

美团 Meituan

(A company controlled through weighted voting rights and incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立以不同投票權控制的有限公司)

Stock code: 3690 (HKD counter) and 83690 (RMB counter)

股份代號：3690（港幣櫃台）及83690（人民幣櫃台）

May 23, 2024

Dear Registered Shareholder(s),

Meituan (the “Company”)

- Notification of publication of Annual General Meeting Circular and Proxy Form (the “Current Corporate Communication”)

The Current Corporate Communication of the Company (in English and Chinese) is available on the Company’s website at about.meituan.com and the website of Hong Kong Exchanges and Clearing Limited (“HKEx”) at www.hkexnews.hk.

You are entitled at any time to change your means of receipt and/or choice of language of the Current Corporate Communication or all future Corporate Communications^(Note) of the Company by providing reasonable prior notice in writing to the Company c/o the Company’s Hong Kong share registrar (the “Share Registrar”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong, or simply completing the Change Request Form on the reverse side and returning it to the Company c/o the Share Registrar, using the pre-paid postage mailing label at the bottom of the Change Request Form (a stamp is not required if posted in Hong Kong). You may also send an e-mail with a scanned copy of the completed Change Request Form to meituan.ecom@computershare.com.hk. The Change Request Form may also be downloaded from the Company’s website at about.meituan.com or the website of HKEx at www.hkexnews.hk.

Even if you have chosen (or are deemed to have agreed) to read the website version of the Company’s Current Corporate Communication published on the Company’s website in place of receiving printed copies, if for any reason, you have difficulty in receiving or gaining access to such website version, the Company will, upon your request in writing or by e-mail, promptly send the printed version(s) of the Current Corporate Communication to you free of charge. You may also request a printed copy in the other language if you have received either the English or the Chinese version.

Should you have any queries relating to the above, please call the service hotline of the Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,
By order of the Board
Meituan
Wang Xing
Chairman of the Board

Note: Corporate Communications include but are not limited to (a) an annual report; (b) an interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位登記股東：

美团（「本公司」）

- 股東週年大會通函及代表委任表格（「本次公司通訊」）之登載通知

本公司本次公司通訊（中、英文版）已於本公司網站 about.meituan.com 及香港交易及結算所有限公司（「香港交易所」）網站 www.hkexnews.hk 登載。

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承董事會命
美团
董事長
王興
謹啟

2024年5月23日

附註：公司通訊包括但不限於：(a) 年度報告；(b) 中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。

