



(Incorporated in Bermuda with limited liability)

(Stock Code: 371)

29 April 2024

Dear Registered Shareholders¹,

New Arrangements on Dissemination of Corporate Communications

Pursuant to the Rule 2.07A of the Rules Governing the Listing of Securities (the “Listing Rules”) on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) in respect of the expansion of paperless listing regime and electronic dissemination of corporate communications effective 31 December 2023 and the amended and restated bye-laws of Beijing Enterprises Water Group Limited (the “Company”), the Company has adopted the following arrangements on dissemination of all future Corporate Communications² and Actionable Corporate Communications³ to its registered shareholders (the “Shareholders”).

1. ARRANGEMENTS

1.1 Corporate Communications

All Corporate Communications are provided to Shareholders by electronic means through the website of the Company at www.bewg.net and the website of the Stock Exchange at www.hkexnews.hk (the “Website Version⁴”).

A notice of publication of the Website Version of a Corporate Communication, in both English and Chinese, will be sent by the Company to Shareholders by email with functional⁵ email address or by post in case that the Company does not possess the email address of a Shareholder or the email address provided is not functional.

1.2 Actionable Corporate Communications

The Company will send the Actionable Corporate Communications to Shareholders individually in electronic form by email. If the Company does not possess the email address of a Shareholder or the email address provided is not functional, the Company will send the relevant Actionable Corporate Communications in printed form together with the prescribed form for soliciting the Shareholder’s functional email address to facilitate electronic dissemination of all Actionable Corporate Communications in the future.

2. PROVISION OF SHAREHOLDER’S EMAIL ADDRESS TO THE COMPANY

In support of electronic communication by email, Shareholders are recommended to provide the Company with their email addresses by completing the online form by scanning the above QR Code (which is valid by 29 May 2024). Should Shareholders have difficulty in gaining access the online form, they may complete and return the accompanying prescribed form to the branch share registrar of the Company in Hong Kong, Tricor Tengis Limited (the “Share Registrar”), at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to is-bewg-ecom@vistra.com.

It is the responsibility of Shareholders to provide email addresses that are functional. If the Company does not possess the email address of a Shareholder or the email address provided is not functional, the Company will act according to the arrangements as set out above. The Company will be considered to have complied with requirements of the relevant Listing Rules if it sends the Actionable Corporate Communications to the email address provided by a Shareholder without receiving any “non-delivery message”.

3. REQUEST FOR CORPORATE COMMUNICATIONS AND ACTIONABLE CORPORATE COMMUNICATIONS IN PRINTED FORM

For those Shareholders who wish to receive a printed version of all future Corporate Communications and Actionable Corporate Communications or, if for any reason, have difficulty in gaining access the Website Version of the Corporate Communications and Actionable Corporate Communications, please complete the online form by scanning the above QR Code (which is valid by 29 May 2024). Should Shareholders have difficulty in gaining access the online form, they may complete and return the accompanying prescribed form to the Share Registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to is-bewg-ecom@vistra.com.

The Company will send future Corporate Communications to the Shareholder in printed form (in his/her choice of language) free of charge upon request. Any such request will remain valid until and unless being revoked or superseded or until 2 May 2025 (whichever is earlier). **Please note that you must complete and return a fresh request form, if you wish to continue to receive Corporate Communications and Actionable Corporate Communications in printed form after the original request becomes invalid.**

For any queries in relation to this letter, please contact the Share Registrar at (852) 2980 1333 during business hours (from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays) or send an email to is-bewg-ecom@vistra.com.

