SHANGRI-LA GROUP

Shangri-La Asia Limited
(Incorporated in Bermuda with limited liability)
website: www.ir.shangri-la.com
(Stock code: 00069)

23 September 2025

To the registered shareholders

Dear Shareholder,

Selection/Re-selection of means of receipt and language of corporate communications

We, Shangri-La Asia Limited ("**Company**"), are writing to ask you to select/re-select your preferred means of receipt and language of the Company's future corporate communication(s) ("**Corporate Communication(s)**") including any document(s) to be issued by the Company for the information or the action of holders of any of the Company's securities, including but not limited to:

(a) annual report;

(b) interim report;

(c) sustainability report (electronic version only);

(d) notice of meeting;

(e) listing document;

(f) circular; and

(g) proxy form.

The Corporate Communications will be prepared in English and Chinese versions which will be available on the Company's website at www.ir.shangri-la.com and on the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk. The printed copies of the Corporate Communications will also be available from the Company or its branch share registrar, Tricor Abacus Limited ("**Registrar**").

Please indicate in the attached Form A – Reply Form ("**Reply Form**") one of the following forms by which you wish to receive the future Corporate Communications (other than the sustainability report):

- by electronic means, through the Company's website ("**Electronic Version**"), with written notifications of publication of the Corporate Communications to be sent to you at the time of publication; or
- in printed form in English only; or
- in printed form in Chinese only; or
- in printed forms in both English and Chinese.

You are encouraged to select the Electronic Version which is a more convenient and prompt method of communication with shareholders.

Please complete the Reply Form and return it to the Registrar within one month from the date of this letter ("**Reply Deadline**") (a) by email to shangrila-ecom@vistra.com, or (b) by fax to (852) 2890 9350, or (c) by post using the mailing label in the Reply Form.

If by the Reply Deadline, the Registrar does not receive your reply via the Reply Form, you will be deemed to have selected Electronic Version. If you select Electronic Version, notification letter of the publication of Corporate Communication(s) on the Company's website will be sent to you by email or by post on or before the day of despatch of such Corporate Communication(s) to shareholders.

You may change your preferred means of receipt or language of the Corporate Communication(s) at any time, free of charge, by completing and returning to the Registrar a form of change of preference by email, or by fax, or by post. A copy of the form will be available from the Registrar.

Should you have any queries on the above matters, please call the Registrar's hotline on (852) 2980 1333 from 9:00 am to 5:00 pm (Monday to Friday, excluding public holidays).

Yours faithfully,
For and on behalf of
Shangri-La Asia Limited
SEOW Chow Loong Iain
Company Secretary

FORM A – REPLY FORM
表格A – 回覆表格

To: Tricor Abacus Limited
17/F, Far East Finance Centre, 16 Harcourt Road
Hong Kong SAR
Fax number: (852) 2890 9350
Email: shangrila-ecom@vistra.com

致： 卓佳雅柏勤有限公司
香港特別行政區
夏慤道16號遠東金融中心17樓
傳真號碼：(852) 2890 9350
電郵：shangrila-ecom@vistra.com

Re: Shangri-La Asia Limited (Stock code: 00069) ("Company")
有關： 香格里拉(亞洲)有限公司(股份代號：00069)(「公司」)

I/We would like to receive future corporate communications of the Company as indicated below (please tick **only one box**):
本人／吾等欲透過以下方式收取公司日後之公司通訊(**請只選擇一項**，並於適當空格加上「✓」號)：

☐ by electronic means by receiving a written notification (by email or by post) of the publication of the relevant corporate communications on the Company's website (www.ir.shangri-la.com) ("**Electronic Version**"); or

☐ 以電子方式收取公司之相關公司通訊，即接受書面通知(以電郵或經郵遞)知會相關公司通訊刊載於公司網址(www.ir.shangri-la.com)上之事宜(「**電子版本**」)；或

For corporate communications other than sustainability report 可持續發展報告以外之公司通訊

☐ in printed form in English only (by post); or 只收取英文印刷本(經郵遞)；或

☐ in printed form in Chinese only (by post); or 只收取中文印刷本(經郵遞)；或

☐ in printed forms in both English and Chinese (by post). 同時收取英文及中文印刷本(經郵遞)。

My/Our email address:
本人／吾等之電郵地址：_____
(applicable to those selecting Electronic Version and for notification of release of corporate communications)
(適用於選擇電子版本者及供知會發出公司通訊之用)

