



四环医药
SihuanPharm

Sihuan Pharmaceutical Holdings Group Ltd.

四環醫藥控股集團有限公司

(incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code/股份代號: 0460)

NOTIFICATION LETTER 通知信函

Dear Shareholder,

29 April 2024

Sihuan Pharmaceutical Holdings Group Ltd. (the "Company")

– **Notice of Publication of Annual Report 2023, Circular & Proxy Form ("Current Corporate Communications") and Environmental, Social and Governance Report 2023 ("ESG Report 2023")**

The English and Chinese versions of the Company's Current Corporate Communications and ESG Report 2023 are available on the Company's website at www.sihuanpharm.com and the HKExnews website of The Stock Exchange of Hong Kong Limited (the "HKEx") at www.hkexnews.hk. You may access the Current Corporate Communications by clicking "Investor Relations" section on the homepage of the Company's website, then selecting under "Financial Statements/ESG Information" for Annual Report 2023 and ESG Report 2023; and under "Announcements and Circulars" for the Circular and Proxy Form.

If you wish to change your choice of language or means of receiving all future corporate communications^(Note), please complete, sign and return the enclosed change request form ("Change Request Form") to the Company c/o Tricor Investor Services Limited (the "Branch Share Registrar") by post (using the mailing label at the bottom of the Change Request Form) (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp). The address of the Branch Share Registrar is 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. The Change Request Form may also be downloaded from the Company's website at www.sihuanpharm.com or the HKExnews website of the HKEx at www.hkexnews.hk. Even if you have chosen (or are deemed to have consented) to receive all the Company's corporate communications via the Company's website ("Website Version") but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communications, you can request for the printed form of the Current Corporate Communications. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

You may at any time choose either to receive the Company's corporate communications in printed form (in English version only, or in Chinese version only, or in both English and Chinese versions), or the Website Version. If you would like to change your choice of language or means of receipt of the Company's corporate communications in future, please send email to sihuanpharm-ecom@hk.tricorglobal.com or notice in writing (specifying your name, address and request) to the Company c/o Branch Share Registrar.

Should you have any queries relating to any of the above matters, please call the Branch Share Registrar's telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 5:00 p.m. from Monday to Friday, excluding public holidays or send email to sihuanpharm-ecom@hk.tricorglobal.com.

By Order of the Board
Sihuan Pharmaceutical Holdings Group Ltd.
Che Fengsheng
Chairman and Executive Director

Note: Corporate communications refer to any document issued or to be issued by the Company including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位股東：

四環醫藥控股集團有限公司(「本公司」) — 2023年年報、通函及代表委任表格(「本次公司通訊文件」)及2023年環境、社會及管治報告(「2023年ESG報告」)之發佈通知

本公司的本次公司通訊文件中、英文版本及2023年ESG報告已上載於本公司網站(www.sihuanpharm.com)及香港聯合交易所有限公司(「香港交易所」)披露易網站(www.hkexnews.hk), 歡迎瀏覽。閣下可在本公司網站主頁的「投資者關係」項下按「財報報告和ESG報告」閱覽2023年年報及2023年ESG報告; 及按「公告及通函」閱覽通函及代表委任表格。

若閣下欲更改有關日後所有公司通訊文件^(附註)的語言版本或收取方式的選擇, 請填妥並簽署附上的變更申請表格(「變更申請表格」), 並使用表格下方的郵寄標籤將表格經由卓佳證券登記有限公司(「股份過戶登記分處」)寄回本公司(如在香港投寄, 毋須貼上郵票; 否則, 請貼上適當的郵票)。股份過戶登記分處地址為香港夏慤道16號遠東金融中心17樓。變更申請表格亦可於本公司網站(www.sihuanpharm.com)或香港交易所披露易網站(www.hkexnews.hk)內下載。儘管閣下已選擇(或被視為已同意)透過本公司網站收取本公司所有公司通訊文件(「網上版本」), 如因任何理由以致閣下在收取或接收本次公司通訊文件上出現困難, 閣下可要求收取本次公司通訊文件的印刷本, 本公司將因應閣下的要求盡快向閣下發送本次公司通訊文件的印刷本, 費用全免。

