

# IngDan 硬蛋

### HATCH THE INTERNET OF THINGS

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# INGDAN, INC. 硬蛋創新

(Incorporated in the Cayman Islands with limited liability) (於開曼群島註冊成立的有限公司) Stock Code 股份代號: 00400

# 2024

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Environmental, Social and Governance Report 環境、社會及管治報告

# 環境、社會及管治報告 Environmental, Social and Governance Report

### 報告準則、期間、範圍及原則

本環境、社會及管治(「環境、社會及管治」)報告(「本報告」)乃由硬蛋創新(以下簡稱「本公司」)及其附屬公司(統稱「本集團」或「我們」)根據香港聯合交易所有限公司(「香港交易所」)證券上市規則附錄C2所載環境、社會及管治報告指引(「環境、社會及管治報告指引」)編製。

# REPORTING STANDARD, PERIOD, SCOPE, AND PRINCIPLES

This Environmental, Social and Governance ("**ESG**") Report (the "**Report**") compiled by Ingdan, Inc. (hereinafter referred to as the "**Company**"), along with its subsidiaries (collectively, the "**Group**" or "**we**") adheres to the Environmental, Social and Governance Reporting Guide (the "**ESG Reporting Guide**") as set out in Appendix C2 to the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited (the "**Hong Kong Stock Exchange**", or "**HKEX**").

本報告闡述本集團自2024年1月1日至2024年 12月31日止年度(「報告期間」)實施環境、社會 及管治措施取得的進展,務求讓持份者全面了 解本集團財務表現以外的事宜。本報告涵蓋本 集團於中華人民共和國(「中國」)內地及香港特 別行政區(「香港」)的辦事處及設施的營運。

Group from January 1, 2024 to December 31, 2024, (the "**Reporting Period**"), with the aim of providing a comprehensive picture to the stakeholders in addition to its financial performance. The scope of this report encompasses the Group's operations within the offices and facilities located in the mainland of the People's Republic of China ("**PRC**") and the Hong Kong Special Administrative Region ("**Hong Kong**")

The Report describes the progress of the ESG efforts made by the

本報告乃遵循相關規定,依據重要性、量化、 平衡及一致性的四項原則編製。本集團於環 境、社會及管治報告中應用該等原則的方式 如下: This Report is prepared in accordance with the relevant provisions based on principles of materiality, quantitative, balance and consistency. Here's how the Group applies these principles in the ESG Report:

匯報原則 Reporting Principles	應用於本報告的方式 How it is applied to this report
重要性	環境、社會及管治報告涵蓋不同持份者關注的關鍵環境及社會議題。該等重大環境及 社會議題乃經本公司董事會(「 <b>董事會</b> 」)與本公司審核委員會(「 <b>審核委員會</b> 」)考慮、董 事會與本集團管理層(「 <b>管理層</b> 」)討論及與不同持份者溝通後識別。環境、社會及管治 報告載列識別實質事宜的過程以及內部及外部層面的實質事宜矩陣,有關詳情載於「持 份者參與」及「重要性評估」章節。
Materiality	The ESG Report covers the key environmental and social issues concerned by different stakeholders. These material environmental and social issues were identified through consideration by the board of directors of the Company (the " <b>Board</b> ") and the audit committee of the Company (" <b>Audit Committee</b> "), discussion between the Board and the management of the Group (the " <b>Management</b> ") and engagement with different stakeholders. Identification process of substantive issues and the matrix of substantive issues along internal and external dimensions are disclosed in the ESG Report, further details of which are set out in the "Stakeholder Engagement" and "Materiality Assessment" sections.

匯報原則	應用於本報告的方式
<b>Reporting Principles</b>	How it is applied to this report
量化	環境、社會及管治報告載列量化環境及社會關鍵績效指標(「 <b>關鍵績效指標</b> 」)採用的標 準、方法、假設及/或計量,以及所用的關鍵排放源及轉換系數的資料。該等資料的詳 情於下文相關關鍵績效指標的註釋部分中説明。
Quantitative	Information on the standards, methodologies, assumptions and/or calculation used, and source of key emission and conversion factors used for both quantitative environmental and social key performance indicators (the " <b>KPIs</b> ") are disclosed in the ESG Report. Details of these information are explained in the notes section following relevant KPIs.
平衡	環境、社會及管治報告不偏不倚地呈報本集團於報告期間的表現。以客觀方式披露資 料,避免可能會不恰當地影響讀者判斷的偏頗選擇、遺漏或呈列格式。
Balance	The ESG Report provides an unbiased picture of the Group's performance during the Reporting Period. Information is disclosed in an objective manner, avoiding biased selections, omissions, or presentation formats that may inappropriately influence the judgment made by readers.
一致性	為提高及保持環境、社會及管治表現的長遠可比性,本集團盡量採用一致的匯報及計 量方法,以達到具意義的比較,並已就任何可能影響對關鍵績效指標作意義比較的變 動作出相應披露。
Consistency	For enhancing and maintaining the comparability of ESG performances over time, consistent reporting and calculation methodologies are applied by the Group as far as practicable to allow for meaningful comparison. Any changes that could affect a meaningful comparison of KPIs have been disclosed accordingly.

### 關於本集團

本集團是一家創新型科技服務平台集團,專注 於連接上游芯片技術與下游創新企業需求。通 過自主研發的人工智能(「AI」)技術、大語言模 型(「大模型」)和專業行業知識庫,本集團為客 戶提供尖端的芯片應用技術解決方案和高效的 供應鏈管理服務。本集團主營業務為科通技術 (「科通技術」,服務芯片產業的技術服務平台) 和硬蛋科技(「硬蛋科技」,提供人工智能與物 聯網(「AloT」)技術和服務的平台)。

本集團獲深圳市人力資源和社會保障局評定為 深圳市高技能人才培訓基地,深圳市科通技術 股份有限公司獲評定為深圳市寶安區半導體行 業協會第二屆理事單位。此外,其亦榮獲寶安 區航城街道辦事處頒發的基石獎。

### **ABOUT THE GROUP**

The Group is an innovative technology services platform conglomerate dedicated to connecting upstream chip technology with the needs of downstream innovation enterprises. Through proprietary Artificial Intelligence ("AI") technology, Large Language Models ("LLM"), and specialised industry knowledge bases, the Group provides customers with cutting-edge chip application technology solutions, and efficient supply chain management services. The Group's core businesses are Comtech ("Comtech"), a technology services platform for the chip industry, and Ingdan ("Ingdan"), a platform providing Artificial Intelligence of Things ("AloT") technology and services.

The Group has been assessed by the Shenzhen Human Resources and Social Security Bureau and designated as a Shenzhen Highskilled Talent Training Base. Shenzhen Comtech Limited has been identified as the second governing entity of the Shenzhen Bao'an District Semiconductor Industry Association. Moreover, it has been honored with the Cornerstone Award presented by the Hangcheng Street Office of Bao'an District.

### 董事會聲明

作為負責任的企業公民,本集團充分認識到環 境、社會及管治在實現共同發展道路上至關重 要,並與所有持份者攜手共建美好世界。董事 會高度重視本集團的可持續發展,負責審議本 集團的重大環境、社會及管治事宜,監督及評 估本集團的整體環境、社會及管治管理和實施 情況,並對本集團的環境、社會及管治策略以 及報告負全責。

本集團高度重視所有持份者的建議和意見,確 保與主要持份者之間設有足夠的溝通渠道,以 討論和釐定本集團環境、社會及管治關鍵議題 和面臨的環境、社會及管治潛在風險,不斷完 善環境、社會及管治相關策略、政策及體系。 董事會已審閱本年度主要環境、社會及管治事 宜並批准對各環境、社會及管治議題重要性程 度的建議調整,以確保重要性矩陣的及時性及 合理性。詳情請參閱「重要性評估」一節。

本集團已就碳排放、污染物排放、能源消耗、 水資源管理及其他指標建立環境、社會及管治 目標管理系統。董事會每年檢討目標的進度, 並研究任何必要的調整或改善,以確保本集團 在實現環境、社會及管治目標方面持續取得 進展。

董事會保證本報告內容不存在任何虛假記載、 誤導性陳述或者重大遺漏,並對其內容的真實 性、準確性和完整性承擔責任。本報告書詳細 揭露上述環境、社會及管治事項,並經董事會 於2025年3月31日審閱通過。

### STATEMENT OF THE BOARD

As a responsible corporate citizen, the Group fully recognises the importance of ESG on the path to a shared development, and joins hands with all stakeholders to make the world a better place. The Board attaches great importance to our sustainable development and is responsible for reviewing major ESG matters of the Group, supervising and evaluating the overall ESG management and implementation of the Group, and bearing overall responsibility for the Group 's ESG strategy and reporting.

The Group highly esteems the suggestions and views of all stakeholders. It ensures the availability of adequate communication channels with key stakeholders to deliberate and define the Group's key ESG issues as well as the potential ESG risks it confronts. This enables the continuous enhancement of ESG-related strategies, policies and systems. The Board has reviewed the major ESG issues for this year and endorsed the proposed adjustments to the significance levels of various ESG issues, thereby ensuring the timeliness and rationality of the materiality matrix. For detailed information, please refer to the "Materiality Assessment" section.

The Group has established an ESG target management system in relation to carbon emissions, pollutant emissions, energy consumption, water resource management and other indicators. The Board reviews the progress of the targets and examines any necessary adjustments or improvements on an annual basis to ensure that the Group continues to make progress in achieving the ESG targets.

The Board warrants that there are no false entries, misleading statements or material omissions in the contents of this Report and accept responsibility for the truthfulness, accuracy and completeness of the report. This Report discloses in detail the above ESG matters, which have been reviewed and approved by the Board on March 31, 2025.

### 報告刊發

本報告以中文及英文發表。如有任何歧異,概 以英文版本為準。如您對本公司環境、社會及 管治議題的披露及表現有任何意見或建議,請 與我們進行聯繫。我們的環境、社會及管治報 告電子版本於香港交易所網站(www.hkexnews.hk) 及本集團網站(www.ingdangroup.com)可供查 閱。您的反饋對我們非常寶貴,我們將努力改 進於環境、社會及管治方面的工作,提高透 明度。

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### **REPORT RELEASE**

This Report is released both in Chinese and English. In case of any discrepancy, the English version shall prevail. If you have any advice or recommendations regarding our disclosure and performance on ESG issues, we welcome you to contact us. The electronic version of our ESG Report is accessible on the Hong Kong Stock Exchange's website (www.hkexnews.hk), as well as on our Group website (www.ingdangroup.com). Your feedback is invaluable to us as we strive to improve our ESG efforts and transparency.

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### 環境、社會及管治發展管理

### 管治架構

董事會深明環境、社會及管治因素對於滿足持 份者不斷轉變的期望以及推動本集團價值及表 現提升發揮著至關重要的作用。有鑒於此,董 事會與管理層密切合作,將踐行環保管理作為 一項核心責任,包括評估及甄別與本集團環 境、社會及管治事宜相關的風險。此外,董事 會亦致力於在全體僱員中培養環境及社會可持 續文化,此舉對於確保本集團的長期可持續發 展至關重要。

本集團對環境、社會及管治事宜的監管框架及 職責分工如下:

### ESG DEVELOPMENT MANAGEMENT

### **Governance Structure**

The Board acknowledges the critical role that ESG considerations play in aligning with evolving stakeholder expectations and in driving the value and performance of the Group forward. In recognition of this, the Board collaborates closely with the Management to uphold environmental stewardship as a core responsibility. This includes assessing and pinpointing risks tied to ESG issues pertinent to the Group. Additionally, the Board is dedicated to fostering a culture of environmental and social sustainability across the entire workforce. This commitment is seen as essential to securing the Group's sustainable long-term growth.

The Group's regulatory framework and functions on ESG matters are as follows:



監管職責 Regulatory functions	監管內容 Regulatory content
董事會	全面負責評估本集團面對的主要環境、社會及管治風險(例如供應商管理、了解社會 的可持續需求等,以及與本集團相關的其他主要環境、社會及管治事宜)。
The Board	全面負責評估及釐定風險性質及程度(包括環境、社會及管治風險)。董事會願意以之 為戰略目標,建立及保持適當有效的風險管理及內部監控制度。 Take overall responsibility for assessing the key ESG risks faced by the Group (such as supplier management, understanding the sustainable needs of society, etc., and other major ESG issues related to the Group).
	Take overall responsibility for assessing and determining the nature and extent of risks, including ESG risks. The board is willing to make it the strategic objective to establish and maintain appropriate and effective risk management and internal control systems.
審核委員會 Audit Committee	協助董事會領導管理層監督風險管理及內部監控系統的設計、實施及監察。 Assist the Board to lead the Management in overseeing the design, implementation and monitoring of risk management and internal control systems.
內部審核部門	提供建議以制定或完善解決主要風險(包括業務過程中的環境、社會及管治風險)的 政策及程序。
Internal Audit Department	定期檢討風險管理及內部監控系統的充足性及有效性,並識別業務營運產生的風險。 Provide recommendations to formulate or improve policies and procedures in addressing the major risks (including ESG risks in the business process).
	Regularly review the adequacy and effectiveness of risk management and internal control systems and identify the risks arising from the business operation.
各業務部門主管	持續識別及評估可能影響本集團業務及各方面的風險,包括營運過程中面臨的環境、 社會及管治風險。
Head of Each Business Department	向管理層匯報任何已識別風險。 Perform ongoing identification and assessment of risks that may potentially affect the Group's business and various aspects, including ESG risks that are exposed to the operations.
	Report any identified risks to the Management.
外聘專業顧問	對風險管理及內部監控制度進行年度獨立檢討。
External Professional Consultant	確保我們用於識別、評估及管理重大環境、社會及管治風險的政策及程序已妥為設計 及實施。 Conduct annual independent reviews of risk management and internal control systems.
	Ensure that our policy and procedures used to identify assess and manage material ESG risks are designed and implemented properly.

