

## REQUEST FORM 申請表格

To: **DaChan Food (Asia) Limited**  
(the "Company") (Stock Code: 3999)  
c/o Tricor Investor Services Limited  
at 17/F, Far East Finance Centre  
16 Harcourt Road, Hong Kong  
(or by email to 3999-ecom@vistra.com)

致：大成食品(亞洲)有限公司  
(「本公司」)(股份代號：3999)  
經卓佳證券登記有限公司轉交  
香港夏愨道16號  
遠東金融中心17樓  
(或電郵至 3999-ecom@vistra.com)

I/We would like to receive the 2023 Annual Report, circular relating to proposed general mandates to issue and repurchase shares, re-election of directors and notice of annual general meeting and all future Corporate Communication(s) <sup>(Note 1)</sup> of the Company in the following manner:

本人/我們希望以下列方式收取本公司之2023年報、有關建議發行及購回股份之一般授權、重選董事及股東週年大會通告的函通及本公司所有日後公司通訊 <sup>(註1)</sup>。

A. I/We would like to receive printed copies of all future Corporate Communications of the Company as indicated below <sup>(Note 2, Note 3)</sup>:

本人/我們希望以下列方式收取本公司所有日後公司通訊之印刷本：<sup>附註2、附註3</sup>。

(Please mark ONLY ONE (X) of the following boxes)

(請從下列選擇中，僅在其中一個空格內劃上「X」號)

I/We would like to receive printed copies in English.  
本人/我們希望收取英文印刷本。

I/We would like to receive printed copies in Chinese.  
本人/我們希望收取中文印刷本。

I/We would like to receive printed copies in English and Chinese.  
本人/我們希望收取英文和中文印刷本。

B. I/We would like to receive printed copies of all future Corporate Communications by electronic means through the website of the Company and the website of the Hong Kong Stock Exchange (instead of printed copies) with:  
本人/我們希望透過本公司網站及香港聯交所網站以下列電子方式收取所有日後公司通訊(代替印刷本)：

email notification (instead of printed notification letter) of the publication of all future Corporate Communications (if any) of the Company at my/our email address \_\_\_\_\_ <sup>(Note 4)</sup>; or  
向本人/我們的電郵地址 \_\_\_\_\_ <sup>附註4</sup> 發送有關本公司所有日後公司通訊刊發的電郵通知(代替印刷版通知信函); 或

a notification letter mailed to my/our address, of the publication of the Corporate Communications.  
郵寄有關公司通訊刊發的通知信函至本人/我們的地址。

C. I/We would like to receive all future Actionable Corporate Communications <sup>(Note 1)</sup> by electronic means (instead of printed copies) at my/our email address \_\_\_\_\_ <sup>(Note 4)</sup>.

本人/我們希望經本人/我們的電郵地址 \_\_\_\_\_ <sup>附註4</sup> 以電子方式收取所有日後可供採取行動的公司通訊(代替印刷本)。

Signature: \_\_\_\_\_  
簽署：

Date: \_\_\_\_\_  
日期：

Name: \_\_\_\_\_  
姓名：(in block letters 請以正楷填寫) (English 英文)

\_\_\_\_\_ (Chinese 中文)

Contact Phone number: \_\_\_\_\_  
聯絡電話：

### Notes 註：

- Corporate Communication(s) refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, summary financial report (where applicable), interim report, summary interim report (where applicable), notice of meeting, listing document, circular and proxy form (applicable to registered shareholders only). Actionable Corporate Communications refers to any corporate communication that seeks instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holders. For the avoidance of doubt, this does not include a notice of general meeting or proxy form.  
公司通訊指由本公司發出或將予發出以供本公司證券持有人參照或採取行動的任何文件，其中包括但不限於年報、財務摘要報告(如適用)、中期報告、中期摘要報告(如適用)、會議通告、上市文件、通函及委任代表表格(僅適用於登記股東)。可供採取行動的公司通訊指任何涉及要求本公司證券持有人指示擬如何行使其作為本公司證券持有人的權利或作出選擇的公司通訊。為免生疑，可供採取行動的公司通訊不包括股東大會通告或代表委任表格。
- By completing and returning this Request Form to request for the printed copy of the above Corporate Communication(s), you have expressly indicated that you prefer to receive all future Corporate Communication(s) of the Company in printed form.  
藉填寫及寄回申請表格以索取上述的公司通訊的印刷本，閣下即明示擬收取本公司日後刊發的所有公司通訊的印刷本。
- Your request, if any, for printed copies of all Corporate Communications issued by the Company after the date of your request, will remain valid until your instructions has been revoked or superseded or until expired at the end of each financial year of the Company (whichever is earlier).  
閣下於提出要求日期後就本公司刊發的所有公司通訊要求寄發印刷本的指示(如有)將一直有效，直至閣下的指示被撤銷或取代，或直至本公司每個財政年度屆滿(以較早者為準)為止。
- Invalid or illegible email address may result in non-delivery to you of Corporate Communications.  
無效或無法辨認的電郵地址可能導致無法向閣下發送公司通訊。