Yours faithfully,
For and on behalf of
Beijing Enterprises Water Group Limited
Tung Woon Cheung Eric
Director and Company Secretary

Notes:

1. Holder(s) of the Share(s) of the Company.
2. Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to the directors’ report and annual accounts together with a copy of the auditors’ report, the interim report, a notice of meeting, a circular and a proxy form.
3. Actionable Corporate Communications refer to any Corporate Communications that seek instructions from the securities holders of the Company on how they wish to exercise their rights or make elections as the Company’s securities holders. For avoidance of doubt, Actionable Corporate Communications do not include a notice of general meeting and a proxy form.
4. The version of Corporate Communications and Actionable Corporate Communications being published, in both English and Chinese, on the website of the Company and the Stock Exchange.
5. It is the responsibility of a Shareholder to provide email address that is functional. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any “non-delivery message”.

Prescribed Form for Registered Shareholders

To: **Beijing Enterprises Water Group Limited (the "Company")**
c/o Tricor Tengis Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong
(or by email to is-bewg-ecom@vistra.com)

Provision of Email Address and/or Submission/Cancellation of Request for a printed version of Corporate Communications¹ (including Actionable Corporate Communications²)

Information of Registered Shareholder(s):

Full name(s) in English:	
Full name(s) in Chinese:	
Email address ³ :	
Email address (re-type):	
Contact telephone number:	

Please mark (X) in ONLY ONE of the following boxes (applicable for submission/cancellation of hardcopy request only):

<input type="checkbox"/>	To receive the printed English version ONLY for all future Corporate Communications ⁴ ; OR
<input type="checkbox"/>	To receive the printed Chinese version ONLY for all future Corporate Communications ⁴ ; OR
<input type="checkbox"/>	To receive the printed English and Chinese versions of all future Corporate Communications; OR
<input type="checkbox"/>	To cancel prior request, if any, of printed version(s) of all future Corporate Communications

Signature(s): _____

Name: _____
(Please use **BLOCK LETTERS**)

Address: _____
(Please use **BLOCK LETTERS**)

Contact Telephone Number: _____ Date: _____

Notes :

- Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to the directors' report and annual accounts together with a copy of the auditors' report, the interim report, a notice of meeting, a circular and a proxy form.
- Actionable Corporate Communications refer to any Corporate Communications that seek instructions from the securities holders of the Company on how they wish to exercise their rights or make elections as the Company's securities holders. For avoidance of doubt, Actionable Corporate Communications do not include a notice of general meeting and a proxy form.
- It is your responsibility to provide an email address that is functional. If the Company does not receive the completed form or the email address provided is not functional, the Company will send the relevant Actionable Corporate Communications in printed form together with a prescribed form for soliciting your functional email address to facilitate electronic dissemination of all Actionable Corporate Communications in the future. The Company will be considered to have complied with the relevant requirements of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited if it sends the Actionable Corporate Communications to the email address provided by a registered shareholder without receiving any "non-delivery message".**
- If both English and Chinese versions of a Corporate Communication are combined into one document, a printed version of the Corporate Communication in both English and Chinese will be sent to the registered shareholder requesting for any of the printed versions.
- Please complete all your details clearly. If no box, or more than one box, is marked, the Company reserves the right to treat the hardcopy request as void.**
- In the case of joint registered holders of any shares, this form shall be deemed to be submitted for and on behalf of all the joint registered holders by the holder whose name first appears on the register of members of the Company.
- If more than one email addresses are provided, the Company will only adopt the first email address as set out above.
- Any request will remain valid until and unless being revoked or superseded or until 2 May 2025 (whichever is earlier). **Please note that you must complete and return a fresh request form, if you wish to continue to receive Corporate Communications and Actionable Corporate Communications in printed form after the original request becomes invalid.**
- For avoidance of doubt, the Company does not accept any other instructions given on this form. Any other instructions inserted on this form will be void.

PERSONAL INFORMATION COLLECTION STATEMENT

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address. Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

By mail to: Data Privacy Officer
Tricor Tengis Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

By email to: is-enquiries@vistra.com

(Please cut along the dotted line)



Please cut the mailing label and stick this on
an envelope to return this Form to us.
No postage stamp is required for local mailing



Mailing Label

Tricor Tengis Limited
卓佳登捷時有限公司
Freeport No.: 10 GPO
Hong Kong
BEWG (371)