

(A company controlled through weighted voting rights and incorporated in the Cayman Islands with limited liability)

Stock code: 3690 (HKD counter) and 83690 (RMB counter)

Dear Shareholder(s).

Election of Means of Receipt and Language of Corporate Communications

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules"), Meituan (the "Company") is writing to seek your election regarding the means of receipt and the language of corporate communications (the "Corporate Communications") of the Company to be dispatched in the future. Corporate Communications mean any documents to be issued by the Company for your information or action as defined in Rule 1.01 of the Listing Rules, including but not limited to (a) an annual report; (b) an interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

You may choose one of the options set out below:

- (1) to read all future Corporate Communications published on the Company's website at about.meituan.com ("Website Version") in place of receiving printed copies, and to receive a notification letter either by post or by email for the publication of Corporate Communications on the Company's website and the HKEXnews's website; or
- (2) to receive the printed English version of all future Corporate Communications only; or
- (3) to receive the printed Chinese version of all future Corporate Communications only; or
- (4) to receive both the printed English and Chinese versions of all future Corporate Communications.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company encourages you to elect the Website Version option.

To make your election, please mark "X" in the appropriate box in the enclosed reply form (with a pre-paid postage mailing label at the bottom of the reply form[#]), sign and return the same to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. If you select the Website Version, please provide your e-mail address and you will expressly receive the Notification by email.

If the Company does not receive the enclosed reply form duly completed and signed by you or does not receive a response from you by May 28, 2024, you will be deemed to have agreed to receive the Website Version in place of receiving printed copies of all future Corporate Communications.

You have the right at any time to change your elected means of receipt and choice of language by providing reasonable prior notice in writing to the Company c/o the Share Registrar or by sending an e-mail to meituan.ecom@computershare.com.hk. If you have difficulty in receiving or gaining access to the Website Version of the Corporate Communications, the Company will, upon your request in writing or by e-mail, promptly send the printed version(s) of the Corporate Communications to you free of charge.

Please note that (a) the printed versions of the Corporate Communications in both English and Chinese will be available from the Company and the Share Registrar upon request; and (b) the Website Version of the Corporate Communications in both English and Chinese will be available on the Company's website at about.meituan.com and on the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk.

Should you have any queries relating to this letter, please call the service hotline at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully, By order of the Board **Meituan Wang Xing** *Chairman*

Hong Kong, April 29, 2024

[#] If the mailing label is used for posting in Hong Kong, no postage stamp is required. Please affix appropriate postage stamp when posting outside Hong Kong.

股份代號:3690 (港幣櫃台)及83690 (人民幣櫃台)

CCS8705

Reply Form 回條

To: Meituan (the "Company")

Stock code: 3690 (HKD counter) and 83690 (RMB counter)

c/o Computershare Hong Kong Investor Services Limited

本人/吾等希望以下列方式收取所有日後 貴公司的公司通訊*:

17M Floor, Hopewell Centre 183 Queen's Road East

Wan Chai, Hong Kong

合和中心 17M 樓

致:美团(「公司」)

經香港中央證券登記有限公司 香港灣仔皇后大道東 183 號

I/We would like to receive all future Corporate Communications* of the Company in the manner as indicated below:

(Please mark "X" in ONLY ONE of the following hoves) (諸**備**在下列甘山—**個突核**內劃上「X,號)

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- Unless otherwise defined herein, terms used in this Reply Form shall bear the same meanings as those defined in the Letter to Shareholder(s) dated April 29, 2024. 除本文另有界定外,本回條中所用詞彙與日期為 2024 年 4 月 29 日致股東之函件所界定者具有相同涵義。
- MPM・AZ7737RZ/I 中国時下月川即等来以日朔日 2004 中・月 22 日本以本之間刊刊が上自共行刊回題表。
 If the Company does not receive this Reply Form duly completed and signed by you or does not receive a response from you by May 28, 2024, you will be deemed to have agreed to receive the Website Version in place of receiving printed copies of all future Corporate Communications and an e-mail notification or a notification letter of the publication of the Corporate Communications on the Company's website will be sent to you in the future. (韓谷公司市 2024 年 5 月 28 日或之前仍未收到 图下填妥及簽署的回條或回覆, 图下榜极稳与已同意收取網上版本,以代替收取所有日後公司通訊的印刷本。因此將向 图下發送或寄發有關公司通訊已在公司網路登載之電郵通知或通知信函。
- িন্দাগান্দ্ৰ ক্ষেত্ৰ ক্ষ্যান্ত্ৰ ক্ষ্যান্ত্ৰ ক্ষ্যান্ত্ৰ ক্ষয়ান্ত্ৰ ক্ময়ান্ত্ৰ ক্ষয়ান্ত্ৰ ক্ষয়ান্ত্ৰ ক্ষয়ান্ত্ৰ ক্ষয়ান্ত্ৰ ক্ষয়ান

Personal Information Collection Statement 收集個人資料聲明:

- an intornation Contraction Statement (東海区人政行業分):
 "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the laws of Hong Kong ("PDPO").
 本壁明中所指的「個人資料」具有香港法例第486章 (個人資料(私隱)條例)(「《**我羅條例**)」)中「個人資料」的涵義。
 'Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this form.

 If 下是自顧向公司提供個人資料。若 間下未能提供足夠資料、公司可能無法護理 間下在本港格上所述的指示及了要求。
 'Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for
- (iii) verification and record purposes 公司可就任何所說明的用途,將 閣下的個人資料披露或轉移給公司的附屬公司、證券登記處,及/或其他公司或團體,並將在適當期間保留該等個人資料作核實及記錄用途。
- * Corporate Communications include but are not limited to (a) an annual report; (b) an interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
 * 公司通訊包括但不限於:(a) 年度報告;(b) 中期報告;(c) 會議通告;(d) 上市文件;(e) 通函;及 (f) 代表委任表格。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼: 37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

閣下寄回本申請表格時·請將郵寄標籤剪貼於信封上。 如在本港投寄 · 閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 重制 Pate our service 評價 Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact

