

# TRIO INDUSTRIAL ELECTRONICS GROUP LIMITED

## 致豐工業電子集團有限公司

(Incorporated in Hong Kong with limited liability)  
(於香港註冊成立的有限公司)  
(Stock Code 股份代號: 1710)

### NOTIFICATION LETTER 通知信函

30 April 2024

Dear Non-registered Shareholder(s)<sup>(Note 1)</sup>,

**Trio Industrial Electronics Group Limited (the “Company”)**  
– Notice of publication of Annual Report, Circular dated 30 April 2024 together with Notice of Annual General Meeting and Proxy Form (the “Current Corporate Communication”)

The English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at [www.trio-ieg.com](http://www.trio-ieg.com) and the website of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) at [www.hkexnews.hk](http://www.hkexnews.hk) respectively (the “Website Version”). The Company strongly recommends you to access the Website Version of Current Corporate Communication.

If you wish to receive the Current Corporate Communication in printed form and/or change your choice of means of receipt of future Corporate Communications<sup>(Note 2)</sup> in printed form, please complete, sign the enclosed Request Form and return it to the Company share registrar, Tricor Investor Services Limited (“Share Registrar”) at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by email to [trio1710-ecom@vistra.com](mailto:trio1710-ecom@vistra.com).

Please note that the preference in receiving Corporate Communications in printed form will be valid unless being revoked or superseded or until expired upon the end of the following financial year of the Company (whichever is earlier). Further request in writing will be required if you prefer to continue receiving printed copy of future Corporate Communications.

If you have elected (or are deemed to have elected) to access the Corporate Communications by electronic means and for any reason have difficulty in gaining access to the Corporate Communications on the Company’s website or wish to receive the printed copies, the Company will promptly upon request in writing by you send the Corporate Communications to you in printed form free of charge. You may also change your choice of means of receipt of the future Corporate Communications at any time by giving reasonable prior notice in writing to the Company c/o the Share Registrar at the above address or by email at [trio1710-ecom@vistra.com](mailto:trio1710-ecom@vistra.com).

As a Non-registered Shareholder, if you wish to receive Corporate Communications of the Company in electronic form, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries. Please contact your intermediary/nominee for the detailed procedure. If the Company does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, you will be unable to receive any notices of publication of the Website Version of Corporate Communications (“Notice of Publication”) by email; and the Company would only be able to send you the Notice of Publication in printed form.

Should you have any queries relating to any of the above matters, please call the Share Registrar’s telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday (excluding public holidays).

Yours faithfully,  
**Trio Industrial Electronics Group Limited**  
**Wong Sze Chai**  
Chairman and Executive Director

#### Notes:

- Non-Registered Shareholder means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications of the Company.
- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of shareholders of any of its securities or the investing public, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) notices of meetings; (d) listing documents; (e) circulars; (f) proxy forms; and (g) reply slips.

各位非登記持有人 (附註1):

致豐工業電子集團有限公司 (「本公司」)  
– 刊發年報、日期為二零二四年四月三十日的通函與股東週年大會通告及代表委任表格 (「本次公司通訊」)

本公司的本次公司通訊之中、英文版本已分別上載於本公司網站([www.trio-ieg.com](http://www.trio-ieg.com))及香港聯合交易所有限公司 (「聯交所」) 之網站([www.hkexnews.hk](http://www.hkexnews.hk)) (「網站版本」)。本公司建議閣下閱覽本公司本次公司通訊的網站版本。

倘閣下欲收取本次公司通訊的印刷本及/或更改收取日後公司通訊<sup>(附註2)</sup>的方式, 請填妥及簽署隨附之申請表格, 並以已預付郵費的郵寄標籤寄回本公司之股份過戶登記處 (「股份過戶登記處」) 卓佳證券登記有限公司 (地址為香港夏慤道16號遠東金融中心17樓) (如在香港投寄毋須貼上郵票), 或電郵至 [trio1710-ecom@vistra.com](mailto:trio1710-ecom@vistra.com)。本公司會因應閣下之要求立即寄上公司通訊的印刷本, 費用全免。

請注意, 以印刷本形式收取公司通訊的偏好選擇將一直有效, 除非被撤銷或取代, 或直至本公司下一個財政年度結束日到期 (以較早者為準)。如果閣下希望繼續收到日後公司通訊的印刷本, 則需要做進一步書面要求。

倘閣下已選擇 (或被視為已選擇) 以電子方式閱覽公司通訊, 惟因於本公司網站閱覽公司通訊上出現困難或希望收取印刷本, 本公司將於收到閣下的書面要求後, 盡快寄送公司通訊的印刷本給閣下, 費用全免。閣下可隨時透過股份過戶登記處發出合理之事先書面通知至上述地址或以電郵方式發送至 [trio1710-ecom@vistra.com](mailto:trio1710-ecom@vistra.com) 通知本公司, 更改其已選擇收取日後公司通訊之方式。

作為非登記持有人, 如閣下欲以電子方式收取本公司的公司通訊, 閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算 (代理人) 有限公司 (統稱「中介公司」), 並向閣下的中介公司提供閣下的電子郵件地址。請聯絡閣下的中介公司/代理人以了解詳細程序。如果本公司沒有從中介公司收到閣下的有效電子郵件地址, 直至中介公司收到閣下有效的電子郵件地址前, 本公司將無法透過電子郵件方式發送公司通訊網站版本的登載通知 (「登載通知」), 而本公司只能發送登載通知之印刷本予閣下。

倘閣下對本通知有任何查詢, 請於星期一至星期五 (公眾假期除外) 上午9時至下午6時, 致電股份過戶登記處熱線(852) 2980 1333。

董事會命  
致豐工業電子集團有限公司  
主席兼執行董事  
黃思齊

二零二四年四月三十日

#### 附註:

- 非登記持有人指其股份存放於中央結算及交收系統 (中央結算及交收系統) 的有關人士或公司, 而彼等已透過香港中央結算有限公司不時通知本公司, 彼等擬收取本公司之公司通訊。
- 公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件, 其中包括但不限於(a)董事會報告, 公司年度帳目連同核數師報告以及 (如適用) 財務摘要報告; (b) 中期報告及 (如適用) 中期摘要報告; (c) 會議通告; (d) 上市文件; (e) 通函; (f) 代表委任表格; 及(g) 確認回條。

Non-Registered Shareholder's information (English name and address)  
非登記持有人資料 (英文姓名及地址)

REQUEST FORM 申請表格

To: Trio Industrial Electronics Group Limited (the "Company") (Stock Code: 1710) (Incorporated in Hong Kong with limited liability) c/o Tricor Investor Services Limited 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong

致: 致豐工業電子集團有限公司 (本公司) (股份代號: 1710) (於香港註冊成立的有限公司) 經卓佳證券登記有限公司 香港夏慤道16號 遠東金融中心17樓

You do NOT need to complete this Request Form if you have received the document(s) in the manner you want. 倘閣下收到的文件之收取方式符合閣下的意願, 則毋須填寫本申請表格。

REMINDER 提示

As a non-registered Shareholder, if you wish to receive Corporate Communications pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries. 作為非登記持有人, 如有意根據《上市規則》收取公司通訊, 閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介公司」), 並向閣下的中介公司提供閣下的電子郵件地址。

I/We would like to receive the Current Corporate Communication in printed form in the manner indicated below: 本人/我們現欲以下列方式收取本公司通訊之印刷本:

(Please mark a "✓" in ONLY ONE of the following boxes) (請從下列選擇中, 僅在其中一個空格內劃上「✓」號)