通過自上而下的方針,我們透過既定政策及指 引將環境、社會及管治原則融入日常營運。該 策略方針確保每個僱員都能成為我們可持續發 展舉措的積極倡導者,將環境、社會及管治推 行至我們業務的各個重要環節。我們僱員負責 遵守不同的環境、社會及管治相關政策,執行 本集團的環境、社會及管治戰略,並就環境、 社會及管治相關決策的有效性及潛在改進向管 理層提供反饋。

聘用外聘專業顧問對風險管理和內部控制系統 進行年度獨立審查。確保我們用於識別、評估 及管理重大環境、社會及管治風險的政策和程 序得到妥善設計和實施。

為確保貫徹執行環境、社會及管治相關決策, 本集團已成立環境、社會及管治工作小組。該 小組負責數據收集、資料披露、向員工傳達董 事會的決定並及時向董事會匯報相關事宜等重 要任務。這一組織結構不僅強化了我們對環 境、社會及管治實踐的承諾,亦使我們的營運 與可持續發展目標保持一致。

### 環境、社會及管治風險管理

董事會以行業標準為標桿,積極與持份者溝 通,主動識別本集團的環境、社會及管治風 險。為確保全面評估該等風險,本集團聘用外 聘專業顧問團隊提供服務。該等團隊負責評估 風險及了解最新的監管規定,涉及全球經濟風 險、資深僱員的潛在流失及客戶資料安全等一 系列問題。

就已識別的環境、社會及管治風險而言,本集 團主要通過研究兩個關鍵因素來評估其重要 性:發生的可能性及其潛在影響程度。其包括 根據過往及現有數據,估計該等風險未來可能 發生的頻率及其影響程度。考慮的因素包括財 務影響、處罰或罰款的潛在成本,以及可能出 現的與環境、社會及管治問題相關的新收入來 源或機會。該全面分析有助於本集團把握其環 境、社會及管治措施的重心,並有效管理風險。 Through a top-down approach, we integrate ESG principles into our daily operations via established policies and guidelines. This strategic method ensures each employee becomes a proactive advocate for our sustainability initiatives, extending ESG throughout the significant segments of our business. Our employees are tasked with adhering to various ESG related policies, implementing the Group's ESG strategies, and providing the Management with feedback on the effectiveness and potential enhancements of ESG related decisions.

The external professional consultant is engaged to conduct annual independent reviews of risk management and internal control systems. Ensuring that our policy and procedures used to identify assess and manage material ESG risks are designed and implemented properly.

To guarantee the comprehensive implementation of ESG related decisions, the Group has instituted an ESG working group. This team is entrusted with the crucial tasks of data collection, information disclosure, dissemination of the Board's decisions to the workforce, and timely updating of the Board on pertinent matters. This organisational structure not only fortifies our dedication to ESG practices but also aligns our operational activities with our sustainability objectives.

### ESG Risks Management

The Board proactively identifies the Group's ESG risks by referencing industry benchmarks and actively interacting with stakeholders. To guarantee a comprehensive appraisal of these risks, the Group engages the services of external professional consulting teams. These teams are assigned the responsibility of evaluating the risks and remaining updated on the latest regulatory stipulations, which cover a wide range of concerns, including global economic risks, the potential departure of highly skilled employees, and the security of customer information.

Regarding the identified ESG risks, the Group assesses their materiality predominantly by scrutinizing two crucial factors the likelihood of their occurrence and the extent of their potential impact. This entails estimating the frequency with which these risks might materialise in the future and the possible scale of their consequences, drawing on historical and current data. Considered factors include financial implications, potential costs stemming from penalties or fines, and the emergence of new revenue streams or opportunities associated with ESG matters. This meticulous analysis enables the Group to prioritise its ESG initiatives and manage risks efficiently.

### 持份者參與

本集團高度重視持份者的意見及見解,並致力 於通過公開對話及緊密的合作關係,了解並解 決彼等在環境、社會及管治方面的關切及利 益。在制定環境、社會及管治營運策略時,本 集團會考慮持份者的期望,同時致力於提高本 集團對環境及社區的貢獻價值。此乃通過與各 持份者組別的合作及積極參與達致。

持份者組別、彼等的關注重點、與本集團的主 要溝通渠道以及我們的回應與反饋如下表 所示:

### Stakeholder Engagement

The Group places a high priority on the opinions and insights of its stakeholders and is dedicated to understanding and addressing their concerns and interests related to ESG through open dialogue and strong collaborative relationships. In shaping its operational strategies for ESG, the Group takes into account the expectations of its stakeholders, simultaneously aiming to enhance the value it contributes to the environment and community. This is achieved through cooperation and active participation with various stakeholder groups.

The stakeholder groups, their focus, their typical communication channels with the Group and our response and feedback are shown below:

持份者組別 Types of Stakeholders	關注重點 Focus	主要溝通渠道 Typical communication channels	回應及反饋 Response & Feedback
客戶	<ul> <li>產品及服務質量</li> <li>用戶信息收集及信息 保護</li> <li>知識產權</li> <li>技術創新及產品迭代</li> </ul>	<ul> <li>集團參觀</li> <li>收集投訴及反饋</li> <li>網上調查</li> <li>通過電郵或電話定期交流</li> <li>向公眾發佈本集團財務報告、公告及通函以及其他 文件</li> </ul>	
Customers	<ul> <li>The quality of products and service</li> <li>Collection of users' information and information protection</li> <li>Intellectual property rights</li> <li>Technological innovation and products iteration</li> </ul>	<ul> <li>Group tours</li> <li>Collection of complaints and feedback</li> <li>Online survey</li> <li>Regular communication via email or telephone</li> <li>Financial reports, announcements and circulars and other documents of the Group released to the public</li> </ul>	<ul> <li>Providing high quality products and service</li> <li>Setting up privacy policy and collecting the user's information lawfully</li> <li>Protecting the intellectual property rights</li> <li>Enhancing research and development capability</li> </ul>

持份者組別 Types of Stakeholders	關注重點 Focus	主要溝通渠道 Typical communication channels	回應及反饋 Response & Feedback
供應商	<ul><li>良好及長期的業務關係</li><li>公平誠信交易</li><li>信息共享</li></ul>	<ul><li>通過電郵或電話定期交流</li><li>定期進行會議或報告</li></ul>	<ul> <li>按約定履行合約義務</li> <li>與優秀供應商保持長期 合作</li> <li>及時付款</li> </ul>
Suppliers	<ul> <li>Good and long-term business relationship</li> <li>Fair and honest dealing</li> <li>Information sharing</li> </ul>	<ul> <li>Regular communication via email or telephone</li> <li>Regular progress meetings or reports</li> </ul>	<ul> <li>Honouring contractual obligations as agreed</li> <li>Maintaining long-term collaboration with excellent suppliers</li> <li>Timely payment</li> </ul>
股東及投資者	<ul> <li>持續穩定的投資回報</li> <li>及時的披露資料及透明度</li> <li>維護股東權利及利益</li> <li>業務經營合法合規</li> <li>反腐倡廉</li> </ul>	<ul> <li>年報、中期報告及公告</li> <li>股東大會</li> <li>路演/電話會議/會面</li> <li>媒體溝通機制</li> <li>新聞發佈會</li> <li>意見監察</li> <li>電話/電郵/網站諮詢</li> <li>投資者參觀</li> </ul>	<ul> <li>根據法規刊發股東週年 大會通告及決議案</li> <li>及時披露公司信息</li> <li>根據監管機構規定刊發 公眾公告及報告</li> <li>回應電郵/電話查詢及 投資者實地視察</li> </ul>
Shareholders and investors	<ul> <li>Continuous and stable investment returns</li> <li>Timely information disclosure and transparency</li> <li>Protect the rights and interests of shareholders</li> <li>Business operation is complied with laws and regulations</li> <li>Combat corruption and the upholding of integrity principle</li> </ul>	<ul> <li>Annual reports, interim reports, and announcements</li> <li>General meetings</li> <li>Roadshows/telephone conferences/meet-and- greets</li> <li>Media communication mechanism</li> <li>Press conferences</li> <li>Opinion monitoring</li> </ul>	<ul> <li>Publishing AGM notices and resolutions according to regulations</li> <li>Timely disclosing corporate information</li> <li>Publishing public announcements and reports according to regulator's requirements</li> <li>Responding to email/ telephone inquiries and handling on-site visit from investors</li> </ul>

持份者組別 Types of Stakeholders	關注重點 Focus	主要溝通渠道 Typical communication channels	回應及反饋 Response & Feedback
僱員 Employees	<ul> <li>培訓、事業發展及持續 專業發展</li> <li>薪酬及福利</li> <li>工作環境</li> <li>健康與安全保障</li> <li>創新及機遇</li> <li>知識產權</li> <li>Training, career development and continuous professional development</li> <li>Salary and welfare</li> <li>Working environment</li> <li>Health and safety protection</li> <li>Innovation and opportunities</li> <li>Intellectual property rights</li> </ul>	<ul> <li>透過電郵及面對面會議收 集反饋</li> <li>績效考核</li> <li>直屬主管指導</li> <li>員工公告欄/電郵</li> <li>培訓、論壇及研討會</li> <li>Collection of feedback, through emails and face-to- face meetings</li> <li>Performance appraisal</li> <li>Mentoring by direct supervisor</li> <li>Employee notice boards/ emails</li> <li>Training, seminars, and workshops</li> </ul>	<ul> <li>提供健康與安全的工作 環境</li> <li>就晉升建立公平透明的 績效考核機制</li> <li>組織員工活動及團隊建 設活動</li> <li>Providing a healthy and safe work environment</li> <li>Establishing a fair and transparent performance appraisal mechanism for promotion</li> <li>Organizing employee activities and team- building exercises</li> </ul>
地方社區、非政府 組織及大眾 Local communities, non-government organisations and the public	<ul> <li>就業機會</li> <li>環境保護及減排</li> <li>社區發展</li> <li>公益慈善捐贈</li> <li>Employment opportunities</li> <li>Environmental protection and reduce emissions</li> <li>Community development</li> <li>Contribute towards public welfare and charitable donations</li> </ul>	<ul> <li>公益活動</li> <li>社區投資與服務</li> <li>環保活動</li> <li>贊助及捐贈</li> <li>Charitable activities</li> <li>Community investment and service</li> <li>Environmental protection activities</li> <li>Sponsorships and donations</li> </ul>	<ul><li>Enhancing safety management</li><li>Actively assuming</li></ul>

持份者組別 Types of Stakeholders	關注重點 Focus	主要溝通渠道 Typical communication channels	回應及反饋 Response & Feedback
媒體	<ul><li>信息透明度</li><li>良好的媒體關係</li></ul>	<ul> <li>於香港交易所及本集團網站披露資料</li> <li>財務報告、公告及通函及其他公開可獲得的資料</li> <li>訪談及新聞稿</li> </ul>	<ul><li> 維護良好合作關係</li><li> 與媒體及傳媒適當互動</li></ul>
Media	<ul><li>Transparency of information</li><li>Good media relations</li></ul>	<ul> <li>Information disclosure on HKEX and the Group websites</li> <li>Financial reports, announcements and circulars and other publicly available information</li> <li>Interviews and press releases</li> </ul>	<ul> <li>Maintaining good cooperative relations</li> <li>Interact appropriately with the medias and press</li> </ul>

### 重要性評估

於整個報告期間,本集團已成功與持份者溝 通,發現數項與環境、社會及管治有關的可能 長期影響組織的潛在議題。該等議題已分類為 不同範疇,以符合環境、社會及管治報告指 引。收集受影響持份者的有關數據,以估計該 等環境、社會及管治議題對本集團的潛在影 響。於報告期內,本集團的業務營運並無重大 變化,因此本集團對持份者的影響不大。因 此,於報告期間,重要性評估結果與過往期間 相同。董事會將繼續密切監察重大事項的任何 變動,並在有需要時及時進冠對本集團而言屬 重大:

### **Materiality Assessment**

Throughout the Reporting Period, the Group has successfully engaged with stakeholders, uncovering several potential ESG concerns that could have long-term implications for the organisation. These concerns have been sorted into distinct categories in line with the ESG Reporting Guide. Relevant data was collected from those stakeholders impacted to evaluate the potential influence of these ESG matters on the Group. During the Reporting Period, there were no significant changes in our business operations, so as to the impact of the Group on stakeholders. Therefore, during the Reporting Period, the results of the materiality assessment is same to previous periods. The Board will conduct materiality assessments in a timely manner as necessary. The material issues identified through our analysis are detailed below:



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基於上述分析,本集團致力於持續改善其環 境、社會及管治表現,以滿足持份者的不同期 望。本集團將向持份者提供反饋及應對其已識 別風險。報告期間我們於該等環境、社會及管 治層面的工作詳情將於下文四個章節呈列,即 「我們的環境」、「我們的僱員」、「我們的業務」 及「我們的社區」。 In light of the foregoing analysis, the Group is committed to the continuous enhancement of its ESG performance in order to meet the diverse expectations of stakeholders. It will furnish feedback to stakeholders and respond to the identified risks. The details of our undertakings in these ESG aspects during the Reporting Period will be set out in the subsequent sections, which are categorised into four subject areas, namely "Our Environment", "Our Employees", "Our Business" and "Our Community."

### 我們的業務

本集團堅定不移地致力於在所有業務營運領域 中維護最高標準的誠信、透明度和責任感。通 過遵守該等原則,我們力求與持份者建立持久 的信任,保護我們的企業聲譽,並推動可持續 發展。為貫徹這一承諾,我們亦積極參與國家 技術標準的制定及促進中國行業領域的創新, 從而為行業的長遠發展作出積極貢獻。

### 供應鏈管理

本集團堅定不移地堅持最佳踐行方法,明確旨 在與供應商建立牢固、長期的關係。

本集團已實施完善的供應商管理政策及有效的 採購管理制度,以降低供應鏈中的固有風險, 並確保採購的貨品及服務質量符合我們的嚴格 標準。我們採購管理制度將供應商主要分為兩 類,即產品供應商及服務供應商。為有效管理 與供應鏈相關的環境及社會風險,我們已採取 一系列行動,其中可能涉及:

- 要求採購部相關人員在採購過程中嚴格 遵守政策及管理制度。
- 要求供應商提供產品質量保證報告(如相 關及必要)。

### **OUR BUSINESS**

The Group is firmly committed to upholding the highest standards of integrity, transparency, and responsibility across all areas of our business operations. By adhering to these principles, we seek to build lasting trust with stakeholders, protect our corporate reputation, and drive sustainable growth. In line with this commitment, we also actively participate in shaping national technology standards and fostering innovation within China's industrial sectors, thereby contributing positively to the industry's long-term development.

