Annual Report, Circular dated 26 April 2024 together with the Notice of Annual General Meeting, and Proxy Form (collectively the "Current Corporate Communications")**

The English and Chinese versions of the Current Corporate Communications are available on the Company's website at <https://www.wingon.hk> and the website of The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at <https://www.hkexnews.hk> (the "Website Version"). The Company strongly recommends you to access the Website Version of these Current Corporate Communications and all future Corporate Communications<sup>(Note 1)</sup>. If you have elected to receive the Corporate Communications in printed form, the printed copies of the Current Corporate Communications in your selected language(s) are enclosed.

If you for any reason have difficulty in receiving email notification or gaining access to the Website Version of the Current Corporate Communications and all future Corporate Communications in printed form, please complete, sign and return the enclosed Reply Form to the share registrar of the Company in Hong Kong, Tricor Progressive Limited, at 17/E, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the prepaid mailing label provided at the bottom of the enclosed Reply Form (no stamp is needed if posted in Hong Kong) or by email to [289-ecom@hk.tricorglobal.com](mailto:289-ecom@hk.tricorglobal.com). The Company will promptly upon your request send the printed copies of the Current Corporate Communications to you free of charge.

It is the responsibility of the registered shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing, signing and returning the enclosed Reply Form to the share registrar of the Company in Hong Kong at the above-mentioned address by post or by email to [289-ecom@hk.tricorglobal.com](mailto:289-ecom@hk.tricorglobal.com). If the Company does not have your functional email address, until such time that the functional email address is provided to the Company's share registrar in Hong Kong, you will not be able to receive any notices of publication of the Website Version of Corporate Communications ("Notice of Publication") by email and Actionable Corporate Communications<sup>(Note 2)</sup> in electronic form. As such, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communications in printed form.

Should you have any queries relating to this letter, please call the telephone hotline of the share registrar of the Company in Hong Kong at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding public holidays).

By Order of the Board  
Karl C. Kwok  
Chairman

#### Notes:

- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to, the directors' report, its annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.
- Actionable Corporate Communications refer to any Corporate Communications that seek instructions from the shareholders on how they wish to exercise their rights or make elections as shareholders.

2024年4月26日

各位登記股東：

永安國際有限公司(「本公司」)

有關2023年年報、於2024年4月26日刊發的通函連同召開股東週年大會通告及委任代表表格(統稱「本次公司通訊」)的刊發通知

本次公司通訊的英文及中文版本已上載於本公司網站(<https://www.wingon.hk>)及香港聯合交易所有限公司(「聯交所」)之網站(<https://www.hkexnews.hk>) (「網站版本」)。本公司建議閣下閱覽本次公司通訊及日後公司通訊<sup>(附註1)</sup>的網站版本。如閣下已選擇收取公司通訊的印刷本,隨本函附上本次公司通訊的印刷本(按閣下所選擇之語言版本)。

如閣下因任何理由無法以電子郵件方式收取通知或閱覽本次公司通訊的網站版本及欲索取本次公司通訊及日後公司通訊的印刷本,請填妥及簽署隨附之回條,並以回條下方已預付郵費的郵寄標籤寄回本公司之香港股票登記及過戶處,卓佳廣進有限公司,地址為香港夏慤道16號遠東金融中心17樓(如在香港投寄毋須貼上郵票),或以電郵方式發送至[289-ecom@hk.tricorglobal.com](mailto:289-ecom@hk.tricorglobal.com)。本公司會因應閣下之要求立即向閣下免費發送本次公司通訊的印刷本。

已登記股東有責任提供有效的電子郵箱地址。如閣下尚未提供閣下之電子郵箱地址予本公司,或需更新閣下之電子郵箱地址,本公司建議閣下填妥及簽署隨附之回條以提供閣下之電子郵箱地址,並按上述地址以郵寄方式寄回本公司之香港股票登記及過戶處,或以電郵方式發送至[289-ecom@hk.tricorglobal.com](mailto:289-ecom@hk.tricorglobal.com)。若本公司沒有收到閣下之有效的電子郵箱地址,直至本公司之香港股票登記及過戶處收到閣下之有效的電子郵箱地址之前,閣下將無法透過電子郵件方式收取公司通訊網站版本的刊發通知(「刊發通知」)及以電子方式發送的可供採取行動的公司通訊<sup>(附註2)</sup>。本公司只能以印刷本方式向閣下發送刊發通知及可供採取行動的公司通訊。

倘閣下對本信函有任何查詢,請於星期一至星期五(公眾假期除外)上午9時至下午6時辦公時間內,致電本公司之香港股票登記及過戶處熱線(852) 2980 1333。

承董事會命  
主席  
郭志樑

#### 附註:

- 公司通訊包括本公司發出或將予發出以供其任何證券持有人或投資大眾參照或採取行動的任何文件,其中包括但不限於董事會報告、年度賬目連同核數師報告、中期報告、會議通告、上市文件、通函及委任代表表格。
- 可供採取行動的公司通訊是指任何涉及要求股東指示其擬如何行使其有關股東權利或作出選擇的公司通訊。

