

# 中國石油天然氣股份有限公司 PETROCHINA COMPANY LIMITED

(於中華人民共和國註冊成立之股份有限公司)

(a joint stock limited company incorporated in the People's Republic of China with limited liability)

(股份代號 Stock Code: 857)

28 June 2024

Dear registered shareholder(s).

### **Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, PetroChina Company Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which means any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <a href="https://www.petrochina.com.cn">www.petrochina.com.cn</a> and the HKExnews website at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a> in place of printed copies. You need to proactively check the Company's website and the HKExnews website to keep up with the publication of Corporate Communications.

#### Solicitation of electronic contact details

To ensure timely receipt of the Actionable Corporate Communications<sup>(Note)</sup>, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "**Reply Form**"). Alternatively, you may sign and return the Reply Form to the Company's H share registrar (the "**H Share Registrar**"), Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the H Share Registrar, the Company will send the Actionable Corporate Communications (Note) in printed form in the future.

If you want to receive the Corporate Communications in printed form, please complete and return the Reply Form on the reverse side to the H Share Registrar or send an email to <a href="PetroChina.ecom@computershare.com.hk">PetroChina.ecom@computershare.com.hk</a> specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year unless being revoked or superseded (whichever is earlier) starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the H Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully, By order of the Board PetroChina Company Limited WANG Hua Company Secretary

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder

各位登記股東:

## 以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則(「**上市規則**」)第 2.07A 條,中國石油天然氣股份有限公司(「**公司**」)謹此通知 閣下,公司已採用以電子方式發布公司通訊(「**公司通訊**」)之安排,該公司通訊是指公司為向其任何證券持有人提供信息或提醒其採取行動而發布或將要發布的任何文件,包括但不限於(a)董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告;(b)中期報告及其中期報告摘要(如適用);(c)會議通知;(d)上市文件;(e)通函;和 (f)委任代表表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站 <u>www.petrochina.com.cn</u>和披露易網站 <u>www.hkexnews.hk</u>上提供,以代替印刷本。 閣下需要主動查看公司網站和披露易網站以留意公司通訊的發布。

## 徵集電子聯絡資料

為確保及時收到可供採取行動的公司通訊<sup>(網建)</sup>,公司建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者, 閣下也可以簽署回條並交回公司的 H 股證券登記處(「H **股證券登記處**」)香港證券登記有限公司,地址為香港灣仔皇后大道東183號合和中心17M 樓。

如果公司沒有收到 閣下的有效電子郵件地址,直至 H 股證券登記處收到 閣下有效的電子郵件地址前,本公司未來將以印刷本形式發送可供採取行動的公司通訊  $^{(RE)}$ 。

若 閣下希望收取公司通訊之印刷版,請填妥本函背頁之回條並交回 H 股證券登記處,或發送電子郵件至 PetroChina.ecom@computershare.com.hk,並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。 請注意,收取未來公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效,除非被撤銷或取代(以較早者為準),此後將過期。

如 閣下對本函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午 9 時正至下午 6 時正(香港時間)期間致電 H 股證券登記處(852) 2862 8688 查詢。

承董事會命 中國石油天然氣股份有限公司 公司秘書 王華 謹啟

REPLY FORM 回條				
To:	Hong Kong Registrars Limited (The "H Share Registrar") 17M Floor, Hopewell Centre 183 Queen's Road East, Wanchai, Hong K	(「 <b>H</b> 香港港	證券登記有限公司 股證券登記處」) 彎仔皇后大道東 183 號 中心 17M 樓	
	se <u>choose ONLY ONE</u> of the options below) 以下選項中 <b>只選擇其中一項</b> )			
	Communications (Note 3) o your personalized QR co 掃描 閣下專屬二維碼提發布的未來可供採取行動You are NOT required			
Option 2: I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications (Note 3) of the following listed company (the "Company") via electronic dissemination 選項 2: 本人/吾等現以書面提供本人/吾等之電子郵件地址・以確保收到以下上市公司(「公司」)通過電子方式發布的未來可供採取行動的公司通訊(常注3)				
Naı	me of Securities holder(s) 證券持有人姓名:	Name of the listed company 上市 <b>PetroChina Compa</b> 中國石油天然氣股(	ny Limited	
Em	ail address 電郵地址: (Note 3 / 附註 3)			
Option 3:   I/we hereby request for receipt of Corporate Communications* in printed form (Please mark "✓" in the below box if applicable)   選項3: 本人/吾等現要求收取公司通訊 <sup>®</sup> 印刷版 (如適用・請在以下方格内劃上「✓」號)   Noted that this instruction is valid only for one year starting from the receipt date of instruction. (Note 5)   已知悉本指示由收取指示日期起計一年內有效。(例在5)   Printed English Version 英文印刷本   Printed Chinese Version 中文印刷本   Printed English and Chinese Version 英、中文印刷本				
Signa 簽名	ature(s): <sup>(Note 1)</sup> . (附註 1)	Contact number: 聯絡電話號碼:	Date: 日期:	

Notes M#:

- Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 請清楚填妥 閻下之所有資料。如圖聯名般東·則本回條須由所有聯名般東聯合簽署·方為有效。
- communication that seeks not receive junctional email adaress in No. 1941 reps., ine Company with the exercise their rights or make an election as the issuer's securities holder. Actionate Computation that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder. Actionate Computation is any Corporate and Actionate Computation is any Corporate Communication in principles in the instructions from its inclusion is such as the instructions from its inclusion is such as the instructions from its inclusion is such as the instructions from its in
- 作出數據例公司週期。 If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered. 如 周下趙邊三雄鳴、電影、回條及成其他方式提供多於一個的電子器件地址、只有 國下馬邊提供的電子器件地址將會被用於登記。 If you mark "" in the box in Option 3, no email address will be registered and only Corporate Communications" in printed form will be received. 如 周下在題項3万格內劃上""」號,將不身有電子影件地址被登記。只有公司總訊。的印刷版會被收取。 For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑。在本回條上的任何額外指示。公司將不予處理。

- Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. 除非另有註明·公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件·其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

閣下寄回此回條時·請將郵寄標籤剪貼於信封上 如在本港投寄· 閣下無需支付郵費或貼上郵票。