### Supply Chain Management

The Group has steadfastly adhered to the best practice methodologies with the explicit intention of cultivating strong, long-standing relationships with its suppliers.

The Group has implemented a comprehensive supplier management policy and an efficient procurement management system. This is to address the risks inherent in the supply chain and to ensure that the quality of procured goods and services complies with our exacting standards. Our procurement management system classifies suppliers into two primary categories: product suppliers and service providers. To manage environmental and social risks related to our supply chain effectively, we have taken a series of measures, which may involve:

- It is required that the relevant personnel in the procurement department adhere strictly to the policy and management system throughout the procurement process.
- It shall be obligatory for suppliers to submit a product quality assurance report in cases where it is relevant and essential.

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- 為採購部的員工提供定期培訓,以更新彼 等對本集團採購程序的知識,藉此降低與 表現欠佳或不合資格供應商進行合作的 風險。
- 有必要維持公平及公開的供應商投標流 程以獲取最有利的價格。

本集團歡迎合資格、勝任、優質及對社會負責 的供應商與我們合作。本集團已制定供應商認 證程序,當中包括審視及核實各供應商的資 歷、資質及聲譽。經批准的供應商列入認可供 應商名單內。

為維持及規範本集團採購的貨品及服務的質 量,我們實施以下三大關鍵措施:

- 供應商質量協議:我們與各供應商訂立正 式協議,強調質量的重要性。該等協議要 求維持健全的質量管理體系,明確希望供 應商持續滿足我們客戶不斷變化的質量 要求。
- 供應商年度表現評估:我們每年對供應商 進行評估,以確保彼等提供統一及優質的 產品及服務。此評估程序乃作為表現核查 以保證供應商持續遵守我們的質量標準。
- 貨品監察和及時性:我們密切監察進貨質 量及交貨時間表,確保材料符合我們內部 標準及客戶預期。此舉包括於收到材料後 及其整個使用期間追蹤質量,並確保及時 交付以防止我們的營運或客戶服務出現 任何中斷。

此外,為保障及提升本集團的聲譽,我們的員 工亦對貨品進行抽樣檢查,以確保產品的質量 及安全。

於報告期間,我們利用供應商管理系統對供應 商統計數據進行詳盡分析。

- Regular training shall be provided to the staff in the procurement department to update their knowledge of the Group's procurement procedures. This is with the objective of minimising the risk of collaborating with non-performing or non-qualified suppliers.
- It is essential to uphold a fair and transparent supplier bidding process in order to secure the most advantageous price.

The Group extends a welcome to qualified, capable, high quality and socially responsible suppliers to engage in cooperation with us. The Group has instituted a supplier authentication process, which encompasses the examination and verification of each supplier's credentials, qualifications and reputation. Suppliers that have been approved will be registered on the list of authorised suppliers.

To uphold and regulate the quality of goods and services procured by the Group, the following three key measures are implemented:

- Quality Agreements with Suppliers: We enter into formal agreements with each of our suppliers that emphasise the critical nature of quality. These agreements mandate the maintenance of a robust quality management system. They set clear expectations for the supplier to continually meet the evolving quality requirements of our customers.
- Annual Supplier Performance Evaluations: We conduct yearly assessments of our suppliers to ensure they provide a consistent and high standard of products and services. This evaluation process serves as a performance check to guarantee that our suppliers remain compliant with our quality criteria.
- Monitoring of Goods and Timeliness: We closely monitor the quality of incoming goods and their delivery schedules to ensure that the materials meet both our internal standards and the expectations of our customers. This includes tracking the quality upon receipt and throughout the use of the materials, as well as ensuring timely delivery to prevent any disruptions in our operations or customer service.

In addition, to protect and enhance the Group's reputation, our staff also perform sample checks on goods to ensure both quality and safety of the products.

During the Reporting Period, we leveraged our supplier management system to conduct an exhaustive analysis of supplier demographics.

我們的產品供應商網絡包括412家實體,其中 247家位於中國內地、114家位於香港、14家位 於中國台灣地區、20家位於美利堅合眾國,其 餘分佈在新加坡、日本及英國等多個國家。服 務供應商(我們的第二類供應商)方面,共有 410家供應商,其中312家來自中國內地、84家 來自香港、3家來自中國台灣地區、3家來自美 利堅合眾國,其餘來自韓國、新加坡、日本及 馬來西亞等多個國家。

與本集團合作的大多數供應商及服務供應商均 為各自領域全球公認的佼佼者,恪守社會責任 並致力於環境可持續發展,在商業道德、環境 保護及提升員工福祉方面維持模範標準。我們 的供應商有義務遵守環保標準,並附有測試報 告為證,此乃我們選擇過程中的決定性因素。 通過與秉持共同可持續發展願景的供應商通力 合作,確保供應鏈的長期韌性。

開曼群島

馬來西亞

韓國

其他

Our network for product suppliers comprises 412 entities, with 247 based in Mainland China, 114 in Hong Kong, 14 in the Taiwan region of China, 20 in the United States of America, and the remaining spread across various countries, including Singapore, Japan, United Kingdom, and so on. For service providers, the second category of our suppliers, there is a total of 410 suppliers, of which 312 are from Mainland China, 84 from Hong Kong, 3 in the Taiwan region of China, 3 from United States of America, and the remaining are from different countries such as Korea, Singapore, Japan, Malaysia.

The preponderance of the suppliers and service providers with whom the Group collaborates are globally acknowledged leaders within their respective domains. They are steadfast in discharging their social responsibilities and dedicated to environmental sustainability. This encompasses the maintenance of exemplary standards in business ethics, environmental preservation, and the enhancement of employee well-being. Our suppliers are obligated to comply with environmental protection standards, as attested by test reports, given that this represents a determining factor in our selection procedure. By forging partnerships with suppliers who share our sustainability vision, we safeguard the long-term resilience of our supply chain.

		2024年 2024 數量	2023年 2023 數量
產品供應商地區	Product suppliers' location	Number	Number
大中華	Greater China	375	364
新加坡	Singapore	6	8
美國	United States	20	12
日本	Japan	3	6
愛爾蘭	Ireland	1	3
英國	United Kingdom	2	2
瑞士	Switzerland	1	1
其他	Others	4	0
		數量	數量
服務供應商地區	Services providers' location	Number	Number
大中華	Greater China	399	998
新加坡	Singapore	2	6
美國	United States	3	7

Cayman Islands

Korea

Others

Malaysia

1

2

1

2

4

4

2

5

### 質量保證

當產品一經進入倉庫後,我們便即開始進行質 量保證工作。我們會進行全面檢查,確保供應 予我們的產品與訂單相符且沒有任何形式的損 壞。為在本集團內標準化此等流程,我們已落 實《物流倉庫收貨作業指引》。我們的倉務團隊 會嚴格檢查外部包裝是否存在任何損壞跡象。 如有任何例外或異常情況,此等產品將立即轉 交客戶服務團隊改正。

誠如「供應鏈管理」一節所強調,維持良好聲譽 對我們的業務至關重要。為此,我們著重與產 品供應商形成穩固關係,並透過供應商管理程 序嚴格檢查彼等的產品質量。我們要求所有認 可供應商須就任何交付予客戶的不符合我們質 量標準的產品遵循退換政策。為進一步確保 算 守全球環境法規及標準,我們要求供應商在所 有包裝上貼上正確的標籤,確認產品已符合必 要環境指令(如歐盟的限制使用有害物質 (RoHS)指令),並證明產品符合無鉛、無鹵等規 格要求。

為確保遵守有關我們在服務平台提供信息的法 律及法規,我們定期檢查我們網上平台上的任 何非法內容,如暴力、色情、仇恨、迷信及/或 賭博等。於報告期間,本集團致力並已經遵守 與產品責任相關的中國重大法律及法規,包括 但不限於:

- 《中華人民共和國電子商務法》;
- 《中華人民共和國網絡安全法》;
- 《網絡出版服務管理規定》;
- 《互聯網信息服務管理辦法》;
- 《互聯網文化管理暫行規定》;
- 《互聯網視聽節目服務管理規定》;

### **Quality Assurance**

Quality assurance endeavours are initiated promptly upon the receipt of products at our warehouse. A comprehensive inspection is carried out to verify that the products furnished to us are in accordance with the order and free from any form of damage. To standardise these processes across the Group, the "Logistics Warehouse Receiving Operation Guidelines" have been instituted. Our warehouse team meticulously examines the external packaging for any indications of damage. In the event of any deviations or irregularities, these are immediately referred to our customer service team for rectification.

As underscored in the "Supply Chain Management" section, the maintenance of a positive reputation is of paramount importance to our business. To this end, we accord priority to cultivating robust relationships with our product suppliers and conduct stringent inspections of the quality of their products through our supplier management process. We stipulate that all vetted suppliers are committed to an exchange policy for any products that fail to meet our quality standards upon delivery to our customers. To further guarantee compliance with global environmental regulations and standards, we mandate that suppliers accurately label all packages. These labels must affirm that the products conform to the requisite environmental directives, such as the European Union's Restriction on the Use of Hazardous Substances (RoHS), and also certify that products are lead-free, halogen-free, among other specifications.

To ensure compliance with the laws and regulations governing the information presented on our service platform, we regularly audit the contents on our online platforms for any illicit content, including violence, pornography, hatred, superstition, and/or gambling, etc. The Group is committed to complying with, and has complied with, the significant laws and regulations of the PRC pertaining to product responsibility during the Reporting Period, including, but no limited to:

- The E-Commerce Law of the PRC;
- The Cyber Security Law of the PRC;
- Administrative Regulations on Internet Publishing Services;
- Administrative Measures for Internet Information Services;
- Interim Provisions on the Administration of Internet Culture;
- The Administrative Provisions on Internet Audio-Visual Program Service;

- 《中華人民共和國廣告法》;
- 《全國人民代表大會常務委員會關於加強 網絡信息保護的決定》;及
- 《電信和互聯網用戶個人信息保護規定》。

### 投訴處理

本集團已制定清晰的處理投訴的政策及程序。 客戶服務、銷售及物流部門內的專責團隊負責 及時處理及解決客戶報告的任何問題,並於接 獲投訴後立即採取行動。

倘發生產品召回事件,本集團將根據事先訂立 的協議採取行動。我們與客戶密切合作以就相 關事項尋找合適的解決方案。本集團嚴格遵守 中國的適用法律,包括《中華人民共和國產品質費 者權益保護法》及《中華人民共和國產品質量 法》。這可確保根據任何缺陷產品的情況提供 適當的補救措施,如維修、產品更換或退款服 務。本集團制定明確的投訴處理政策和程序。 我們的客戶服務、銷售和物流部門都有專門的 團隊負責迅速管理和解決任何客戶報告的問 題。收到投訴後,我們會立即採取措施予以 解決。

於報告期間,本集團銷售或運輸的產品概無因 安全或健康問題而需要召回(2023年:無)且本 集團並沒有收到任何與產品和服務相關的 投訴。

### 保護私隱及信息安全

保護私隱及信息安全是我們業務營運的重要組 成部分,本集團對此高度重視。我們已制定一 套全面的標準政策、指引及程序,所有僱員於 處理與供應商、客戶及其他第三方有關的私人 或保密資料時均須遵守。本集團及僱員共同負 責確保將彼等於工作過程中接觸的私人資料 保密。

- Advertising Law of the PRC;
- The Decision of the Standing Committee of the National People's Congress on Strengthening the Protection of Networks; and
- The Provisions on Protecting the Personal Information of Telecommunications and Internet Users.

### **Complaint Handling**

The Group has established well-defined policies and procedures for handling complaints. Specialised teams within our customer service, sales, and logistics departments are accountable for the expeditious management and settlement of any issues reported by customers. Once a complaint is received, immediate actions are undertaken to deal with it.

In the event of a product recall, the Group acts in line with preestablished agreements. We engage in close cooperation with our customers to identify suitable solutions and resolutions for such occurrences. The Group strictly adheres to the applicable laws of the PRC, including the Law on the Protection of Consumer Rights and Interests and the Product Quality Law. This ensures that appropriate remedies, such as repairs, replacements, or refunds, are provided in accordance with the condition of any defective products. The Group maintains clearly defined policies and procedures for addressing complaints. Dedicated teams within our customer service, sales, and logistics departments are responsible for the swift management and resolution of any customer-reported issues. Upon receiving a complaint, immediate steps are taken to address it.

During the Reporting Period, there were no products sold or shipped by the Group that required a recall due to safety or health concerns (2023: nil) and the Group did not receive any complaints related to products and service.

### **Privacy Protection and Security of Information**

The Group places a high priority on privacy protection and information security as integral aspects of our business operations. We have established comprehensive standard policies, guidelines, and procedures that all employees are expected to follow when dealing with private or confidential information pertaining to suppliers, customers, and other third parties. It is the collective responsibility of the Group and its employees to ensure the confidentiality of private information they encounter in their work.

為保障系統及數據安全,防止任何潛在的資料 泄露,我們已實施相關政策,所有僱員必須遵 守。該等政策旨在保障數據及信息系統的完整 性及保密性。僱員須正式確認並承諾遵守該整 性及保密性。僱員須正式確認並承諾遵守該等 私隱保護政策。此外,本集團已制定嚴格的完整 批程序,僱員在發放任何保密資料前必須遵 守。保密資料不得在未經授權的情況下抄錄 及/或分發。至於處理保密資料,妥善處理 例規定,任何有關資料必須回歸本源,如發生 未經授權查閱資料、資料遺失或任何涉及保密 資料的異常行為,僱員必須立即向管理團隊 匯報。

本集團對違反該等政策的行為實施嚴厲處罰。 違反的後果包括但不限於終止僱用、採取紀律 行動及/或向違規方提起法律訴訟。於報告期 間,本集團並未接獲任何有關違反資料及私隱 保護相關法律法規而對本集團造成重大影響的 重大不合規報告事件(2023年:無)。

# To safeguard system and data security, and to prevent any potential information leaks, we have implemented relevant policies that all employees must adhere to. These policies are designed to protect the integrity and confidentiality of our data and information systems. Employees are required to formally acknowledge and commit to these privacy protection policies. Moreover, strict approval procedures are in place that employees must follow before any release of confidential information can occur. Unauthorised copying or distribution of confidential information, proper handling stipulates that any such information must either be returned to its source or, in the event of unauthorised access, loss, or any other abnormal activity involving confidential information, employees are mandated to report immediately to the management team.