- to receive a printed copy in the English language only; OR 僅收取公司通訊的英文印刷本; 或
to receive a printed copy in the Chinese language only; OR 僅收取公司通訊的中文印刷本; 或
to receive a printed copy in both the English language and the Chinese language. 同時收取通訊的英文及中文印刷本。

To change the means of receipt of future Corporate Communications: 更改收取日後公司通訊的方式:

I/We would like to receive all future Corporate Communications of the Company in the manner as indicated below until further notice (Please mark ONLY ONE "✓" of the following boxes): 本人/吾等欲以下列方式收取所有本公司日後公司通訊, 直至另行通知(請於下列其中一個空格內劃上「✓」號):

- in printed form in the English language only (by post); OR 收取英文版印刷本(以郵寄方式); 或
in printed form in the Chinese language only (by post); OR 收取中文版印刷本(以郵寄方式); 或
in printed form in both English and Chinese language (by post); OR 收取中、英文版印刷本(以郵寄方式); 或
receive all future Corporate Communications by a written notification and access all future Corporate Communications by electronic means through the Company's website (www.trio-ieg.com) to the email address below. 以如下之電郵地址收取本公司日後所有公司通訊之通知書並透過本公司網站(www.trio-ieg.com)以電子方式閱覽日後所有公司通訊。

Table for email address input.

(Please provide the email address in English Capital Letters) (請以英文正楷填寫電郵地址)

Signature:

Date:

簽名:

日期:

Name:

Contact telephone number:

姓名:

(English 英文)

聯絡電話:

(Please use BLOCK LETTERS 請以正楷填寫)

Postal Address:

(English 英文) (Please use BLOCK LETTERS 請以正楷填寫)

郵寄地址:

Notes 附註:

- 1. This Request Form is addressed to non-registered holder(s) ("Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications").
2. Please complete and sign this form and return it by cutting and sticking the prepaid mailing label on an envelope to the Company's share registrar, Tricor Investor Services Limited or via email to trio1710-ecom@vistra.com.
3. Please complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed shall be void.
4. The above instruction for part B will apply to all future Corporate Communications to be sent to you until you notify otherwise by reasonable notice in writing to the Company's share registrar in Hong Kong.
5. The preference in receiving Corporate Communications in printed form for part B will be valid unless being revoked or superseded or until expired upon the end of the following financial year of the Company (whichever is earlier).
6. If both English and Chinese versions of the Corporate Communications are combined into one document, a printed form of the Corporate Communications with both English and Chinese versions will be sent to the Shareholder requesting for a printed form of any version(s) of the Corporate Communications.
7. It is the responsibility of the Shareholders to provide email address that is functional. If the Company does not possess the email address of a Shareholder or the email address provided is not functional, such Shareholder will be deemed, until such time when such Shareholder has provided a valid and functional email address to the Share Registrar, to have elected to receive a notice of publication of the Corporate Communications by post.
8. For the avoidance of doubt, we do not accept any special instructions written on this form.
9. Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) notices of meetings; (d) listing documents; (e) circulars; (f) proxy forms; and (g) reply slips.

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address. Your supply of Personal Data in a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means: 本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義, 包括但不限於, 閣下的名稱、聯絡電話號碼、電子郵件地址和郵寄地址。閣下是自願向本公司提供閣下個人資料, 以便以閣下所選之方式接收公司通訊。閣下的個人資料將在適當期間保留作核實及記錄用途。閣下有權根據《私隱條例》的條文要求查閱及/或修改閣下的個人資料。任何該等要求均須以書面方式提出。

By mail to: Data Privacy Officer, Tricor Investor Services Limited, 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, is-enquiries@vistra.com

By email to: Data Privacy Officer, Tricor Investor Services Limited, 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, is-enquiries@vistra.com



Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回本申請表格時, 請將郵寄標籤剪貼於信封上。如在本港投寄, 閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Investor Services Limited, 卓佳證券登記有限公司, Freepost No. 簡便回郵號碼: 10 GPO, Hong Kong 香港