閣下可以隨時選擇收取公司通訊文件的印刷本(只收取英文印刷本, 或只收取中文印刷本, 或同時收取英文及中文印刷本), 或網上版本。如閣下日後需要更改所選擇的本公司公司通訊文件之語言版本或收取方式, 請發送電郵致sihuanpharm-ecom@hk.tricorglobal.com或以書面方式(註明閣下的姓名、地址及要求)經由股份過戶登記分處送交本公司。

如閣下對本函內容有任何疑問, 請致電股份過戶登記分處電話熱線(852) 2980 1333, 辦公時間為星期一至五上午9時正至下午5時正(公眾假期除外)或電郵至sihuanpharm-ecom@hk.tricorglobal.com。

承董事會命
四環醫藥控股集團有限公司
主席兼執行董事
車馮升

二零二四年四月二十九日

附註: 公司通訊文件指由本公司發出或將予發出的任何文件, 包括但不限於: (a)董事會報告、年度財務報表連同核數師報告及財務摘要報告(如適用); (b)中期報告及中期摘要報告(如適用); (c)會議通告; (d)上市文件; (e)通函; 及(f)代表委任表格。



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(於百慕達註冊成立之有限公司)

(Stock Code/股份代號：0460)

Change Request Form 變更申請表格

To: **Sihuan Pharmaceutical Holdings Group Ltd. (the "Company")**
c/o Tricor Investor Services Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

致：四環醫藥控股集團有限公司(「本公司」)
經 卓佳證券登記有限公司
香港夏慤道16號
遠東金融中心17樓

I/We would like to receive all corporate communications⁽¹⁾ of the Company (the "Corporate Communications") as indicated below:

本人/我們希望以下列方式收取 貴公司之全部公司通訊文件⁽¹⁾：

(Please mark **ONLY ONE (X)** of the following boxes)

(請從下列選擇中，僅在其中一個空格內劃上「X」號)

by electronic means through the Company's website (www.sihuanpharm.com) (instead of printed copies) with a notification letter mailed to my/our address when printed copies of the relevant Corporate Communications are mailed; OR
透過本公司網站(www.sihuanpharm.com)以電子方式收取公司通訊文件代替印刷本，並在有關公司通訊文件印刷本寄出時向本人/吾等郵寄通知信函至本人/吾等的地址；或

Email address:

電郵地址：

(The Company will send to the email address provided above (if any) a notification of the availability of the Corporate Communications on the Company's website in the future. If no email address is provided, only a notification letter of the availability of the Corporate Communications on the Company's website will be sent to the shareholder. **Please provide the email address in block letters** and the email address is used for notification of release of Corporate Communications only.)

(本公司日後會在公司通訊文件於本公司網站已發佈時，發出通知至以上提供之電郵地址(如有)。如未有提供電郵地址，則會在公司通訊文件於本公司網站已發佈時，僅發出通知信函予閣下。請以正楷填寫電郵地址，而該電郵地址僅供用作發送有關公司通訊文件已發佈之通知。)

- to receive the printed English version of all Corporate Communications ONLY; OR
僅收取公司通訊文件之英文印刷本；或
- to receive the printed Chinese version of all Corporate Communications ONLY; OR
僅收取公司通訊文件之中文印刷本；或
- to receive both printed English and Chinese versions of all Corporate Communications.
同時收取公司通訊文件之英文及中文印刷本。

Signature(s):

簽署：

Contact telephone number:

聯絡電話號碼：

Date:

日期：

Notes 附註：

- Corporate communications include but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
公司通訊文件包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及財務摘要報告(如適用)；(b)中期報告及中期摘要報告(如適用)；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。
- Please complete all your details clearly.
請閣下清楚填寫所有資料。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- The above instruction will apply to the Corporate Communications to be sent to you until you notify to the Company c/o Tricor Investor Services Limited to the contrary or unless you have at anytime ceased to have shareholdings in the Company.
上述指示適用於發送予閣下之所有公司通訊文件，直至閣下經由卓佳證券登記有限公司通知本公司另外之安排或任何時候停止持有本公司的股份。
- For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.
為免存疑，任何在本變更申請表格上的額外手寫指示，本公司將不予處理。



Please cut the mailing label and stick this on an envelope to return the Change Request Form to us.

No postage stamp is required if posted in Hong Kong.

閣下寄回此變更申請表格時，請將此郵寄標籤剪貼於信封上。

如在本港投寄，閣下無需支付郵費或貼上郵票

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼：10 GPO
Hong Kong 香港