The Group enforces serious repercussions for breaches of these policies. Consequences for violation may include, but are not limited to, termination of employment, disciplinary actions, and/or legal proceedings against the offending party. During the Reporting Period, the Group did not receive any reports of material non-compliance with laws and regulations relating to data and privacy protection that would have a significant impact on the Group (2023: nil).

### 保護知識產權

本集團致力於通過雙重途徑尊重及保護知識產權(「知識產權」)。首先是正式註冊本身的專有知識產權,獲得知識產權證書。隨後是捍衛知識產權,必要時採取法律行動解決任何侵權事件。行政部負責監督及管理本集團的知識產權資產,如專利及商標。截至2024年12月31日,本集團共擁有商標295項,發明專利24項,實用新型專利36項,設計專利6項。

### **Protection of Intellectual Property**

The Group is committed to the respect and safeguarding of intellectual property ("**IP**") rights through a two-tiered approach. The initial stage involves the formal registration of our proprietary intellectual properties to secure certificates validating our IP rights. The subsequent stage focuses on the defence of these rights, taking legal action if necessary to address any instances of infringement. Responsibility for the oversight and administration of the Group's IP assets, such as patents and trademarks, falls to the Administration Department. As of December 31, 2024, the Group's portfolio includes 295 trademarks, 24 invention patents, 36 utility model patents, and 6 design patents.

於報告期間,本集團並無就侵犯任何知識產權 作為原告或被告而牽涉或面臨重大索賠(2023 年:無)。本公司已採取一切合理措施防止侵犯 知識產權。

商業道德

本集團致力於在整個集團內培養誠信文化,這 反映在我們的綜合管治政策中。本集團已制定 《反貪污政策》、《舉報政策》及《打擊洗錢及恐怖 分子資金籌集(AML及CTF)內部指引》等框架, 以保障我們的營運,維護持份者的利益。

於報告期間,本集團致力並已經遵守有關反貪 污行為的主要法律及法規,包括:

- 香港法例第201章《防止賄賂條例》;
- 香港法例第455章《有組織及嚴重罪行 條例》;
- 香港法例第615章《打擊洗錢及恐怖分子 資金籌集條例》;
- 《中華人民共和國刑法》;及
- 《中華人民共和國反洗錢法》。

### 反貪污

本集團嚴禁任何僱員索取或提供可能對業務交 易產生不當影響的利益,無論是與私人實體或 是公職人員。但允許有限的例外情況,例如接 受象徵性的促銷禮品或節日供品,前提為自願 提供並經適當報告。然後,我們要求僱員拒絕 任何可能損害其客觀性或本集團利益的益處, 確保決策保持公正並符合我們的道德標準。此 外,本集團鼓勵供應商、承包商及客戶採納該 等原則,將我們對道德行為的承諾延伸至整個 價值鏈。 During the Reporting Period, the Group has not engaged in and has not been threatened with significant claim for infringement of any IP rights, whether as a claimant or as a defendant (2023: nil). The Group has taken all reasonable measures to prevent infringement of IP rights.

### **Business Ethics**

The Group is dedicated to fostering a culture of integrity across the Group, as reflected in our comprehensive governance policies. The Group has established framework such as the Anti-Corruption Policy, the Whistleblowing Policy and the Anti-Money Laundering and Counter-Terrorism Financing (AML & CTF) Internal Guideline to safeguard our operations, protect stakeholder interests.

The Group is committed to the compliance of, and had complied with, significant laws and regulations relevant to anti-corruption practices during the Reporting Period, including:

- Prevention of Bribery Ordinance (Chapter 201 of the Laws of Hong Kong);
- Organised and Serious Crimes Ordinance (Cap. 455 of the Laws of Hong Kong);
- Anti-Money Laundering and Counter-Terrorist Financing (Cap. 615 of the Laws of Hong Kong);
- The Criminal Law of the PRC; and
- Anti-Money Laundering Law of the PRC.

### **Anti-Corruption**

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The Group strictly prohibits any employee from soliciting or offering advantages that could improperly influence business dealings, whether with private entities or public officials. Limited exceptions are permitted, such as the acceptance of nominal promotional gifts or festive offerings, provided these are offered voluntarily and properly reported. However, we require employees to decline any advantage that might compromise their objectivity or the Group's interests, ensuring decisions remain impartial and aligned with our ethical standards. Additionally, the Group encourages our suppliers, contractors, and clients to adopt these principles, extending our commitment to ethical conduct throughout our value chain.

我們十分重視避免可能破壞本集團目標的利益 衝突。僱員必須向其部門負責人申報任何實際 或潛在的衝突,例如與供應商的個人關係或於 競爭實體中的經濟利益,以確保所有業務流程 的透明度。本集團亦要求準確保存記錄,禁止 使用偽造文件進行欺騙或誤導,因為這可維護 我們財務及營運報告的完整性。

為貫徹該等原則,我們定期為所有僱員提供反 貪污培訓,使其具備維護我們的標準及遵守適 用法規的知識。此外,我們定期檢討《反貪污政 策》,以提高其成效,確保其可在本集團內網上 查閱,並在適當時與我們的業務夥伴溝通。

### 打擊洗錢及恐怖分子資金籌集 (AMLCFT)

我們已建立並施行AMLCFT政策,以履行我們 的監管責任及防止此類犯罪。本集團合規部下 設的打擊洗錢工作小組負責與打擊洗錢規則及 規例相關的合規管理。打擊洗錢工作小組的職 責包括但不限於以下各項:

- 監督所有防止及偵察洗錢/恐怖分子融資
   活動;
- 制定及/或持續檢討本集團打擊洗錢及恐
   怖分子融資的系統及程序,以確保有關係
   統適時更新;
- 向董事會匯報有關工作,以及執行董事會 作出的有關決策;及
- 向我們的僱員提供AMLCFT相關範圍的有 關培訓。

We place significant emphasis on avoiding conflicts of interest that could undermine the Group's objectives. Employees must declare any actual or potential conflicts — such as personal ties to suppliers or financial interests in competing entities — to their departmental heads, ensuring transparency in all business processes. The Group also mandates accurate record-keeping, prohibiting the use of falsified documents to deceive or mislead, as this upholds the integrity of our financial and operational reporting.

To embed these principles, we provide regular anti-corruption training to all employees, equipping them with the knowledge to uphold our standards and comply with applicable regulations. Additionally, we review the Anti-Corruption Policy periodically to enhance its effectiveness, ensuring it remains accessible on the Group's intranet and communicated to our business partners where appropriate.

# Anti-Money Laundering and Counter-Financing of Terrorism (AMLCFT)

An AMLCFT policy was established and put in place in order to fulfil our regulatory obligations and to prevent such crimes. The antimoney laundering working group under the Group's Compliance Department is responsible for the compliance management related to anti-money laundering rules and regulations. The duties for the antimoney laundering working group includes, but is not limited to, the following:

- Supervising all prevention and detection of money laundering/ terrorist financing activities;
- Developing and/or continuously reviewing the systems and procedures for the group's anti-money laundering and terrorist financing to ensure the systems are updated in a timely manner;
  - Reporting the relevant work to the Board and implement relevant decisions made by the Board; and
  - Providing relevant training to our employees in the areas related to AMLCFT.

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本集團強制實施嚴格的「了解客戶(KYC)」程序, 收集有關新客戶的資料,並對其進行初步評估 和持續的重新評估。此過程涉及考慮各種因 素,包括客戶的地理區域、行業、業務模式以 及其營運的規模及複雜性。根據該等標準,客 戶被分為不同等級。倘客戶的情況或狀況發生 重大變化,例如捲入法律訴訟或事件,從而顯 著改變其風險狀況,本集團將重新評估客戶的 指定風險水平。該重新評估至關重要,以確保 本集團與客戶的互動和交易與我們的風險管理 政策和標準保持一致。

### 舉報

本集團採納舉報政策,以促進本集團內部公開 及誠信。我們鼓勵各級員工,以及客戶及供應 商等外部人士,通過保密渠道,就對涉嫌不當 行為的嚴重疑慮作出舉報,包括違反法律要 求、欺詐、賄賂、勒索,或危害健康、安全或 境的行為。舉報可匿名提交至審核委員會,安全或 所涉疑慮與審核委員會成員有關,則可提交至 系們保護真誠的舉報人免受騷擾 行調查,並將該等行為視為嚴重的不當行 為,可導致解僱。本集團確保以靈活的方式進 行調查,可能包括內部審查、轉介至香港警隊 等機構,或進行獨立調查,除非法律另有要 求,否則將保持機密。

於報告期間,本集團並無違反任何有關貪污的 法律及法規(2023年:無)。於報告期間,概無 對本集團或其僱員提出並已審結的貪污訴訟案 件(2023年:無)。於報告期間,我們已向僱員 提供反貪污的培訓,而培訓資料已載於「發展 及培訓」一節。 The Group mandates rigorous "Know Your Customer" (KYC) procedures, collecting data on new customers and subjecting them to an initial assessment and ongoing re-evaluations. This process involves considering various factors, including the customer's geographic location, industry, business model, and the scale and complexity of their operations. Based on these criteria, customers are categorised into distinct tiers. Should there be a significant shift in a customer's circumstances or status, such as involvement in legal proceedings or events that markedly alter their risk profile, the Group will reevaluate the customer's designated risk level. This reassessment is crucial to ensure that the Group's interactions and dealings with the customer remain aligned with our risk management policies and standards.

### Whistleblowing

The Group adopts the Whistleblowing Policy to promote openness and probity within the Group. We encourage employees at all levels, as well as external parties such as customers and suppliers, to report serious concerns about suspected malpractice — including breaches of legal requirements, fraud, bribery, extortion or actions endangering health, safety, or the environment — through confidential channels. Reports can be submitted anonymously to the Audit Committee, or to the Company Secretary if the concern involves an Audit Committee member. We protect genuine whistleblowers from harassment or victimisation, treating such acts as gross misconduct that may result in dismissal. The Group ensures investigations are conducted flexibly, potentially involving internal reviews, referrals to bodies like the Hong Kong Police Force, or independent inquiries, maintaining confidentiality unless legally required otherwise.

During the Reporting Period, the Group was not in breach of any relevant laws and regulations relating to corruption (2023: nil). There are no concluded legal cases regarding corrupt practices brought against the Group or its employees during the Reporting Period (2023: nil). We have also provided anti-corruption training to employees and the training information has been included in the section "Development and Training".

### 我們的僱員

### 僱傭政策

本集團致力遵守有關僱用勞工的法律及法規, 包括但不限於:

- 香港法例第57章《僱傭條例》;
- 香港法例第480章《性別歧視條例》;
- 香港法例第487章《殘疾歧視條例》;
- 香港法例第527章《家庭崗位歧視條例》;
- 香港法例第602章《種族歧視條例》;
- 《中華人民共和國勞動法》;
- 《中華人民共和國勞動合同法》;
- 《工資支付暫行規定》;
- 《住房公積金管理條例》;
- 《中華人民共和國勞動爭議調解仲裁法》;
- 《工傷保險條例》。

於報告期間,本集團並無嚴重違反勞動法律及 法規的情況(2023年:無)。

### **OUR EMPLOYEES**

### **Employment Policy**

The Group is committed to complying with laws and regulations relating to the employment of labour, which includes but not limits:

- The Employment Ordinance (Chapter 57 of the Laws of Hong Kong);
- The Sex Discrimination Ordinance (Chapter 480 of the Laws of Hong Kong);
- The Disability Discrimination Ordinance (Chapter 487 of the Laws of Hong Kong);
- The Family Status Discrimination Ordinance (Chapter 527 of the Laws of Hong Kong);
- The Race Discrimination Ordinance (Chapter 602 of the Laws of Hong Kong);
- The Labor Law of the PRC;
- The Labor Contract Law of the PRC;
- Tentative Provisions on Salary Payment;
- Regulations on the Management of Housing Provident Fund;
- Labor Dispute Mediation and Arbitration Law of the PRC;
- Regulation on Work-related Injury Insurances.

There was no significant breach of labour laws and regulations during the Reporting Period (2023: nil).

本集團堅定致力提供平等機會,並明確反對任 何形式的歧視。本集團的僱員人數會根據業務 運營不斷變化的需求進行動態調整。有關招 聘、晉升及薪酬的決策乃按照行業慣例作出, 當中計及候選人及僱員的學歷、工作經驗及表 現,而不論其年齡、性別、種族或性取向。本 集團會定期重新評估其僱員薪酬政策及架構。 除養老金計劃、持續專業發展機會、酌情花 紅、醫療保險及強制性公積金等標準福利外, 本集團亦可根據個人表現評估授予僱員股份 獎勵。

截至2024年12月31日,本集團共有579名僱員 (2023年:580名),當中17名為兼職僱員(2023 年:18名),而其餘則為全職僱員。男性僱員比 例略高於女性,男女比例為1.40(2023年: 1.31)。此外,僱員總人數中77.72%(2023年: 76.55%)的年齡介乎30歲至50歲,而10.54% (2023年:11.03%)的僱員年齡為30歲以下,其 餘11.74%(2023年:12.41%)的僱員年齡為50 歲以上。相比上一個報告期間,僱員的年齡組 別分佈保持穩定。 The Group is resolute in its dedication to equal opportunity and categorically repudiates all manifestations of discrimination. The Group's workforce size is dynamically adjusted to the changing demands of our business operations. Decisions regarding recruitment, promotions, and remuneration are made in accordance with industry norms, taking into account the educational attainment, work experience, and performance of candidates and employees, irrespective of age, gender, race, or sexual orientation. The Group regularly re-evaluates its employee compensation policies and structures. Besides standard benefits such as pension schemes, continuous professional development opportunities, discretionary bonuses, health insurance, and mandatory provident funds, the Group may also award shares to employees based on individual performance appraisals.