(Please cut along the dotted line 請沿虛線剪下)

### Mailing Label 郵寄標籤

Tricor Investor Services Limited  
卓佳證券登記有限公司

Freepost No. 10 GPO 簡便回郵號碼：10 GPO  
Hong Kong 香港

Please cut the mailing label and stick this on an envelope  
to return the Request Form to us.

**No postage stamp is required for local mailing**

當閣下寄回此申請表格時，請將此郵寄標籤剪貼於信封上。

如在本港投寄，閣下無需支付郵費或貼上郵票



**DACHAN FOOD (ASIA) LIMITED**

**大成食品(亞洲)有限公司**

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限責任公司)

(Stock Code 股份代號：3999)

26 April 2024

Dear non-registered holder of securities of the Company:

**Dachan Food (Asia) Limited (the “Company”)  
– notice of publication of 2023 Annual Report and circular relating to proposed general  
mandates to issue and repurchase shares, re-election of directors and  
notice of annual general meeting**

We hereby notify you that the above corporate communication (the “Current Corporate Communication”) of the Company, in both English and Chinese, is now available on the Company’s website at [www.dfa3999.com](http://www.dfa3999.com) and the website of HKExnews (the “HKExnews”) at [www.hkexnews.hk](http://www.hkexnews.hk).

You may now access the Current Corporate Communication on the Company’s website.

If you wish to update the manner of receiving Corporate Communication(s) <sup>(Note)</sup>, you can complete the Request Form on the reverse side and return it to the Company’s branch share registrar and transfer office in Hong Kong, Tricor Investor Services Limited, by post using the mailing label provided or by email to [3999-ecom@vistra.com](mailto:3999-ecom@vistra.com). The printed copy of the Corporate Communication(s) will be sent to you free of charge upon receipt of your request.

Please note that by completing and returning the Request Form to request for printed copies of Corporate Communication(s), you expressly indicate that you prefer to receive all future Corporate Communication(s) of the Company in printed form until such instruction has been revoked, superseded or expired.

Should you have any queries relating to this notice, please contact Customer Service Hotline of Tricor Investor Services Limited at (852) 2980 1333 from 9:00 a.m. to 4:30 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,  
For and on behalf of  
**DaChan Food (Asia) Limited**  
**James Chun-Hsien Wei**  
Chairman

Encl.

Note: Corporate Communication(s) refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, summary financial report (when applicable), interim report, summary interim report (where applicable), notice of meeting, listing document, circular and proxy form (applicable to registered shareholders only).

致本公司證券的非登記持有人：

**大成食品(亞洲)有限公司(「本公司」)  
– 2023年報及有關建議發行及購回股份之一般授權、重選董事及  
股東週年大會通告的通函之發佈通知**

我司現謹通知閣下，本公司上述的公司通訊(「是次公司通訊」)之中英文版本，現已登載於本公司網站 [www.dfa3999.com](http://www.dfa3999.com) 及香港交易所披露易(「披露易」)網站 [www.hkexnews.hk](http://www.hkexnews.hk)，歡迎瀏覽。

閣下可於本公司網站內閱覽是次公司通訊。

倘閣下擬更新收取公司通訊<sup>(註)</sup>的方式，可填妥在本函背面的申請表格及利用郵寄標籤寄回或電郵(3999-ecom@vistra.com)至本公司之香港股份登記及過戶分處—卓佳證券登記有限公司。在收到閣下的申請表格後，本公司將把公司通訊的印刷本免費發送予閣下。

請注意，藉填寫及寄回申請表格以索取公司通訊的印刷本，閣下即明示收取本公司日後刊發的所有公司通訊的印刷本，直至該指示被撤銷、取代或逾期。

倘閣下對本通知有任何查詢，請於星期一至星期五(公眾假期除外)上午9時至下午4時30分致電卓佳證券登記有限公司客戶服務熱綫，電話號碼為(852) 2980 1333。

代表  
大成食品(亞洲)有限公司  
主席  
韋俊賢  
謹啟

二零二四年四月二十六日

附件：如文

註：公司通訊指由本公司發出或將予發出以供本公司證券持有人參照或採取行動的任何文件，包括但不限於年報、財務摘要報告(如適用)、中期報告、中期摘要報告(如適用)、會議通告、上市文件、通函及委任代表表格(僅適用於登記股東)。