Name(s) and Address of Registered Shareholder(s)

Shoucheng Holdings Limited
首程控股有限公司
(Incorporated in Hong Kong with limited liability)
(Stock code: 697)

首程控股
SHOUCHENG HOLDINGS

首程控股有限公司
SHOUCHENG HOLDINGS LIMITED
(Incorporated in Hong Kong with limited liability)
(Stock Code: 697)

20 August 2025

Dear Shareholders

New Arrangements on Dissemination of Corporate Communications

INTRODUCTION

Pursuant to Rule 2.07A of the Rules (the "**Listing Rules**") Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "**Stock Exchange**") and the articles of association of Shoucheng Holdings Limited (the "**Company**"), the Company will disseminate future corporate communications of the Company (the "**Corporate Communications**" [1]) to its Shareholders[2] electronically and only send Corporate Communications in printed form to the Shareholders upon request.

In this connection, the following arrangements will come into effect on 20 August 2025.

ARRANGEMENTS

1. Actionable Corporate Communications[3]

   The Company will send the Actionable Corporate Communications to its Shareholders individually in electronic form by email. If the Company does not possess the email address of a Shareholder or the email address provided is not functional[4], the Company will send the Actionable Corporate Communication in printed form together with a request form for soliciting the Shareholder's functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future.

2. Corporate Communications

   The Company will make the Corporate Communications available on its website (http://www.shouchengholdings.com) and the Stock Exchange's website (www.hkexnews.hk).

The Company will not send a notice of publication of the Website Version[5] of the Corporate Communications to its Shareholders. Shareholders are encouraged to proactively monitor the availability of all future Corporate Communications on the websites and access the Website Version of Corporate Communications by themselves.

3. Provision of Shareholder's Email Address to the Company

   In support of electronic communication by email, the Company recommends its Shareholders to complete the online form by scanning the above QR Code which will be valid until 20 October 2025. Should the Shareholders, for any reason, have difficulty accessing the online form, they may provide the Company with their email address at any time in the future by reasonable notice in writing to the Company's share registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 697-ecom@vistra.com.

   It is the responsibility of the Shareholders to provide an email address that is functional. If the Company has not been provided with an email address or if the email address provided is not functional, the Company will act according to the arrangements set out above. The Company will be deemed to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message".

4. Request for Corporate Communications and Actionable Corporate Communications in printed form

   For Shareholders who wish to receive a printed version of all future Corporate Communications and Actionable Corporate Communications or who, for any reason, have difficulty accessing or viewing the Company's website, the Company will, upon written request to the Company's share registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 697-ecom@vistra.com, send future Corporate Communications and/or the relevant Corporate Communications (as the case may be) to such Shareholders in printed copies free of charge.

Details of the arrangements (i) for dissemination of Corporate Communications and (ii) for requesting printed copies of Corporate Communications are published under the section "INVESTOR RELATIONS" in the Company's website (http://www.shouchengholdings.com). For any queries in relation to this letter, please call the Company's share registrar, Tricor Tengis Services Limited, at 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays, or by sending an email to 697-ecom@vistra.com.

[1] Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

[2] Holder(s) of the Share(s) of the Company.

[3] Actionable Corporate Communications refer to any corporate communication(s) that seek instructions from the Shareholders of the Company on how they wish to exercise their rights or make elections as the Company's Shareholders.

[4] It is the responsibility of a Shareholder to provide an email address that is functional. The Company will be deemed to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message".

[5] The version of Corporate Communications being published, in both English and Chinese, on the Company's website.

By order of the Board
Shoucheng Holdings Limited
Zhao Tianyang
Chairman

To: Shoucheng Holdings Limited (the "**Company**")
c/o Tricor Tengis Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

Provision of Email Address and/or Request for Printed Copy of Corporate Communications[1] and Actionable Corporate Communications[2]

Information of Shareholders:

Name(s) (in English)	:	
Name(s) (in Chinese)	:	
Email address	:	
Email address (re-type)	:	
Contact telephone number	:	

Please mark (X) in ONLY ONE of the following boxes (**applicable for dissemination arrangement via printed copy**):

	To receive the **printed English version** ONLY for all future Corporate Communications and Actionable Corporate Communications; **OR**
	To receive the **printed Chinese version** ONLY for all future Corporate Communications and Actionable Corporate Communications; **OR**
	To receive the **printed English and Chinese versions** of all future Corporate Communications and Actionable Corporate Communications[3]; **OR**
	To **cancel** prior request(s), if any, of printed version(s) of all future Corporate Communications and Actionable Corporate Communications. Shareholders will refer to the online versions to be published on the Company's website and the website of The Stock Exchange of Hong Kong Limited for all future Corporate Communications or the electronic form of Actionable Corporate Communications to be received by email[4] (as the case may be).

Signature: _____

Address: _____

(Please use ENGLISH BLOCK LETTERS)

Contact telephone number: _____ Date: _____

Notes:

1. Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
2. Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders of the Company on how they wish to exercise their rights or make elections as the Company's shareholders.
3. If both English and Chinese versions of the Corporate Communications and Actionable Corporate Communications are combined into one document, a printed version of the Corporate Communications and Actionable Corporate Communications with both English and Chinese versions will be sent to the Shareholder requesting for a printed copy of any version(s) of the Corporate Communications and Actionable Corporate Communications.
4. It is the Shareholder's responsibility to provide email address that is functional. If the Company does not receive the completed form or the email address provided is not functional, the Company will send the Actionable Corporate Communication in printed form together with a request for soliciting your functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future. The Company will be considered to have complied with the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message".
5. Please complete all your details clearly. If no box, or more than one box, is marked, the Company reserves the right to treat this request as void.
6. In the case of joint registered holders of any shares, this form shall be deemed to be submitted by the joint registered holder whose name first appears on the register of members for and on behalf of all the joint registered holders.
7. If more than one email addresses are provided, the Company will only adopt the first email address as set out above.
8. This request will be valid unless being revoked or superseded or until the end date of each financial year of the Company (whichever is earlier). Further request in writing will be required if Shareholder prefers to continue receiving printed copy of future Corporate Communications and Actionable Corporate Communications.
9. For avoidance of doubt, the Company does not accept any other instructions given on this request. Any other instructions inserted on this request will be void.

PERSONAL INFORMATION COLLECTION STATEMENT

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "**PDPO**"), which may include but not limited to your name, contact telephone number, email address and mailing address.

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications and Actionable Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

By mail to: Privacy Compliance Officer
Tricor Tengis Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong
By email to: is-enquiries@vistra.com