As of 31 December 2024, the Group had 579 employees in total (2023: 580), of which 17 employees worked part-time (2023: 18), while the rest of our employees worked full-time. The ratio of male employees is slightly higher than female, at a male-to-female ratio of 1.40 (2023: 1.31). Additionally, 77.72% (2023: 76.55%) of the total employees were aged between 30 and 50, while 10.54% (2023: 11.03%) were under the age of 30, and the remaining 11.74% (2023: 12.41%) were aged above 50. The distribution of employees by age group remained steady compared to the last reporting period.

就地區而言,本集團於中國內地的總部及其他 辦事處擁有518名僱員(2023年:527名),而在 香港管理業務營運的僱員有61人(2023年: 53人)。 Geographically, the Group had 518 employees (2023: 527) working at the headquarter and other offices in the mainland China, and 61 employees (2023: 53) working to manage the business operations in Hong Kong.

		2024年 2024		2023年 2023	
僱員人數指標	Employee Number Indicator	人數 Number	比率 Ratio	人數 Number	比率 Ratio
總計	Total	579	/	580	/
按性別劃分	By gender				
女性	Female	241	41.62%	251	43.28%
男性	Male	338	58.38%	329	56.72%
ᄻᇨᄴᄱᆈᅨᄭ	<b>D</b>				
按年齡組別劃分 < 30	<b>By age group</b> < 30	61	10.54%	64	11.03%
< 30 30–50	< 30 30–50	450	10.54% 77.72%	64 444	76.55%
>50	>50	68	11.74%	72	12.41%
N					
按地區劃分	By geographic region				
中國內地	Mainland China	518	89.46%	527	90.86%
香港	Hong Kong	61	10.54%	53	9.14%
按類別劃分	By Category				
全職	Full-time	562	97.06%	562	96.90%
兼職	Part-time	17	<b>2.94</b> %	18	3.10%

### 員工留聘

### **Employee Retention**

於報告期間,共有89名僱員於本集團離職 (2023年:84名)。整體流失率為15.34%(2023 年:14.63%)。按性別、年齡組別及地區劃分的 僱員流失率如下: During the Reporting Period, a total of 89 employees left the Group (2023: 84). The overall turnover rate is 15.34% (2023: 14.63%). The employee turnover rate categorised by gender, age group and geographic region were as follows:

僱員流失率指標 <sup>1</sup> Employee Turnover Indicator		2024年 2024	2023年 2023
整體	Overall	15.34%	14.63%
按性別劃分的流失率	Turnover rate by gender		
女性	Female	13.03%	15.26%
男性	Male	17.04%	14.85%
按年齡組別劃分的流失率	Turnover rate by age group		
< 30 嵗	< 30	27.20%	27.87%
30–50 嵗	30–50	13.63%	19.22%
>50嵗	>50	15.71%	4.41%
按地區劃分的流失率	Turnover rate by geographic region		
中國內地	Mainland China	15.12%	14.55%
香港	Hong Kong	15.79%	15.24%
其他	Others	100% <sup>2</sup>	0

本集團已實施年度自我績效考核計劃,並根據 僱員的評估結果向彼等提供獎勵,以作為僱員 日後取得更佳業績的動力。本集團採納受限制 股份單位計劃以獎勵能夠達到特定目標的僱 員。本集團向證明有能力晉升的僱員提供內部 調任機會。通過以上措施,本集團擁有相對穩 定的員工隊伍,並在本集團內留聘優秀人才。 The Group has implemented an annual self-appraisal program and provide incentives to employees according to their appraisal results as a motivation for employees to achieve better results in the future. Employees who are able to attain specific goals are rewarded by the Group with the adoption of the Restricted Share Unit schemes. The Group provides internal transfer opportunities for those who have demonstrated their competency for the next career level. Through the above measures, the Group had a relatively stable workforce and retained outstanding talent within the Group.

流失率=(報告期內離職員工人數/報告期內平均員工 人數)×100% 報告期內平均員工人數=(報告期初員工人數+報告期 末員工人數)∕2 Turnover rate = (Number of employee departed during the Reporting Period/ Average number of employees in the Reporting Period)  $\times$  100%

Average number of staff in the Reporting Period = (Number of employee at the beginning of the Reporting Period + Number of employee at the end of the Reporting Period)/2

2 除香港及中國內地外,其他地區僅有一名海外僱員, 於 2024 年聘用並離職。 There was only one oversees employee in other regions except from Hong Kong and Mainland China, hired and left in 2024.

### 勞工準則

本集團的政策是不接受童工及強制勞工,且本 集團透過全面的政策及管理程序積極防止有關 情況。在招聘過程中,人力資源部會查核每位 候選人的身份證,以核實候選人個人資料的真 實性,並禁止僱用16歲以下的人士(不論全職 或兼職)。與每名僱員簽訂的勞動合同均會妥 為簽署及執行,表明雙方均有平等權利終止 合同。

本集團高度重視遵守所有適用的勞動法,確保 我們的僱員享有充分休息的工作條件,並助力 在工作和休息之間取得健康平衡。我們致力於 在整個營運過程中安排合理的工作時間表。僱 員將獲得適當的加班補償,並享有符合各自司 法管轄區勞動法的假期和其他福利。報告期 內,我們嚴格遵守有關企業為員工社保帳戶繳 款的勞動法。所繳款包括養老保險、工傷保 險、失業保險和住房公積金,均依照適用法律 法規規定的比例繳納。我們對這些做法的承諾 彰顯了我們的信念,即員工福利是本集團長期 成功和可持續發展的基礎。

除遵守前文提及有關勞工僱傭的法律及法規 外,本集團亦致力遵守並已於報告期間內遵守 有關勞工條件及標準的主要法律及法規, 包括:

- 香港法例第608章《最低工資條例》;
- 香港法例第57B章《僱傭條例》項下《僱用
   兒童規例》;

### Labour Standards

It is the Group's policy that child labour and forced labour are unacceptable, and the Group actively prevents such practices through comprehensive policies and management procedures. During the recruitment process, the Human Resource Department verifies the identity card of each candidate to authenticate the candidate's personal information and strictly prohibits the employment of individuals under the age of 16, whether on a full time or part time basis. A labour contract is duly signed and executed with each employee, clearly indicating that both parties have equal rights to terminate the contract.

The Group places a high priority on compliance with all applicable labour laws, ensuring that our employees benefit from working conditions that provide adequate rest and support a healthy balance between work and leisure. We are dedicated to arranging reasonable work schedules across our operations. Employees are compensated for overtime work as appropriate and are provided with leave entitlements and other benefits that align with the labour laws of their respective jurisdictions. During the Reporting Period, we have meticulously adhered to relevant labour laws concerning corporate contributions to social security accounts for our employees. This encompasses contributions to pension funds, coverage for workrelated injuries, unemployment insurance, and housing provident funds, all in accordance with the percentages mandated by the applicable laws and regulations. Our commitment to these practices underscores our belief in the welfare of our employees as a foundation for the long-term success and sustainability of the Group.

In addition to compliance with the laws and regulations related to the employment of labour as previously mentioned, the Group is committed to the compliance of, and had complied with, significant laws and regulations relating to labour conditions and standards during the Reporting Period, including:

- The Minimum Wage Ordinance (Cap. 608 of the Laws of Hong Kong);
- The Employment of Children Regulations under the Employment Ordinance (Cap. 57B of the Laws of Hong Kong);

- 香港法例第57章《僱傭條例》;
- 《中華人民共和國禁止使用童工規定》。

本集團已採取積極措施,於報告期間,並無發 現有關勞工僱傭法律及法規的重大違規情況 (2023年:無)。儘管如此,倘發生及發現童工 事件,本集團仍會採取相應措施處理。

### 健康與安全

本集團認識到,儘管我們的員工大多在辦公室 工作,身體健康和安全風險通常很小,但維護 一個安全和注重健康的工作環境仍然至關重 要。為此,我們致力於採取強有力的措施來減 輕任何潛在的職業健康危害。該等措施包括:

- 嚴格的消防安全規程:確保消防安全設備 最新、定期檢查並完全符合安全標準。
- 應急培訓:進行例行的火災疏散演習,讓 員工做好應對潛在緊急情況的準備。
- 全面的醫療保險:根據中國勞動法的要求,提供廣泛的醫療保險福利。

於報告期內,本集團已遵守相關法規的全部要求,包括但不限於以下各項:

- 香港法例第509章《職業安全及健康條例》
- 《中華人民共和國職業病防治法》
- 《中華人民共和國消防法》
- 《職業健康與安全管理體系》
- 《女職工勞動保護特別規定》
- 《工傷認定辦法》

- The Employment Ordinance (Cap. 57 of the Laws of Hong Kong);
- Provisions on the Prohibition of Child Labor in the PRC.

With the active approach the Group has taken, during the Reporting Period, there were no major irregularities of laws and regulations related to the employment of labour found (2023: nil). Nonetheless, the Group still adopts the corresponding measures to address the child labour incidents if such incidents were occurred and uncovered.

### **Health and Safety**

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The Group recognises that although our workforce is largely officebased and physical health and safety risks are typically minimal, it remains essential to uphold a secure and health-conscious work environment. To this end, we are dedicated to implementing robust measures to mitigate any potential occupational health hazards. These measures include:

- Rigorous Fire Safety Protocols: Ensuring that fire safety apparatus is up-to-date, regularly inspected, and in full compliance with safety standards.
- Emergency Training: Conducting routine fire evacuation exercises to prepare employees for potential emergencies.
- Comprehensive Medical Coverage: Offering extensive medical insurance benefits in line with the requirements of the PRC labour legislation.

During the Reporting Period, the Group has complied with all requirements of relevant regulations, which include but not limited to the following:

- The Occupational Safety and Health Ordinance (Chapter 509 of the Laws of Hong Kong)
- Prevention and Treatment of Occupational Diseases Law of PRC
- Fire Prevention Law of PRC
- Occupational Health and Safety Management System
- Special Regulation on the Labor Protection of Female Staff
- Measures for the Ascertainment of Work-related Injuries

於過去三年(包括報告期間),概無錄得任何重 大工傷及死亡事故(2023年:無)。

員工手冊中載有職業健康與安全原則,以向員 工提供降低相關風險的指引及提高彼等的意 識。本公司向僱員提供社會及商業保險,涵蓋 因事故受傷的醫療服務。所有工傷事故均須向 人力資源部報告。

此外,本集團積極推進僱員的福祉,每年為僱 員提供免費健康檢查。該舉措有助於僱員隨時 了解彼等的身體健康狀況,並主動應對潛在職 業健康風險。此外,本集團認識到保持工作與 生活和諧平衡對全體僱員健康的重要性。為 此,我們組織各類休閒活動,包括迷你馬拉 松、瑜伽課及團隊體育賽事,以鼓勵僱員養成 健康積極的生活方式。 There was no significant work-related injury and fatality recorded for the past three years, including the Reporting Period (2023: nil).

The staff handbook stipulates the principles of occupational health and safety. These principles are designed to offer guidance to employees and enhance their awareness, with the aim of mitigating associated risks. The company provides both social and commercial insurance for employees to cover medical expenses in the event of work- related accidents causing injury. All work-related injuries must be reported to the Human Resources Department.

In addition, the Group takes an active stance in promoting the wellbeing of its employees by providing annual complimentary health screenings. This initiative enables employees to keep abreast of their health conditions and take proactive measures to address potential occupational health risks. Moreover, the Group recognises the significance of maintaining a harmonious work-life balance for overall employee wellness. To achieve this, we organise a diverse range of recreational activities, such as mini-marathons, yoga classes, and team sports events, to encourage employees to adopt a healthy and active lifestyle.

		<b>2024</b> 年 2024	2023年 2023	2022年 2022
因工亡故的人數及比率	Number and rate of work-	0	0	0
因工傷損失工作日數	related fatalities occurred Lost days due to work injury	0	0	0

### 發展與培訓

本集團充分認識到持續專業發展及技能提升對 我們業務的增長及長期可持續發展發揮著至關 重要作用。為此,我們已制定全面的僱員發展 及培訓政策。該等政策具有包容性,適用於本 集團每一名僱員,並概述如何組織、實施及完 善培訓計劃的系統方法。培訓政策詳細規定所 提供的各種形式的培訓,包括外部培訓計劃、 體驗式在職培訓及自主學習課程。該等培訓機 會涵蓋廣泛的課題,由沉浸我們的企業文化與 道德到提升專業及技術知識、磨練軟技能及提 高反腐敗意識等。

### **Development and Training**

The Group is acutely aware of the pivotal role that continuous professional development and skill augmentation play in the growth and long-term sustainability of our operations. In pursuit of this, we have established comprehensive policies focused on staff development and training. These policies are all-encompassing and apply to every employee within the Group. They delineate a systematic methodology for the organisation, implementation, and refinement of training initiatives. The training policies specify diverse training modalities, such as external training programs, experiential on-the-job training, and self-directed learning courses. These training opportunities span a broad spectrum of topics, ranging from in-depth understanding of our corporate culture and ethics to the advancement of professional and technical competencies, the cultivation of soft skills, and the promotion of anti-corruption awareness.

本集團確保各級僱員平等的培訓機會,包括管 理層、銷售及營銷、營運及後台支援僱員。該 等培訓包括內部培訓以及外部培訓課程,例如 由專業培訓機構、學院或諮詢公司舉辦的中級 職業進修課程及工作相關研討會。培訓一般以 現場及網上方式進行。

為提供切合僱員需求的培訓課程,本集團各部 門制定年度僱員培訓計劃,並於該年內執行有 關計劃。完成培訓後,我們會對僱員進行評估 及監察,以確保其在工作中應用相關知識及技 能。本集團定期與各部門檢討培訓的實施情 況,收集反饋並提出改進措施,以提高培訓的 有效性,並最終為僱員的職業發展定制合適的 專業發展計劃。

除提供僱員培訓外,本集團亦提供三條不同的 事業發展路徑:管理(例如營運總監或客戶服 務經理)、營銷(項目經理、銷售經理、銷售工 程師等)及專業(軟件開發工程師、會計)。為提 供符合僱員個人發展的事業發展路徑,本集團 盡可能向僱員提供內部調職機會。

於報告期間,我們為58名僱員(包括1名管理層 僱員)提供了54小時的反貪污培訓。我們亦為 僱員提供其他形式的培訓,如環境保護、信息 安全、軟技能及職業健康安全。 The Group ensures equal training opportunities for employees at all levels, including management, sales and marketing teams, operations personnel, and back-office support staff. This encompasses both internal training and external training sessions, such as mid-career study programs and job-related seminars organised by professional training institutions, colleges, or consulting firms. Trainings are typically delivered through both in-person and online formats.

