



福田實業(集團)有限公司

Fountain Set (Holdings) Limited

(Incorporated in Hong Kong with limited liability) (Stock Code: 420)

29 April 2024

Dear Registered Shareholder,

Election of Means of Receipt and Language of Corporate Communications

Pursuant to Rules 2.07A and 2.07B of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) effective on 31 December 2023 and the articles of association of Fountain Set (Holdings) Limited (the “**Company**”), the Company will disseminate future corporate communications, including but not limited to: (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form (the “**Corporate Communications**”) to you by electronic mean through the Company’s website at <http://www.fshl.com> and the website of The Stock Exchange of Hong Kong Limited (the “**HKEx’s website**”) at www.hkexnews.hk (the “**Website Version**”).

In order to provide your electronic contact details for future communication, please fill in your details in the enclosed reply form (the “**Reply Form**”), sign and return it by post to the Company c/o the share registrar of the Company in Hong Kong, Boardroom Share Registrars (HK) Limited (the “**Hong Kong Share Registrar**”) at 2103B, 21/F, 148 Electric Road, North Point, Hong Kong using the address label printed on the Reply Form or by email to shareholders@fshl.com. If you post your Reply Form within Hong Kong, you may use the prepaid mailing label on the Reply Form without affixing a stamp when returning your Reply Form. Otherwise, please affix an appropriate stamp.

To support environmental protection and enhance efficient communication with you, the Company encourages you to access the Corporate Communications through the Website Version instead of receiving printed copies by mail. **If the Company does not receive the duly completed and signed Reply Form or any response in writing indicating any objection to access the Corporate Communications by electronic means through the Company’s website or HKEx’s website on or before 27 May 2024, you will be deemed to have consented to receiving the Website Version for all future Corporate Communications, and a notice of publication of the Website Version of the Corporate Communications will be sent to you either by email or by post (only if the Company does not possess the functional email address from you).**

Please note that:

- (1) both printed copies of the English and Chinese versions of the Corporate Communications will be available from the Company or the Hong Kong Share Registrar upon request;
- (2) for actionable Corporate Communications which seek instructions from you on how you wish to exercise your rights or make an election as a shareholder of the Company, including but not limited to, (a) election forms in connection with a dividend payment; (b) excess application forms in connection with a rights issue or open offer; (c) applications forms for assured entitlement under an open offer; (d) acceptance forms in connection with takeovers, mergers and share buy-backs; and (e) provisional allotment letters in connection with a rights issue (the “**Actionable Corporate Communications**”), the Company will send it to you individually and in electronic form if email address has been provided to the Company. If no email address is given by you or the email address provided is not functional, the Company will send you a printed copy of the Actionable Corporate Communications together with a request form for soliciting your functional email address by post at your address as it appears in the Company’s register of members; and
- (3) it is the responsibility of you to provide an email address that is functional. If the Company does not possess the email address of you or the email address provided is not functional, the Company will act according to the above arrangements. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by you without receiving any “non-delivery message”.

You are entitled at any time by reasonable notice in writing to the Company c/o the Hong Kong Share Registrar or by email to shareholders@fshl.com to request for a printed copy of the Corporate Communications. The Company will send the printed copy of the Corporate Communications to you free of charge as soon as possible upon your notice. Please note that the request for printed copy of Corporate Communications and Actionable Corporate Communications (if applicable) will be valid for one year from the date of request unless being revoked or superseded (whichever is earlier).

Should you have any queries relating to any of the above matters, please call the Company’s telephone hotline (852) 2485 1881 during business hours from 9:00 a.m. to 5:00 p.m. Monday to Friday, excluding public holidays or send an email to shareholders@fshl.com.

Yours faithfully,
For and on behalf of
Fountain Set (Holdings) Limited
LIU Xianfu
Chairman and Chief Executive Officer

