FAIRWOOD HOLDINGS LIMITED
大快活集團有限公司
(Incorporated in Bermuda with limited liability)
（於百慕達註冊成立之有限公司）
(Stock Code 股份代號: 52)

NOTIFICATION LETTER 通 知 信 函

30 July 2025

Dear Registered Shareholder,

Fairwood Holdings Limited (the "Company")
- Notice of Publication of Annual Report 2024/2025, Circular, Notice of Annual General Meeting and Proxy Form (the "Current Corporate Communications") and Environmental, Social and Governance Report 2024/2025 (the "ESG Report")

English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at www.fairwoodholdings.com.hk (the "**Company's website**") and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk (the "**HKEXnews website**"). If you have selected to receive the Corporate Communications*(Note)* in printed version, enclosed are the Current Corporate Communications.

English and Chinese versions of the ESG Report are published in electronic form only under the Investor Relations section of the Company's website and on the HKEXnews website.

To ensure timely receipt of the latest Corporate Communications (including Actionable Corporate Communications*(Note)*) by email, the Company recommends you to provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "**Reply Form**"). Alternatively, you may sign and return the Reply Form to the Company's Hong Kong branch share registrar, Computershare Hong Kong Investor Services Limited (the "**Branch Share Registrar**") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Branch Share Registrar, you may (i) be unable to receive any notifications regarding the publication of Corporate Communications; (ii) need to proactively check the Company's website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) the Company will send the Actionable Corporate Communications in printed version in the future.

If you want to receive future Corporate Communications in printed version, please complete the enclosed Reply Form and send it to the Branch Share Registrar or send your request (specifying your name, address and request) by email at fairwoodholdings.ecom@computershare.com.hk. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to any of the above matters, please contact the Branch Share Registrar's telephone hotline at (852) 2862 8688 during business hours from 9 a.m. to 6 p.m., from Monday to Friday, (excluding Hong Kong public holidays) or send an email to fairwoodholdings.ecom@computershare.com.hk.

By Order of the Board
Fairwood Holdings Limited
Chan Kang Tung
Company Secretary

Notes:
1. *Corporate communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.*

2. *Actionable corporate communications are any corporate communication that seeks instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holder. For the avoidance of doubt, actionable corporate communications do not include notices of general meetings and proxy forms.*

各位登記股東：

大快活集團有限公司（「本公司」）
－年報 2024/2025、通函、股東周年大會通告及代表委任表格（「本次企業通訊」）及環境、社會及管治報告 2024/2025（「環境社會及管治報告」）之發佈通知

本公司的本次企業通訊備有中、英文版本，並已登載於本公司網站 www.fairwoodholdings.com.hk(「**本公司網站**」)及香港聯合交易所有限公司之網站 www.hkexnews.hk(「**披露易網站**」)。如　閣下已選擇收取企業通訊*(附註)*之印刷版本，現向　閣下奉上本次企業通訊。

環境社會及管治報告之中、英文版本僅以電子形式發佈並登載於本公司網站「投資者關係」一欄及披露易網站。

為確保及時以電郵收到最新的企業通訊(包括可供採取行動的企業通訊*(附註)*)，本公司建議　閣下透過掃描本函隨附之回條(「**回條**」)上列印的　閣下專屬二維碼來提供　閣下的電郵地址。或者，　閣下也可以簽署回條並交回本公司的香港股份過戶登記分處香港中央證券登記有限公司（「**股份過戶登記分處**」），地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果本公司沒有收到　閣下的有效電郵地址，直至股份過戶登記分處收到　閣下有效的電郵地址前，　閣下或將(i)無法收到任何有關企業通訊發佈的通知；(ii)需要主動查看本公司網站和披露易網站以留意企業通訊的發佈；及(iii)本公司日後將以印刷版本形式發送可供採取行動的企業通訊。

若　閣下希望收取日後企業通訊之印刷版本，請填妥隨附之回條並寄回股份過戶登記分處或將要求（註明　閣下的姓名、地址及要求）以電郵方式發送到 fairwoodholdings.ecom@computershare.com.hk。請注意，收取日後企業通訊印刷版本之指示由收悉　閣下指示當日起計一年內有效，此後將失效。

如對本信函內容有任何疑問，請致電股份過戶登記分處電話熱線(852) 2862 8688，辦公時間為星期一至五（香港公眾假期除外）上午九時正至下午六時正或發送電郵至 fairwoodholdings.ecom@computershare.com.hk。

承董事會命
大快活集團有限公司
公司秘書
陳鏡東

二零二五年七月三十日

附註：
1. *企業通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。*

2. *可供採取行動的企業通訊指任何涉及要求本公司的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的企業通訊。為免生疑問，可供採取行動的企業通訊不包括股東大會通告及代表委任表格。*