To offer training sessions that align with employees' needs, each department within the Group formulates an annual employee training plan and executes it throughout the year. Once training is completed, employees are evaluated and monitored to ensure the application of relevant knowledge and skills in their jobs. The Group regularly reviews the training implementation with various departments, solicits feedback, and proposes improvement measures to enhance training effectiveness and, ultimately, design appropriate professional development programs for employees' career progression.

In addition to providing training to employees, the Group also offers three distinct career development paths: management (e.g., Operation Director or Client Service Manager), marketing (Project Manager, Sales Manager, Sales Engineer, etc.), and professional (Software Development Engineer, Accounting). In an effort to offer career development paths that are congruent with employees' personal growth, the Group, whenever possible, provides internal transfer opportunities to employees.

During the Reporting Period, we have provided 54 hours anticorruption training to 58 employees including one management level staff. Other forms of training are also provided to employees such as environment protection, information security, soft skills and occupation health and safety.

### 案例:硬蛋學院

以本集團在芯片行業的資源及技術優勢為依 托,硬蛋學院匯集全球領先芯片應用技術,為 行業提供技術服務及人才培訓。硬蛋學院通過 提供技術培訓,協助上游AI芯片製造商在市場 上推廣產品及技術,同時培養AI技術人才,幫 助下游AI應用公司迅速採用最新AI技術及產 品,提高企業AI能力。硬蛋學院亦為企業業供 本地部署AI大模型應用解決方案,幫助企業異 現多領域AI數字化轉型。迄今為止,硬蛋學院 已成功培訓超過2,000名芯片應用工程師,為 行業輸送大量高素質專業人才。通過人才培訓 及技術支持,硬蛋學院將助力深圳成為中國乃 至全球的領先芯片應用行業中心,為國家的芯 片行業發展作出更大貢獻。

### **Case: Ingdan Academy**

Based on the Group's resources and technological strengths in the chip industry, the Ingdan Academy brings together the world's leading chip application technologies to provide technical services and talent training for the industry. Ingdan Academy assists upstream Al chip manufacturers in promoting their products and technologies in the market by offering technical training, while growing AI technical talents to help downstream AI application companies swiftly adopt the latest AI technologies and products, enhancing enterprises' AI capabilities. Ingdan Academy also provides enterprises with locally deployed AI LLM application solutions and helps enterprises achieve multidisciplinary AI digital transformations. To date, Ingdan Academy has successfully trained over 2,000 chip application engineers, supplying the industry with a large number of highly qualified professionals. Through talent training and technical support, Ingdan Academy will support Shenzhen in becoming a leading chip application industry hub in China and globally, making a greater contribution to the development of the national chip industry.

		<b>2024</b> 年	2023年
僱員培訓指標	Employee Training Indicator	2024	2023
受訓僱員百分比(%) <sup>3</sup>	Percentage of employees trained $(\%)^3$	64%	60%
按性別劃分的受訓僱員百分比(%)	Percentage of employees trained by gender (%)		
男性	Male	62.60%	62.64%
女性	Female	37.40%	37.36%
) · · · · · · · · · · · · · · · · · · ·			
按職級劃分的受訓僱員百分比(%)	Percentage of employees trained by position (%)		
高級管理層	Senior management	3.79%	2.90%
中級管理層	Middle management	10.30%	7.47%
普通僱員	Ordinary employee	85.91%	89.66%
		<b>2024</b> 年	2023年4
僱員培訓指標	Employee Training Indicator	2024	2023 <sup>4</sup>
人均培訓時長(小時)⁵	Training hours per capita (hour) <sup>5</sup>	11.56	6.94
ᄨᄮᄜᆋᅐᅭᇥᆮᇫᇥᇢᇴᇥ			
按性別劃分的每名僱員平均 完成受訓時數(小時)	Average training hours completed per employee by gender (hour)		
男性	Male	14.20	7.44
女性	Female	7.99	6.27
按職級劃分的每名僱員平均完成	Average training hours completed per		
受訓時數(小時)	employee by position (hour)		
高級管理層	Senior management	3.13	2.81
中級管理層	Middle management	4.01	2.48
普通僱員	Ordinary employee	15.50	9.05

<sup>3</sup> 受訓僱員百分比=(報告期間受訓僱員/報告期末僱員 人數)×100%

<sup>4</sup> 2023年的僱員培訓數據已參考香港交易所發佈的「如 何準備環境、社會及管治報告?—附錄三:社會關鍵 績效指標匯報指引」重列。

<sup>5</sup> 人均培訓時數=(培訓總時數/報告期末員工人數)× 100% The percentage of employees trained = (Employees trained during the Reporting Period/Number of employees at the end of the Reporting Period)  $\times$  100%

The employee training data in 2023 is restated with reference to the "How to prepare an ESG Report? - Appendix III: Reporting Guidance on Social KPIs" issued by the HKEX.

Training hours per capita = (Total number of training hours/Number of employees at the end of the Reporting Period)  $\times$  100%

		2024年	2023年
反貪污培訓指標	Anti-corruption training indicator	2024	2023
總培訓時長(小時)	Total training hours (hour)	54.0	61.0
		54.0	01.0
·····································			
按性別劃分的完成受訓時數 (小時)	Training hours completed by gender (hour)		
女性	Female	15.0	23.
男性	Male	39.0	37.
按職級劃分的完成受訓時數	Training hours completed by position (hour)		
(小時)			
中級管理層	Middle management	1.0	2.
普通僱員	Ordinary employee	53.0	59.
		2024年	2023 <sup></sup>
反貪污培訓指標	Anti-corruption training indicator	2024	202
受訓僱員總人數(人)	Total Number of employees trained (number)	58	11
安性別劃分的受訓僱員(人)	Trained employee by gender (number)		
女性	Female	16	4
男性	Male	42	7
按職級劃分的受訓僱員(人)	Trained employee by position (number)		
中級管理層	Middle management	1	
普通僱員	Ordinary employee	57	10

### 我們的環境

本集團深刻認識到氣候變化帶來的風險以及共 同努力在全球範圍內管理該等風險所發揮的關 鍵作用。我們堅決致力在開展業務時將環境責 任放在首位,竭力將業務營運對環境的影響降 至最低。對可持續發展的決心與我們的企業使 命密不可分,體現我們致力成為負責任企業公 民的承諾,積極為全球環境福祉做出貢獻。

於報告期間,本集團致力並已經遵守中國主要 的環保法律及法規,包括:

- 香港法例第311章《空氣污染管制條例》。
- 香港法例第354章《廢物處置條例》。
- 香港法例第358章《水污染管制條例》。
- 香港法例第400章《噪音管制條例》。
- 《中華人民共和國環境保護法》。
- 《中華人民共和國環境保護税法》。
- 《中華人民共和國水污染防治法》。
- 《中華人民共和國大氣污染防治法》。
- 《中華人民共和國固體廢物污染環境防治法》。

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於報告期間,本集團並無接獲任何有關嚴重違 反環境法律及法規的舉報或投訴(2023年: 無)。

### **OUR ENVIRONMENT**

The Group is acutely aware of the risks presented by climate change and the pivotal role that collective endeavours play in managing these risks on a global level. We are resolutely committed to conducting our business operations with environmental responsibility as a top priority, making strenuous efforts to mitigate the environmental impact of our operations. This dedication to sustainability is an inherent part of our corporate mission and exemplifies our commitment to being a responsible corporate citizen, actively contributing to the global environmental well-being.

During the Reporting Period, the Group is committed to the compliance of, and had complied with, significant environmental laws and regulations in PRC, which include:

- Air Pollution Control Ordinance (Chapter 311 of the Laws of Hong Kong).
- Waste Disposal Ordinance (Chapter 354 of the Laws of Hong Kong).
- Water Pollution Control Ordinance (Chapter 358 of the Laws of Hong Kong).
- Noise Control Ordinance (Chapter 400 of the Laws of Hong Kong).
- Environmental Protection Law of the PRC.
- Environmental Protection Tax Law of the PRC.
- Water Pollution Prevention and Control Law of the PRC.
- Law of the PRC on the Prevention and Control of Atmospheric Pollution.
  - Law of the PRC on the Prevention and Control of Environmental Pollution by Solid Wastes.

The Group did not receive any report or complaint of any significant breaches of environmental laws and regulations during the Reporting Period (2023: Nil).

### 廢氣排放

由於我們的業務並不涉及工業生產,本集團的 生產不會消耗直接燃燒燃料。於報告期間,直 接排放的廢氣主要來自本集團車輛的使用。本 集團於報告期間內所直接排放不同類別的廢氣 量如下所示:

### **Air Emissions**

As no industrial process involved in our business, the Group's production does not consume direct combustion fuel. Air emissions directly emitted were primarily attributed to the use of Group vehicles during the Reporting Period. The amounts of the different types of direct air emissions emitted during the Reporting Period by the Group were as follows:

		2024年 2024		2023年 <sup>6</sup> 2023 <sup>6</sup>	
直接廢氣排放量 <sup>7</sup>	單位	排放量 Emission	排放密度 <sup>8</sup> Emission	排放量 Emission	排放密度 Emission
Direct air emissions <sup>7</sup>	Units	amounts	intensities <sup>8</sup>	amounts	intensities
氮氧化物(「 <b>氮氧化物</b> 」) Nitrogen Oxides (" <b>NOx</b> ")	千克 kg	0.47	<0.01	0.51	<0.01
硫氧化物(「 <b>硫氧化物</b> 」) Sulphur Oxides (" <b>SOx</b> ")	千克 kg	0.05	<0.01	0.04	<0.01
顆粒物(「 <b>顆粒物</b> 」) Particulate Matter (" <b>PM</b> ")	千克 kg	0.17	<0.01	0.16	<0.01
碳氧化物(「 <b>碳氧化物</b> 」) Carbon Oxide (" <b>CO</b> ")	千克 kg	12.73	0.02	12.90	0.02

- 6 由於燃料統計方法及計算參考更新,2023年部分數據 已予重列。
- <sup>7</sup> 直接廢氣排放量的計算方法參考中華人民共和國生 態環境部頒佈的《道路機動車大氣污染物排放清單編 製技術指南(試行)》。
- 8 密度乃按於報告期末的相關排放量除以本集團僱員 總數計算。

Some of data in 2023 is restated due to the update of fuel statistics methodology and calculation reference.

Direct air emissions are calculated with reference to "Technical Guidelines for the Compilation of Air Pollutant Emission of Motor Vehicles (Trial)" (道路機動車大氣 污染物排放清單編製技術指南(試行)) issued by the Ministry of Ecology and Environment of the People's Republic of China (中華人民共和國生態環境部). Intensity is measured by dividing the relevant emissions by the total employees of the Group at the end of the Reporting Period.

### 廢棄物

於報告期間,我們於業務營運中並無產生有害 廢棄物,亦無向水及土地排放有害廢棄物 (2023年:無),因此被視為毋須為減少有害廢 棄物設定目標。倘本集團的業務模式其後出現 變動,令業務涉及產生有害廢棄物,本集團將 進一步評估設定目標的需要。

無害廢棄物來自辦公室,主要為廢紙、辦公室 用品及生活垃圾(如食物等)。由於無害廢棄物 對本集團而言並不重大,故並無計劃制定減少 無害廢棄物的目標。

### Wastes

During the Reporting Period, we produced no hazardous waste in our business operation, no discharge of hazardous waste into water and land (2023: Nil) and thus it is deemed unnecessary to set a goal for the reduction of hazardous waste. If there is a subsequent change in the business model which involves the generation of hazardous waste, the Group will further evaluate the need to set target.

The non-hazardous wastes were generated from the offices, primarily wastepaper, office supplies, and domestic waste such as food stuffs, etc. As the non-hazardous wastes are insignificant to the Group, there is no plan to set a goal to reduce non-hazardous waste.

		2024年	2023年
		2024	2023
無害廢棄物	單位	產生量	產生量
		Generation	Generation
Non-hazardous waste	Units	amounts	amounts
辦公室廢棄物 <sup>9</sup>	噸	34.74	34.80
Office waste <sup>9</sup>	Tonnes		

### 資源使用

### **Use of Resources**

於報告期間,按能源或資源種類劃分的消耗量 如下: The amount of consumption by types of energy or resources during the Reporting Period was as follows:

		2024年 2024		2023年 2023	
能源/資源消耗	單位	消耗量 Consumption	消耗密度 <sup>¹⁰</sup> Consumption	消耗量 Consumption	消耗密度 Consumption
Energy/Resource consumption	Units	amounts	intensities <sup>10</sup>	amounts	intensities
電力 Electricity	千瓦時 kWh	479,051	827.38	455,767	785.81
無 鉛 汽油 Unleaded petrol	升 L	3,071	5.30	2,922 <sup>11</sup>	5.03 <sup>11</sup>
水資源 Water	噸 Tonnes	443	0.77	439	0.76

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11

<sup>9</sup> 廢棄物產生係數引自生態環境部宣傳教育中心發佈 的《典型辦公場所垃圾分类實踐及數據分析》。 The waste generation factor is cited from "Practice and Data Analysis of Garbage Classification In Typical Office Space" published by Centre Environmental Education and Communications of Ministry of Environmental Protection.

