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北京首都國際機場股份有限公司
Beijing Capital International Airport Co., Ltd.
(a foreign-invested joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 00694)

NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN[(Note i)] that an extraordinary general meeting (the "**EGM**") of Beijing Capital International Airport Company Limited (the "**Company**") will be held at 3:00 p.m. on Tuesday, 23 December 2025 at Conference Room 112, the Office Building of the Company, No. 9 Siwei Road, Capital Airport, Beijing, the PRC for the following purposes:

ORDINARY RESOLUTIONS

1. To consider and approve the O&M Services Framework Agreement entered into between the Company and Beijing Bowei and the transactions contemplated thereunder, including the annual caps.

2. To consider and approve the Aviation Security Services Framework Agreement entered into between the Company and Aviation Security Company and the transactions contemplated thereunder, including the annual caps.

By order of the Board
Li Bo
Secretary to the Board

5 December 2025
Beijing, the PRC

Notes:

(i) Unless the context otherwise requires, capitalised terms used in this notice shall have the same meanings as defined in the circular of the Company dated 5 December 2025. For details of the continuing connected transactions contemplated under the proposed resolutions, please refer to the circular of the Company dated 5 December 2025.

(ii) Any Shareholder entitled to attend and vote at the EGM may appoint one or more proxies to attend and vote at the EGM on his/her/its behalf in accordance with the Company's Articles of Association. A proxy needs not be a Shareholder.

If more than one proxy is appointed, such proxies may only exercise their voting right at poll.

(iii) The instrument appointing a proxy must be in writing under the hand of his appointer or his attorney duly authorised in writing. If the instrument appointing a proxy is signed by another person authorised by the appointer, the power of attorney or other authorizing document must be notarially certified. If the appointer is a legal person, then the instrument shall be signed under its seal or signed by its legal representative, director or an attorney duly authorised in writing. To be valid, the notarially certified power of attorney or other authorizing documents and the proxy form must be delivered to the Company's H Share registrar: Computershare Hong Kong Investor Services Limited at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, not less than 24 hours before the time scheduled for the holding of the EGM or any adjournment thereof.

Shareholders or their proxies shall produce their identity documents when attending the EGM or any adjournment thereof.

(iv) The register of Shareholders of the Company will be temporarily closed from Thursday, 18 December 2025 to Tuesday, 23 December 2025 (both days inclusive), during which period no transfer of the Shares will be registered. Shareholders whose names appear on the register of shareholders of the Company on Tuesday, 23 December 2025 will be entitled to attend and vote at the EGM.

In order to qualify for the entitlement to attend and vote at the EGM, holders of H Shares whose transfers have not been registered shall lodge the transfer documents together with the relevant share certificates with the Company's H Share registrar, Computershare Hong Kong Investor Services Limited at Shops 1712-1716, 17/F Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong on or before 4:30 p.m. on Wednesday, 17 December 2025.

(v) The EGM is expected to last for less than half a day. Shareholders or their proxies attending the EGM shall be responsible for their own travelling and accommodation expenses.

As at the date of this notice, the Directors of the Company are:

Executive Directors:	*Mr. Song Kun and Mr. Li Yongbing*
Non-executive Directors:	*Mr. Du Qiang, Mr. Xue Rongguo and Mr. Shen Lancheng*
Employee Director:	*Mr. Liu Jiliang*
Independent non-executive Directors:	*Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung, Mr. Wang Huacheng and Ms. Duan Donghui*

A notice containing details of the matter is available for viewing on the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk under "Latest Listed Company Information" and the website of the Company at www.bcia.com.cn.