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**EXCELLENCE COMMERCIAL PROPERTY &
FACILITIES MANAGEMENT GROUP LIMITED**

卓越商企服務集團有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 6989)

**CHANGE OF JOINT COMPANY SECRETARY,
AUTHORISED REPRESENTATIVE AND PROCESS AGENT
AND
WAIVER FROM STRICT COMPLIANCE WITH
RULES 3.28 AND 8.17 OF THE LISTING RULES**

**CHANGE OF JOINT COMPANY SECRETARY, AUTHORIZED REPRESENTATIVE
AND PROCESS AGENT**

The board (the “**Board**”) of directors (the “**Directors**”) of Excellence Commercial Property & Facilities Management Group Limited (the “**Company**”, together with its subsidiaries, the “**Group**”) hereby announces that Mr. Cheung Kai Cheong Willie (“**Mr. Cheung**”) has tendered his resignation as (i) a joint company secretary of the Company (“**Joint Company Secretary**”); (ii) an authorised representative of the Company (“**Authorised Representative**”) under Rule 3.05 of the Rules Governing the Listing of Securities (the “**Listing Rules**”) on The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”); and (iii) an authorised representative of the Company under Part 16 of the Companies Ordinance (Chapter 622 of the Laws of Hong Kong) for the acceptance on the Company’s behalf service of process or notices required to be served on the Company in Hong Kong (the “**Process Agent**”) with effect from 26 August 2025.

Mr. Cheung confirmed that he has no disagreement with the Board and there is no matter relating to his resignation that needs to be brought to the attention of the Stock Exchange and the shareholders of the Company.

The Board is pleased to further announce that Ms. Ching Shuk Wah Shirley (“**Ms. Ching**”) has been appointed as a Joint Company Secretary, an Authorised Representative and the Process Agent with effect from 26 August 2025. Mr. Jia Jie (“**Mr. Jia**”) will continue to serve as the other Joint Company Secretary.

The biographical details of Mr. Jie are set out as follows:

Mr. Jia Jie (賈傑), joined the Group in August 2022, and was appointed as the Group's chief financial officer on 30 December 2022, primarily responsible for the capital and financial management of the Group. Mr. Jia Jie was appointed as the Joint Company Secretary of the Group on 6 January 2023, and has been primarily responsible for the investor relations and securities affairs management of the Group.

Prior to joining the Group, Mr. Jia served as the chief financial officer of Redsun Services Group Limited (弘陽服務集團有限公司) (a company listed on the Stock Exchange (stock code: 1971)), the financial controller of Redsun Properties Group Limited (弘陽地產集團有限公司) (a company listed on the Stock Exchange (stock code: 1996)), the budget analysis officer of Xinyuan (China) Real Estate Co., Ltd. (鑫苑(中國)置業有限公司) (a company listed on the New York Stock Exchange (stock code: XIN)), and the finance manager of Ningbo Longfor Real Estate Development Co., Ltd. (寧波龍湖置業有限公司) (a company engaged in the business of real estate development and operation). Mr. Jia was the finance manager of Taiyuan Wan Da Plaza Co., Ltd. (太原萬達廣場有限公司), a commercial property investment company, and worked as the consultant of KPMG China. He has over fifteen years of experience in the real estate and property investment industry.

Mr. Jia obtained a bachelor degree in finance and a master's degree in finance from Dongbei University of Finance and Economics (東北財經大學) in the PRC, and acquired a master of business administration degree from Guanghua School of Management, Peking University (北京大學光華管理學院) in the PRC. In addition, Mr. Jia is also a registered member of the Chinese Institute of Certified Public Accountants (CICPA), a certified public accountant of CPA Australia, a member of the Associate of the Chartered Institute of Management Accountants (ACMA), and a member of the Chartered Global Management Accountant (CGMA).

The biographical details of Ms. Ching are set out as follows:

Ms. Ching Shuk Wah Shirley (程淑華), is an assistant manager of SWCS Corporate Services Group (Hong Kong) Limited, responsible for assisting in providing company secretarial services.

Ms. Ching obtained a bachelor's degree in business administration from the University of Western Sydney in Australia in November 2004 and a master degree in corporate governance from the Hong Kong Metropolitan University (formerly known as The Open University of Hong Kong) in November 2020. Ms. Ching is a member of The Chartered Governance Institute and The Hong Kong Chartered Governance Institute.

WAIVER FROM STRICT COMPLIANCE WITH RULES 3.28 AND 8.17 OF THE LISTING RULES

Reference is made to the appointment of Mr. Jia as a Joint Company Secretary and the waiver granted to the Company by the Stock Exchange from strict compliance with the requirements of Rules 3.28 and 8.17 of the Listing Rules in relation to Mr. Jia's eligibility to act as the Joint Company Secretary (the "**Waiver**") for a period of three years from the date of the appointment of Mr. Jia (i.e. 6 January 2023) to 5 January 2026 (the "**Waiver Period**"), on the conditions that (i) Mr. Jia must be assisted by Mr. Cheung as a Joint Company Secretary during the Waiver Period; and (ii) the Waiver will be revoked if there are material breaches of the Listing Rules by the Company. The Stock Exchange expects that, before the end of the Waiver Period, the Company must demonstrate and seek the confirmation from the Stock Exchange that Mr. Jia, having had the benefit of Mr. Cheung's assistance during the Waiver Period, has attained the relevant experience and is capable of discharging the function of company secretary under Rule 3.28 of the Listing Rules such that a further waiver would not be necessary.

In view of Mr. Cheung's resignation and since Mr. Jia does not possess the qualifications of company secretary as required under Rule 3.28 of the Listing Rules, the Company has applied for, and the Stock Exchange has granted, a new waiver from strict compliance with Rules 3.28 and 8.17 of the Listing Rules (the "**New Waiver**") for a period from the date of appointment of Ms. Ching as a Joint Company Secretary to 5 January 2026 (i.e. the remaining period of the Waiver) (the "**New Waiver Period**") on the conditions that (i) Mr. Jia will be assisted by Ms. Ching during the New Waiver Period; and (ii) the New Waiver will be revoked immediately if there are material breaches of the Listing Rules by the Company.

The Company shall notify the Stock Exchange before the end of the New Waiver Period for the Stock Exchange to re-visit the situation. The Stock Exchange expects that after the end of the New Waiver Period, the Company will be able to demonstrate that Mr. Jia has attained the relevant experience and is capable of discharging the function of company secretary under Rule 3.28 of the Listing Rules after having the benefit of Ms. Ching's assistance such that a further waiver will not be necessary.

The Board would like to take this opportunity to express its gratitude to Mr. Cheung for his contribution to the Company during his tenure of service and welcome Ms. Ching on her new appointment.

By order of the Board
**Excellence Commercial Property &
Facilities Management Group Limited**
Li Xiaoping
Chairman

Hong Kong, 26 August 2025

As at the date of this announcement, the executive Directors are Mr. Li Xiaoping and Mr. Yang Zhidong; the non-executive Directors are Ms. Guo Ying and Mr. Wang Yinhu; and the independent non-executive Directors are Professor Cui Haitao, Mr. Kam Chi Sing and Ms. Liu Xiaolan.