Intensity is measured by dividing the relevant emissions by the total employees of

- <sup>10</sup> 密度乃按於報告期末的相關排放量除以本集團僱員 總數計算。
- 11 由於燃料統計方法及計算參考更新,2023年無鉛汽油 消耗數據已予重列。

the Group at the end of the Reporting Period. Unleaded petrol consumption data in 2023 is restated due to the update of fuel statistics methodology and calculation reference.
於報告期間,主要的能源使用來自辦事處使用 從國家電網購買的電力,乃耗用於所使用的電 器、一般照明、辦公室設備、桌上電腦/手提 電腦及服務器等。其次主要的能源使用是本集 團車輛所使用的汽油。誠如「氣候變化」一節所 闡述,目前正常業務營運的電力消耗已處於低 水平,而本集團將遵循2030年實現碳達峰及 2060年實現碳中和的國家目標及措施。

於報告期間,耗水量維持穩定。此外,於報告 期間,在求取適用水源方面並無任何問題。本 公司通過優化流程及倡導員工節約用水,提高 水資源的使用效率。由於我們為電商平台,因 此我們在業務過程中沒有使用包裝材料。

為有效落實我們的ESG策略,並以可持續的方 式將我們對環境的影響降至最低,本集團定期 採納及檢討以下營運措施:

### (1) 政策及意識

- 定期更新內部政策及指引,納入環 境保護措施。
- 增強員工對環境責任的意識,並將 其融入日常工作流程中。
- 鼓勵在打印電子郵件前三思而行, 包括使用綠色電子郵件簽名模板 (「愛護環境,減少打印」)。

## (2) 能源效率

- 利用線上會議以減少商務旅行。
- 持續尋找提高電器設備(包括空調、 照明及辦公室電器)能源效率的 機會。
- 長時間不使用辦公室的電器設備時 將其關掉。
- 在適合的辦公室區域安裝感應燈。

During the Reporting Period, the major use of energy was from electricity purchased from national grid utilised in the office, consumed in the use of electrical appliances, general lighting, office equipment, computer desktops/laptops and servers, etc. The next major use of energy was petrol which was used to by the Group's vehicles. As explained in the section headed "Climate Change", the electricity consumption currently is already at a low level of consumption for normal business operations, and the Group will adhere to the national goals and measures to achieve carbon peak in 2030 and carbon neutrality in 2060.

During the Reporting Period, the water consumption remains stable. Further, there were no issues in sourcing water that is fit for purpose during the Reporting Period. The Group improves the use efficiency of water resources through optimizing processes and advocating employees to conserve water. We are an e-commerce platform, hence we do not use packaging materials in the course of our business.

To effectively implement our ESG strategy and sustainably minimise our environmental footprint, the Group regularly adopts and reviews the following operational measures:

### (1) Policy and Awareness

- Regularly updating internal policies and guidelines to include environmental protection practices.
- Enhancing employee awareness of environmental responsibilities and integrating these into daily workflows.
- Encouraging careful consideration before printing emails, including the use of green email signatures ("Please think green before printing").

### (2) Energy Efficiency

- Utilising online conferencing to reduce business travel.
- Continually identifying opportunities to improve the energy efficiency of electrical equipment, including air conditioning, lighting, and office appliances.
- Switching off electrical equipment in offices when not in use for extended periods.
- Installing sensor-controlled lighting in suitable office areas.

#### (3) 減廢及回收

- 透過推行無紙化作業,減少不必要 的打印行為。
- 在符合個人資料私隱要求的前提 下,重複使用已打印的紙張。
- 提供回收設施(如垃圾分類箱),並 積極推動員工使用該等設施。
- 制定清晰的電子及電腦廢棄物處置
   及回收程序,必要時委託專業的回
   收服務供應商處理。
- (4) 節水
   在可行的情況下安裝節水水龍頭,
  - 以減少水資源的浪費。

## 環境及天然資源

儘管我們日常的辦公室營運對環境及天然資源 並無重大影響,惟本集團堅定致力於以負責任 且具備環保意識的方式追求企業增長。該原則 已深植於我們的營運程序中,引導我們持續努 力減少碳排放。我們透過密切監察資源使用情 況及嚴格遵守環境法規實現這一目標。

### 氣候變化

### 管治

鑒於氣候相關挑戰的重要性日益增加,以及董 事會在監督氣候相關風險及機遇的管治方面所 起的關鍵作用,本集團已建立自上而下的環 境、社會及管治管理架構,作為其氣候變化管 治架構。有關更多詳情,請參閱本報告「管治架 構」一節。

### (3) Waste Reduction and Recycling

- Reducing unnecessary printing by promoting paperless practices.
- Reusing printed paper, subject to compliance with personal data privacy requirements.
- Providing recycling facilities such as waste separation bins, and actively promoting their use among employees.
- Implementing clear procedures for disposal and recycling of electronic and computer waste, engaging specialist recycling providers when required.

## (4) Water Conservation

• Installing water-saving taps where feasible to reduce water wastage.

## **Environment and Natural Resources**

Notwithstanding that our day-to-day office operations do not exert a material influence on the environment and natural resources, the Group is firmly committed to pursuing corporate growth in a responsible and environmentally aware fashion. This principle is ingrained in our operational procedures, steering our ongoing endeavours to curtail our carbon footprint. We achieve this by closely monitoring resource utilisation and strictly complying with environmental regulations.

# **Climate Change**

### Governance

Recognising the increasing importance of climate-related challenges and the critical role of the Board in overseeing the governance of climate-related risks and opportunities, the Group has already established a top-down ESG management structure as its climate change governance structure. For more details, please refer to the section headed "Governance Structure" in this report.

## 戰略

本集團明白氣候變化對業務營運的影響,因此 我們致力了解氣候相關風險及制定應對措施。 根據氣候相關財務信息披露工作組的建議,氣 候風險分為過渡風險(企業在政策、法律、技術 及市場方面可能面臨的適應挑戰)及實體風險 (極端天氣事件可能對企業產生的影響)。

#### Strategy

The Group understands the impact of climate change on business operations, so we are committed to understanding climate-related risks and developing countermeasures. According to the recommendations of the Task Force on Climate-Related Financial Disclosures, climate risks are divided into transition risks (the adaptation challenges that companies may face in terms of policies, laws, technologies, and markets) and physical risks (the impact that extreme weather events may have on companies).

風險分類 Risk Catego	具體風險 ory Specific Risk	潛在影響 Potential Impact	風險緩解措施 Mitigation Measures
過渡風險 Transition Ris	節能減排政策 sks Energy Conservation & Emission Policies	營運/合規成本增加;若未能符合政策 要求,則可能喪失競爭力。 Increased operational/compliance costs; loss of competitiveness if policies are not met.	投資節能技術:向可再生能源過渡;進 行能源審計,以識別節約機會。 Invest in energy-efficient technologies; transition to renewable energy sources; conduct energy audits to identify savings opportunities.
	更嚴格的排放匯報責任 Stricter Emission Reporting Obligations	因未遵守申報要求而面臨罰款、聲譽受 損或法律訴訟。 Fines, reputational damage, or legal action due to non-compliance with reporting requirements.	升級報告軟件:就新報告標準對員工進 行培訓:聘請或諮詢環境合規專家。 Upgrade reporting software; train staff on new reporting standards; hire or consult with environmental compliance experts.
	合規要求	若不遵守監管框架,可能導致營運中 斷、受到處罰或承擔法律責任。	建立合規團隊;監測監管變化;參與政 策宣傳;為潛在的合規相關投資預留預 算。
	Compliance Requirements	Operational disruption, penalties, or legal liabilities if regulatory frameworks are not adhered to.	Establish a compliance team; monitor regulatory changes; engage in policy advocacy; set aside a budget for compliance-related investments.
實體風險	極端天氣事件	極 端 天 氣 事 件 可 能 造 成 基 礎 設 施 損 毀、營運停頓、安全風險或財務損失。	制定應急計劃;加强基礎設施;取得足 夠保險保障;實現遠程工作能力。
Physical Risk	ks Extreme Weather Events	Infrastructure damage, operational downtime, safety risks, or financial losses from extreme weather incidents.	Develop emergency response plans; reinforce infrastructure; obtain adequate insurance coverage; implement remote work capabilities.
	溫度和降雨量的變化	氣 候 模 式 的 變 化 可 能 導 致 生 產 力 下 降、資源短缺或營運效率低下。	調整運行時間表;重新設計工作場所, 提高熱舒適度;投資節水和灌溉系統。
	Changes in Temperature & Rainfall	Reduced productivity, resource scarcity, or operational inefficiencies due to shifting climate patterns.	Adjust operational schedules; redesign workspaces for thermal comfort; invest in water conservation and irrigation systems.
	海平面上升	沿海洪災或永久性淹浸可能導致供應 鏈中斷、資產損毀或物流方面的挑戰。	評估供應鏈的脆弱性:多樣化供應商; 提升或遷移關鍵基礎設施;在規劃物流 時考慮海平面上升。
	Rising Sea Levels	Disruption to supply chains, asset damage, or logistical challenges from coastal flooding or permanent inundation.	Assess supply chain vulnerabilities; diversify suppliers; elevate or relocate critical infrastructure; plan logistics with sea-level rise in mind.

## 風險管理

本集團已建立一套全面的風險管理框架,以識 別、評估及管理各種風險,包括與氣候相關的 因素,確保能夠應對與氣候相關及營運方面的 挑戰。正如「管治架構」一節所概述,我們將這 些流程融入更廣泛的管治架構中,以保障本集 團的長期可持續發展及表現。

#### **Risk Management**

The Group has established a comprehensive risk management framework to identify, assess, and manage risks, including those climate-related factors, ensuring resilience against climate-related and operational challenges. We integrate these processes into our broader governance structure to safeguard the Group's long-term sustainability and performance, as outlined in the "Governance Structure" section.

## 指標及目標

於報告期間,按二氧化碳當量排放<sup>12</sup>(「**CO<sub>2</sub>e**」) 計不同種類溫室氣體的排放量如下:

#### Metrics and Targets

The amount of different types of GHG emissions in  $CO_2$  equivalent emissions<sup>12</sup> ("**CO**<sub>2</sub>**e**") during the Reporting Period was as follows:

		2024 202		2023 2023	
溫室氣體排放範圍	單位	排放量 Emission	排放密度 <sup>13</sup> Emission	排放量 Emission	排放密度 Emission
Scope of GHG emissions	Units	amounts	intensities <sup>13</sup>	amounts	intensities
範圍一 – 直接排放 Scope 1 – Direct Emissions 集團車輛 Group vehicles	噸二氧化碳當量 Tonnes of CO₂e	8.17	0.01	7.77 <sup>14</sup>	0.01
範圍二 — 能源間接排放 Scope 2 — Energy Indirect Emissions 外購電力	噸二氧化碳當量	257.06	0.44	259.92	0.45
Purchased electricity	Tonnes of CO <sub>2</sub> e				
範圍三 – 其他間接排放 Scope 3 – Other Indirect Emissions					
商務差旅 Business Travel	噸二氧化碳當量 Tannas of CO a	82.76	0.14	106.73	0.18
Business Traver 廢紙處理 Wastepaper Treatment	Tonnes of CO₂e 噸二氧化碳當量 Tonnes of CO₂e	14.98	0.03	8.63	0.01
總計 Total	噸二氧化碳當量 Tonnes of CO₂e	362.97	0.63	383.05	0.65

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<sup>12</sup> 溫室氣體排放量的計算方法參考香港交易所發佈的 「如何準備環境、社會及管治報告? — 附錄二:環境 關鍵績效指標匯報指引」及國際民航組織碳排放計算 器(ICAO Carbon Emissions Calculator (ICEC))。 GHG emissions are calculated with reference to the "How to prepare an ESG Report? – Appendix II: Reporting Guidance on Environmental KPIs" issued by the HKEX and ICAO Carbon Emissions Calculator (ICEC).

<sup>13</sup> 密度乃按於報告期末的相關排放量除以本集團僱員 <sup>1</sup> 總數計算。

Intensity is measured by dividing the relevant emissions by the total employees of the Group at the end of the Report Period. Scope 1 emission data in 2023 is restated due to the update of fuel statistics

4 由於燃料統計方法及計算參考更新,2023年範圍一排 放數據已予重列。 Scope 1 emission data in 2023 is restated due to the update of fuel statistics methodology and calculation reference.

關於減排方面,我們主要的溫室氣體排放為間 接排放,能源方面的間接溫室氣體排放源是我 們辦公室的用電,這是我們透過使用從國家電 網購買的電力而間接產生。商務差旅及廢紙處 理數據是我們範疇三溫室氣體排放中的兩大主 要類別。

於報告期間,我們的總碳排放量下降3%,主要 是由於我們實施控制商務差旅頻率和方式的措 施。展望未來,本集團仍致力於透過定期檢討 我們的業務運作、提高能源效率、推廣對環境 負責的商務差旅,以及逐步加強我們整體的可 持續發展表現,持續降低我們營運過程中的溫 室氣體排放量。

### 可持續發展技術業務

本集團已戰略性地定位於新能源產業,致力於 發展兩輪車電池換電及再利用業務,並建立一 個強大的資產管理平台·用於追蹤鋰電池全生 命週期數據。我們通過自主研發的智能電池管 理平台,為兩輪車電池換電、電力再利用及儲 能提供定制化解決方案。該平台能夠實時監控 電池狀態,優化使用效率及循環壽命,並實現 從生產校準、安全運營到資產管理、效率監控 及回收追溯的全生命週期智能化管理。我們專 注於兩輪車電池雲服務,旨在把握新能源市場 中智能電池雲系統的發展趨勢。此策略不僅確 保本集團的持續盈利能力,亦支持中國兩輪車 電池換電行業的標準化發展。通過與國家 [雙 碳」目標(即碳達峰與碳中和)保持一致,我們 助力低碳經濟轉型,將氣候韌性及價值創造融 入長期業務戰略之中。

Regarding the emission reduction, our primary GHG emissions are indirect emission, the emission source of energy indirect GHG emissions is electricity consumption in our office, which was generated indirectly through our use of electricity purchased through national grid. The business travel and wastepaper treatment data are two main categories in our scope 3 GHG emissions.

During the Reporting Period, our total carbon emissions decreased by 3%, primarily due to measures we implemented to control the frequency and mode of business travel. Looking ahead, the Group remains committed to continuously reducing greenhouse gas emissions across our operations by regularly reviewing our business practices, enhancing energy efficiency, promoting environmentally responsible business travel, and progressively strengthening our overall sustainability performance.

