



JY GRANDMARK HOLDINGS LIMITED
景業名邦集團控股有限公司
(Incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立的有限公司)
(Stock code 股份代號: 2231)

30 April 2024

Dear registered shareholder(s),

JY Grandmark Holdings Limited (the “Company”) – Notice of Availability
Notice of publication of Annual Report, Circular and Proxy Form (the “Current Corporate Communications”)

The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of the Company at www.jygrandmark.com and the HKEXnews website at www.hkexnews.hk.

For the shareholders who have selected to receive the Company’s corporate communications (the “Corporate Communications”) in printed version, enclosed is the Current Corporate Communications in your selected language. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company’s website for any reason, the Company will promptly upon your notice send the printed version of the Current Corporate Communications to you free of charge; please write to the Company’s Hong Kong branch share registrar (the “Share Registrar”), Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong or by email to jygrandmark.ecom@computershare.com.hk.

You are entitled to change your choice of language and means of receiving the future Corporate Communications by completing the enclosed reply form (the “Reply Form”) and return it by hand or by post, using the mailing label at the bottom of the Reply Form to the Share Registrar (no postage stamp is necessary if posted in Hong Kong; otherwise please affix an appropriate stamp); or you may also send a scanned copy of the Reply Form duly completed and signed to the Share Registrar via email to jygrandmark.ecom@computershare.com.hk.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”) the Company is writing to inform you that the Company has adopted electronic dissemination of Corporate Communications, which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.jygrandmark.com and the HKEXnews website at www.hkexnews.hk in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed Reply Form. Alternatively, you may sign and return the Reply Form to the Share Registrar.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, unless you have specifically requested for Corporate Communications in printed version, you (i) will not receive any Corporate Communications (other than Actionable Corporate Communications ^(Note)) in printed form; (ii) will only receive notices regarding the publication of Corporate Communications on the Company’s website and the HKEXnews website in printed form by post; and (iii) will have to check the Company’s website and the HKEXnews website for the Corporate Communications published.

If you want to receive the printed English version, Chinese version or both English and Chinese versions of all future Corporate Communications or if you would like to change your choice of languages or means of receipt of future Corporate Communications, please complete the enclosed Reply Form or send an email to the Share Registrar with the instruction stated above. Please note that the instruction for receiving the future Corporate Communications in printed form shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar’s telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
By order of the Board
JY Grandmark Holdings Limited
Chan Sze Ming Michael
Chairman

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from the Company’s securities holders on how they wish to exercise their rights or make an election as the Company’s securities holder.