Name of shareholder:
股東姓名：_____

Date:
日期：_____

Signature(s):
簽署：_____

Contact telephone number:
聯絡電話：_____

Registered address:
登記地址：_____

Notes 附註：

1. Please complete, sign and return this Form to the Company's branch share registrar, Tricor Abacus Limited ("**Registrar**") (a) by email to shangrila-ecom@vistra.com, or (b) by fax to (852) 2890 9350, or (c) by post using the mailing label as indicated below.
請填妥及簽署此表格，並(a)電郵至shangrila-ecom@vistra.com，或(b)傳真至(852) 2890 9350，或(c)按以下郵寄標籤所示以郵遞方式，送回公司之股份過戶登記分處，卓佳雅柏勤有限公司(「**登記處**」)。
2. The above instruction will apply to all corporate communications of the Company to be sent to you until you inform the Registrar otherwise.
上述指示將適用於公司將發送予 閣下之所有公司通訊，直至 閣下另行通知登記處為止。
3. This Form shall be signed by the authorised signatory(ies) and in the manner as registered with the Registrar.
此表格須由登記處記錄之授權簽署人及簽署指令方式簽署。
4. Both English and Chinese printed copies of all the Company's future corporate communications will be available from the Company or the Registrar on request. Their Electronic Version will also be available on the Company's website (www.ir.shangri-la.com).
所有公司日後之公司通訊之英文及中文印刷本，均可向公司或登記處索取。該等公司通訊之電子版本亦會上載於公司網址(www.ir.shangri-la.com)上。
5. For the avoidance of doubt, any special instruction written on this Form will not be accepted.
為免存疑，任何在此表格上之額外手寫指示，將不獲處理。
6. If you have any queries relating to the completion of this Form, please call the Registrar's hotline on (852) 2980 1333 from 9:00 am to 5:00 pm (Monday to Friday, excluding public holidays).
如 閣下對填寫此表格有任何疑問，請於星期一至星期五(公眾假期除外)上午9時至下午5時，致電登記處熱線(852) 2980 1333查詢。

Personal Information Collection Statement 收集個人資料聲明：

(i) The Company collects, uses, discloses, shares and transfers overseas the personal data you provide on this Form ("**Personal Data**").
本公司會收集、使用、披露、分享及向海外轉移 閣下於此表格提供之個人資料(「**個人資料**」)。

(ii) The Company processes the Personal Data for the purposes of processing and handling your instructions and/or requests given on this Form, including but not limited to any necessary verification with you, other related business purposes connected to these instructions and requests, and compliance with legal obligations to which the Company is subject.
本公司處理個人資料之目的在於處理及處理 閣下於此表格所作出之指示及／或要求，包括但不限於與 閣下進行任何必要之核實、與上述指示及要求有關之其他相關業務目的，以及遵守本公司須履行之法律責任。

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries and affiliates, Registrar, agents, contractors, third party service providers and/or other bodies who provide administrative, computer and other services to the Company in connection with any of the stated purposes, and to such parties, law enforcement agencies or regulatory authorities who are authorised by law to request the Personal Data. Your Personal Data will only be transferred overseas where the Company is satisfied that adequate or comparable levels of protection are in place and local legal and regulatory requirements have been complied with.
本公司可就任何所說明之用途，將 閣下之個人資料披露或轉移給本公司之附屬公司及其附屬公司、登記處、代理人、承辦商、第三者服務提供者及／或為本公司提供行政、電腦及其他服務之單位，以及其他獲法律授權而要求取得有關資料之人士、執法機關或監管部門。 閣下之個人資料只會在本公司信納已採取足夠或相若水平之保護措施，並已遵守當地法律及法規要求之情況下，才會被轉移至海外。

(iv) Your Personal Data will be retained for such period to fulfil the purposes for which it was collected, or as required or permitted by applicable laws.
閣下之個人資料將在必要時間內保留，以實現收集個人資料之目的，或根據適用法律要求或允許之情況下保留。

(v) You have the right to request access to and/or correction of your Personal Data, or withdraw consent to processing of your Personal Data, at any time in accordance with applicable laws. To make these requests, or if you have any questions or complaints about how the Company handles your Personal Data, please contact the Data Privacy Officer of Tricor Abacus Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong SAR or by email to is-enquiries@vistra.com.
閣下有權根據適用法律隨時要求查閱及／或修改相關之個人資料，或撤回對處理 閣下之個人資料之同意。 閣下如欲提出上述要求，或對本公司如何處理 閣下之個人資料方式有任何疑問或投訴，請聯絡卓佳雅柏勤有限公司之個人私隱主任，地址為香港特別行政區夏慤道16號遠東金融中心17樓，或發送電郵至is-enquiries@vistra.com。

MAILING LABEL 郵寄標籤

Tricor Abacus Limited
卓佳雅柏勤有限公司
Freepost Number 簡便回郵號碼：10 GPO
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Form to the Registrar.

No postage stamp is necessary if posted in Hong Kong.

閣下寄回此表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄，毋須貼上郵票。