## Sustainability Technology Business

The Group has strategically positioned itself within the new energy industry, directing efforts towards the development of two-wheeler battery replacement and re-utilisation, alongside the establishment of a robust asset management platform for traceable lithium battery lifecycle data. We provide tailored solutions for two-wheeler battery replacement, power re-utilisation, and energy storage, leveraging our proprietary smart battery management platform. This platform enables real-time monitoring of battery status, optimises usage efficiency and cycle life, and facilitates intelligent management across the entire battery life cycle - from production calibration and safe operation to asset management, efficiency oversight, and recycling traceability. Our focus on two-wheeler battery cloud services is designed to capitalise on the emerging trend of smart battery cloud systems in the new energy market. This strategy not only ensures sustained profitability for the Group but also supports the standardisation of China's two-wheeler battery replacement industry. By aligning with national "dual carbon" objectives of carbon peaking and neutrality, we contribute to the transition to a low-carbon economy, embedding climate resilience and value creation into our long-term business strategy.

# 我們的社區

# 社區投資

作為一間對社會負責任的企業,本集團致力為 其經營所在社區帶來正影響,並與當地社區保 持緊密溝通及互動,為其發展作出貢獻。本集 團亦鼓勵僱員自發參與當地社區各類活動。本 集團亦會視乎(其中包括)資金的充足性及識別 合適的慈善組織作出捐款(如適用)。

# **OUR COMMUNITY**

## **Community Investment**

As a socially responsible enterprise, the Group endeavours to be a positive influence within the communities in which it operates, maintaining close communication and interaction with local communities and contributing to their development. The Group also encourages employees to volunteer to participate in a variety of local community activities and events. The Group may make donations as appropriate, subject to factors such as the adequacy of funds and the identification of a suitable charitable organisation.

# 附錄︰報告期間適用之環境、社會 及管治報告指南內容索引

# APPENDIX: ESG REPORTING GUIDE CONTENT INDEX APPLICABLE FOR THE REPORTING PERIOD

主要範疇、層面、 一般披露及關鍵績效指標 Subject Areas, Aspects, General Disclosures and KPIs	描述 Description	章節 Section
A. 環境 A. Environmental		
層面A1︰排放物 Aspect A1: Emissions		
一般披露 General Disclosure	有關廢氣及溫室氣體排放、向水及土地的排污、有害及 無害廢棄物的產生等的: Information on: (a) 政策;及	我們的環境 Our Environment
	<ul> <li>(a) the policies; and</li> <li>(b) 遵守對發行人有重大影響的相關法律及規例的資料。</li> <li>(b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to air and greenhouse gas emissions, discharges into water and land, and generation of hazardous and non-hazardous waste.</li> </ul>	
KPI A1.1	排放物種類及相關排放數據。 The types of emissions and respective emissions data.	
KPI A1.2	直接(範圍1)及能源簡接(範圍2)溫室氣體排放量(以噸 計算)及(如適用)密度(如以每產量單位、每項設施 計算)。 Direct (Scope 1) and energy indirect (Scope 2) greenhouse gas emissions (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	
KPI A1.3	所產生有害廢棄物總量(以噸計算)及(如適用)密度(如 以每產量單位、每項設施計算)。 Total hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	
KPI A1.4	所產生無害廢棄物總量(以噸計算)及(如適用)密度(如 以每產量單位、每項設施計算)。 Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	

主要範疇、層面、 一般披露及關鍵績效指標 Subject Areas, Aspects, General Disclosures and KPIs	描述 Description	章節 Section
KPI A1.5	描述所訂立的排放量目標及為達到這些目標所採取的	
	步驟。 Description of emissions target(s) set and steps taken to achieve them.	
KPI A1.6	描述處理有害及無害廢棄物的方法、及描述所訂立的減 廢目標及為達到這些目標所採取的步驟。	
	Description of how hazardous and non-hazardous wastes are handled, and a description of reduction target(s) set and steps taken to achieve them.	
層面A2︰資源使用 Aspect A2: Use of Resourc	202	
一般披露	有效使用資源(包括能源、水及其他原材料)的政策。	資源使用
成 奴 路 General Disclosure	有效使用貢獻(包括記獻、小及其他尿材料)的政策。 Policies on the efficient use of resources, including energy, water and other raw materials.	
KPI A2.1	按類型劃分的直接及/或間接能源(如電、氣或油)總耗 量(以千個千瓦時計算)及密度(如以每產量單位、每項 設施計算)。 Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (kWh in '000s) and intensity (e.g. per unit of production volume, per facility).	
KPI A2.2	總耗水量及密度(如以每產量單位、每項設施計算)。 Water consumption in total and intensity (e.g. per unit of production volume, per facility).	
KPI A2.3	描述所訂立的能源使用效益目標及為達到這些目標所採 取的步驟。	
	Description of energy use efficiency target(s) set and steps taken to achieve them.	
KPI A2.4	描述求取適用水源上可有任何問題,以及所訂立的用水 效益目標及為達到這些目標所採取的步驟。	
	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency target(s) set and steps taken to achieve them.	

主要範疇、層面、 一般披露及關鍵績效指標 Subject Areas, Aspects, General Disclosures and	描述	章節
KPIs	Description	Section
KPI A2.5	製成品所用包裝材料的總量(以噸計算)及(如適用)每生 產單位佔量)。 Total packaging material used for finished products (in tonnes) and, if applicable, with reference to per unit produced.	不適用於本公司業務 Not applicable to the Company's business
層面A3︰環境及天然資源 Aspect A3: The Environme	nt and Natural Resources	
一般披露 General Disclosure	減低發行人對環境及天然資源造成重大影響的政策。 Policies on minimising the issuer's significant impacts on the environment and natural resources.	環境及天然資源 Environment and Natural Resources
KPI A3.1	描述業務活動對環境及天然資源的重大影響及已採取管 理有關影響的行動。 Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them.	本公司的活動對環境及 天然資源並無重大 影響。 The Company's activities have no significant impacts on the environment and natural resources.
層面A4:氣候變化 Aspect A4: Climate Chang	e	
一般披露 General Disclosure	識別及應對已經及可能會對發行人產生影響的重大氣候 相關事宜的政策。 Policies on identification and mitigation of significant climate- related issues which have impacted, and those which may impact, the issuer.	氣候變化 Climate Change
KPI A4.1	描述已經及可能會對發行人產生影響的重大氣候相關事 宜,及應對行動。 Description of the significant climate-related issues which have impacted, and those which may impact, the issuer, and the actions taken to manage them.	

<b>主田符</b>		
主要範疇、層面、 一般披露及關鍵績效指標 Subject Areas, Aspects, General Disclosures and	描述	章節
KPIs	Description	Section
B.社會 B. Social		
僱傭及勞工常規 Employment and Labour P	Practices	
層面B1︰僱傭 Aspect B1: Employment		
一般披露 General Disclosure	有關薪酬及解僱、招聘及晉升、工作時數、假期、平等機會、多元化、反岐視以及其他待遇及福利的: Information on:	我們的僱員 Our Employees
	(a) 政策;及 (a) the policies; and	
	<ul> <li>(b) 遵守對發行人有重大影響的相關法律及規例的資料。</li> <li>(b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare.</li> </ul>	
KPI B1.1	按性別、僱傭類別(如全職或兼職)、年齡組別及地區劃 分的僱員總數。 Total workforce by gender, employment type (for example, full- or part-time), age group and geographical region.	
KPI B1.2	按性別、年齡組別及地區劃分的僱員流失比率。 Employee turnover rate by gender, age group and geographical region.	

主要範疇、層面、 一般披露及關鍵績效指標 Subject Areas, Aspects, General Disclosures and	描述	章節
KPIs	Description	Section
層面B2︰健康與安全 Aspect B2: Health and Safe	ety	
一般披露	有關提供安全工作環境及保障僱員避免職業性危害的:	健康與安全
General Disclosure	Information on:	Health and Safety
	(a) 政策;及 (a) the policies; and	
	<ul> <li>(b) 遵守對發行人有重大影響的相關法律及規例的資料。</li> <li>(b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to providing a safe working environment and protecting employees from occupational hazards.</li> </ul>	
KPI B2.1	過去三年(包括匯報年度)每年因工亡故的人數及比率。 Number and rate of work-related fatalities occurred in each of the past three years including the reporting year.	
KPI B2.2	因工傷損失工作日數。 Lost days due to work injury.	
KPI B2.3	描述所採購的職業健康與安全措施,以及相關執法及監察方法。 Description of occupational health and safety measures adopted, and how they are implemented and monitored.	
層面B3︰發展及培訓 Aspect B3: Development a	nd Training	
一般披露 General Disclosure	有關提升僱員履行工作職責的知識及技能的政策。描述 培訓活動。 Policies on improving employees' knowledge and skills for discharging duties at work. Description of training activities.	發展與培訓 Development and Training
KPI B3.1	按性別及僱員類別(如高級管理層、中級管理層等)劃分 的受訓僱員百分比。 The percentage of employees trained by gender and employee category (e.g. senior management, middle management).	
KPI B3.2	按性別及僱員類別劃分,每名僱員完成受訓的平均 時數。 The average training hours completed per employee by gender and employee category.	

主要範疇、層面、		
一般披露及關鍵績效指標 Subject Areas, Aspects, General Disclosures and	描述	章節
KPIs	Description	Section
層面B4︰勞工準則 Aspect B4: Labour Standa	rds	
一般披露 General Disclosure	有關防止童工及強制勞工的: Information on:	勞工準則 Labour Standards
	(a) 政策;及 (a) the policies; and	
	<ul> <li>(b) 遵守對發行人有重大影響的相關法律及規例的資料。</li> <li>(b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to preventing child and forced labour.</li> </ul>	
KPI B4.1	描述檢討招聘慣例的措施以避免童工及強制勞工。 Description of measures to review employment practices to avoid child and forced labour.	
KPI B4.2	描述在發現違規情況時消除有關情況所採取的步驟。 Description of steps taken to eliminate such practices when discovered.	
營運慣例 Operating Practices		
層面B5︰供應鏈管理 Aspect B5: Supply Chain M	<i>l</i> anagement	
一般披露 General Disclosure	管理供應鏈的環境及社會風險政策。 Policies on managing environmental and social risks of the supply chain.	供應鏈管理 Supply Chain Management
KPI B5.1	按地區劃分的供應商數目。 Number of suppliers by geographical region.	
KPI B5.2	描述有關聘用供應商的慣例,向其執行有關慣例的供應 商數目、以及相關執行及監察方法。 Description of practices relating to engaging suppliers, number of suppliers where the practices are being implemented, and how they are implemented and monitored.	

主要範疇、層面、 一般披露及關鍵績效指標 Subject Areas, Aspects, General Disclosures and	描述	章節
KPIs	Description	Section
KPI B5.3	描述有關識別供應鏈每個環節的環境及社會風險的慣例,以及相關執行及監察方法。 Description of practices used to identify environmental and social risks along the supply chain, and how they are implemented and monitored.	
KPI B5.4	描述在揀選供應商時促使多用環保產品及服務的慣例, 以及相關執行及監察方法。 Description of practices used to promote environmentally preferable products and services when selecting suppliers, and how they are implemented and monitored.	
層面B6︰產品責任 Aspect B6: Product Respo	onsibility	
一般披露 General Disclosure	有關所提供產品和服務的健康與安全、廣告、標籤及私 隱事宜以及補救方法的: Information on:	投訴處理 Complaint Handling
	(a) 政策;及 (a) the policies; and	
	<ul> <li>(b) 遵守對發行人有重大影響的相關法律及規例的資料。</li> <li>(b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to health and safety, advertising, labelling and privacy matters relating to products and services provided and methods of redress.</li> </ul>	
KPI B6.1	已售或已運送產品總數中因安全與健康理由而須回收的 百分比。 Percentage of total products sold or shipped subject to recalls for safety and health reasons.	
KPI B6.2	接獲關於產品及服務的投訴數目以及應對方法。 Number of products and service related complaints received and how they are dealt with.	
KPI B6.3	描述與維護及保障知識產權有關的慣例。 Description of practices relating to observing and protecting intellectual property rights.	

主要範疇 <sup>、</sup> 層面、 一般披露及關鍵績效指標 Subject Areas, Aspects, General Disclosures and	描述	章節
KPIs	Description	Section
KPI B6.4	描述質量檢定過程及產品回收程序。 Description of quality assurance process and recall procedures.	產品回收程序不適用於 本公司業務 Product recall procedures are not applicable to the Company's business
KPI B6.5	描述消費者資料保障及私隱政策,以及相關執行及監察 方法。 Description of consumer data protection and privacy policies, and how they are implemented and monitored.	保護私隱及信息安全 Privacy Protection and Security of Information
層面B7︰反貪污 Aspect B7: Anti-corruption	1	
一般披露 General Disclosure	有關防止賄賂、勒索、欺詐及洗黑錢的: Information on: (a) 政策;及 (a) the policies; and (b) 遵守對發行人有重大影響的相關法律及規例的資料。	反貪污 Anti-Corruption
	<ul><li>(b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to bribery, extortion, fraud and money laundering.</li></ul>	
KPI B7.1	於匯報期內對發行人或其僱員提出並已審結的貪污訴訟 案件的數目及訴訟結果。 Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the reporting period and the outcomes of the cases.	
KPI B7.2	描述防範措施及舉報程序,以及相關執行及監察方法。 Description of preventive measures and whistle-blowing procedures, and how they are implemented and monitored.	
KPI B7.3	描述向董事會及員工提供的反貪污培訓。 Description of anti-corruption training provided to directors and staff.	發展與培訓 Development and Training

主要範疇 <sup>、</sup> 層面、 一般披露及關鍵績效指標 Subject Areas, Aspects, General Disclosures and KPIs	描述 Description	章節 Section
社區 Community		
層面B8︰社區投資 Aspect B8: Community Inv	estment	
一般披露 General Disclosure	有關以社區參與來瞭解營運所在社區需要和確保其業務 活動會考慮社區利益的政策。 Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities' interests.	我們的社區 Our Community
KPI B8.1	專注貢獻範疇(如教育、環境事宜、勞工需求、健康、文 化、體育)。 Focus areas of contribution (e.g. education, environmental concerns, labour needs, health, culture, sport).	
KPI B8.2	在專注範疇所動用資源(如金錢或時間)。 Resources contributed (e.g. money or time) to the focus area.	



# INGDAN, INC. 硬蛋創新

(Incorporated in the Cayman Islands with limited liability) (於開曼群島註冊成立的有限公司) Stock Code 股份代號: 00400