CCS2804 FWHH

REPLY FORM 回條

To: **Computershare Hong Kong Investor Services Limited**
(the "Branch Share Registrar")
17M Floor, Hopewell Centre
183 Queen's Road East, Wan Chai, Hong Kong

致： **香港中央證券登記有限公司**
(「股份過戶登記分處」)
香港灣仔皇后大道東 183 號
合和中心 17M 樓

(Please **choose ONLY ONE** of the options below)
(請從以下選項中**只選擇其中一項**)

Personalized QR Code
專屬二維碼

Option 1: **Provide your email address for receipt of future Corporate Communications**(Note) **and Actionable Corporate Communications**(Note) **of the Company via electronic dissemination by scanning your personalized QR code**

選項 1： **掃瞄 閣下專屬二維碼提供 閣下之電郵地址，以接收本公司通過電子方式發佈的日後企業通訊**(附註)**及可供採取行動的企業通訊**(附註)

You are **NOT required** to return this Reply Form if you choose Option 1.
如選擇了選項 1， 閣下**無須**交回本回條。

Option 2: **I/We hereby provide my/our email address in writing for receipt of future Corporate Communications**(Note) **and Actionable Corporate Communications**(Note) **of the following listed company (the "Company") via electronic dissemination**

選項 2： **本人/吾等現以書面提供本人/吾等之電郵地址，以確保收到以下上市公司（「本公司」）通過電子方式發佈的日後企業通訊**(附註) **及可採取行動的企業通訊**(附註)

Name of Securities holder(s) 證券持有人姓名 :

Name of the listed company 上市公司名稱 :
Fairwood Holdings Limited
大快活集團有限公司

Email address 電郵地址: (Note 5 / 附註 5)

Option 3: **I/We hereby request for receipt of future Corporate Communications**(Note) **and Actionable Corporate Communications**(Note) **in printed form** (Please mark "✓" in the below box if applicable)

選項 3： **本人/吾等現要求收取日後企業通訊**(附註) **及可採取行動的企業通訊**(附註) **的印刷版本**（如適用，請在以下方格內劃上「✓」號）

☐ receive future Corporate Communications(Note) and Actionable Corporate Communications(Note) in printed copy and noted that this instruction is valid only for one year starting from the receipt date of instruction. (Note 7)
收取日後企業通訊(附註) 及可採取行動企業通訊(附註)的印刷版本，並已知悉本指示由收取指示日期起計一年內有效。(附註 7)

Signature(s): (Note 3)
簽名：(附註 3)

Contact number:
聯絡電話號碼：

Date:
日期：

Notes 附註:

1. *Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.*
   除非另有註明，企業通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。
2. *Actionable Corporate Communications are any corporate communication that seeks instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holder. For the avoidance of doubt, actionable corporate communications do not include notices of general meetings and proxy forms.*
   可供採取行動的企業通訊指任何涉及要求本公司的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的企業通訊。為免生疑問，可供採取行動的企業通訊不包括股東大會通告及代表委任表格。
3. *Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.*
   請清楚填妥 閣下之所有資料。如屬聯名股東，則本回條須由所有聯名股東聯合簽署，方為有效。
4. *Any Reply Form with no signature or otherwise incorrectly completed will be void.*
   任何回條若未有簽署或在其他方面填寫不正確，則本回條將會作廢。
5. *If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications*(Note)*.*
   如本公司沒有收到 閣下的有效電郵地址， 閣下將無法收到有關發佈企業通訊(附註)*的通知。*
6. *If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered.*
   如 閣下通過二維碼、電郵、回條及/或其他方式提供多於一個的電郵地址，只有 閣下最後提供的電郵地址將會被用於登記。
7. *If you mark "✓" in the box in Option 3, no email address will be registered and only Corporate Communications*(Note) *in printed form will be received.*
   如 閣下在選項 3 方格內劃上「✓」號，將不會有電郵地址被登記，只會收取企業通訊(附註)*的印刷版本。*
8. *For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.*
   為免存疑，在本回條上的任何額外指示，本公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT
收集個人資料聲明

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義相同。

(ii) Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications(Note) and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.
閣下於本回條所提供的個人資料將用於(包括但不限於)有關本公司以電子方式發佈企業通訊(附註)及就 閣下持有的本公司證券有關的其他事宜上與 閣下聯絡。 閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料，本公司可能無法處理 閣下在本回條上所述的指示及/或要求。

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Branch Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
本公司可就任何所說明的用途或在法例規定的情況下，將 閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記分處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。

(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Branch Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.
閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶登記分處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至 PrivacyOfficer@computershare.com.hk。

✂

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.
No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時，請將郵寄標籤剪貼於信封上。
如在本港投寄， 閣下無需支付郵費或貼上郵票。