

29th April, 2024

Dear non-registered shareholder(s),

**Notification of publication of 2023 Annual Report and Circular dated 29th April, 2024
(collectively, the “Current Corporate Communications”)
and Arrangement of Electronic Dissemination of Corporate Communications**

Notification of publication of the Current Corporate Communications

The English and Chinese versions of the Current Corporate Communications of Regal Hotels International Holdings Limited (the “Company”) are available on the Company’s website at www.regal.com.hk and the HKEXnews website at www.hkexnews.hk. If you would like to receive a printed version of the Current Corporate Communications, please notify the Company’s Hong Kong branch registrar (the “Branch Registrar”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong, in writing or send an email to regal@computershare.com.hk and the Company will promptly upon your request send the Current Corporate Communications in printed form to you free of charge.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31st December, 2023, the Bye-laws of the Company and the Companies Ordinance (Chapter 622 of the Laws of Hong Kong), the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the “Corporate Communications”), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.regal.com.hk and the HKEXnews website at www.hkexnews.hk in place of printed copies.

As a non-registered shareholder, if you wish to receive the Corporate Communications from the Company pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries.

If the Company does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, you will (i) be unable to receive any notifications regarding the publication of the Corporate Communications; and (ii) need to proactively check the Company’s website and the HKEXnews website to keep up with the publication of the Corporate Communications.

If you want to receive future Corporate Communications in printed form, please complete and return the enclosed Reply Form to the Branch Registrar at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or send an email to regal@computershare.com.hk specifying your name, address and request to receive the Corporate Communications in printed form.

Should you have any queries relating to this letter, please contact the Branch Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
For and on behalf of
Regal Hotels International Holdings Limited
Eliza Lam Sau Fun
Company Secretary

各位非登記股東：

二零二三年年報及日期為二零二四年四月二十九日之通函
(統稱「本次公司通訊」)之發佈通知
及以電子方式發佈公司通訊之安排

本次公司通訊之發佈通知

Regal Hotels International Holdings Limited (「本公司」) 本次公司通訊的英文及中文版本已登載於本公司網站 www.regal.com.hk 及香港交易所披露易網站 www.hkexnews.hk。如閣下欲收取本次公司通訊的印刷本，閣下可以書面方式通知本公司的香港股份登記過戶分處(「股份登記過戶分處」) 香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓，或電郵至 regal@computershare.com.hk，及本公司將於收到閣下通知後，盡快向閣下發送有關本次公司通訊文件的印刷本，費用全免。

以電子方式發佈公司通訊之安排

根據香港聯合交易所有限公司證券上市規則(「上市規則」)第 2.07 條已於二零二三年十二月三十一日起生效的擴大無紙化制度及以電子方式發佈公司通訊規定下，本公司的細則以及公司條例(香港法例第 622 章)，本公司謹此通知閣下，本公司已採用以電子方式發佈公司通訊(「公司通訊」)之安排，該公司通訊是指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件，包括但不限於(a)董事會報告、年度帳目以及核數師報告副本以及(如適用)財務摘要報告；(b)中期報告及其中期報告摘要(如適用)；(c)會議通知；(d)上市文件；(e)通函和(f)委任代表表格。

請注意，所有日後公司通訊的英文及中文版本將在本公司網站 www.regal.com.hk 和香港交易所披露易網站 www.hkexnews.hk 上提供，以代替印刷本。

作為非登記股東，如有意根據上市規則收取公司通訊，閣下應聯絡代閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介公司」)，並向閣下的中介公司提供閣下的電郵地址。

如果本公司沒有從中介公司收到閣下的有效電郵地址，直至中介公司收到閣下有效的電郵地址前，閣下將(i)無法收到任何有關發佈公司通訊的通知；及(ii)需要主動查看本公司網站和香港交易所披露易網站以留意公司通訊的發佈。

若閣下希望收取日後公司通訊之印刷本，請填妥隨附之回條並交回股份登記過戶分處，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或發送電郵至 regal@computershare.com.hk，並註明閣下的姓名、地址以及收取公司通訊印刷本的要求。

閣下如對本函件有任何疑問，請於辦公時間星期一至星期五(香港公眾假期除外)上午九時正至下午六時正(香港時間)致電股份登記過戶分處(852) 2862 8688 查詢。

代表
Regal Hotels International Holdings Limited
公司秘書
林秀芬
謹啟

二零二四年四月二十九日

**REPLY FORM 回條**

To: Computershare Hong Kong Investor Services Limited
(The "Branch Registrar")
17M Floor, Hopewell Centre
183 Queen's Road East, Wan Chai, Hong Kong

致：香港中央證券登記有限公司
(「股份登記過戶分處」)
香港灣仔皇后大道東 183 號
合和中心 17M 樓

REMINDER 提示

As a non-registered shareholder, if you wish to receive Corporate Communications* pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如有意根據《上市規則》收取公司通訊*，閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電郵地址。

Request for Corporate Communications* in printed form / 要求收取公司通訊*印刷版

I/we hereby request for receipt of future Corporate Communications* in printed form. (Please mark "✓" in the below box if applicable)
本人/吾等現要求收取未來公司通訊*之印刷版。（如適用，請在以下方格內劃上「✓」號）

Name of the listed company (the "Company"):

上市公司（「公司」）名稱：Regal Hotels International Holdings Limited

English Version 英文版本

Chinese Version 中文版本

English and Chinese Version 英文及中文版本

Name(s) of Non-registered shareholder(s):

非登記股東姓名：

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Signature(s): (Note 3)

簽名：(附註 3)

Contact telephone number:

聯絡電話號碼：

Date:

日期：

Notes:**附註：**

- This Reply Form is addressed to non-registered shareholder(s) ("Non-registered shareholder" means such person or company whose shares are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications*).
此回條乃向本公司之非登記股東（「非登記股東」指股份存放於中央結算及交收系統的人士或公司，已透過香港中央結算有限公司不時向本公司發出通知，表示欲收取公司通訊*）發出。
- Please complete all your details clearly.
請閣下清楚填妥所有資料。
- Any Reply Form with no box marked (✓), with no signature or otherwise incorrectly completed will be void.
如在本回條未有在方格內劃上「✓」號，或未有簽署，或在其他方面填寫不正確，則本回條將會作廢。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.
為免存疑，在本回條上的任何額外指示，公司將不予處理。

* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.
除非另有註明，公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及委任代表表格。

PERSONAL INFORMATION COLLECTION STATEMENT**收集個人資料聲明**

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義相同。
- Your Personal Data provided in this Reply Form will be used in connection with the Company's electronic dissemination of Corporate Communications*. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form.
閣下於本回條所提供的個人資料將用於有關公司以電子方式發佈公司通訊*的事宜上。閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料，公司可能無法處理閣下在本回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Branch Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
公司可就任何所說明的用途或在法例規定的情況下，將閣下的個人資料披露或轉移給公司的附屬公司、股份登記過戶分處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Branch Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.
閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份登記過戶分處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至 PrivacyOfficer@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。