ALCO HOLDINGS LIMITED
愛高集團有限公司

(Incorporated in Bermuda with limited liability)
(於百慕達註冊成立之有限公司)

(Stock Code 股份代號: 328)

NOTIFICATION LETTER 通知信函

10 December 2025

Dear Non-Registered Shareholders,

Alco Holdings Limited (the "Company")
— Notice of publication of Circular relating to (1) Major transaction — disposal of property; and (2) Notice of Special General Meeting (the "Current Corporate Communication")

The English and Chinese versions of the Company's Current Corporate Communication are available on the Company's website at www.alco.com.hk and the website of The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at www.hkexnews.hk, respectively (the "Website Version"). The Company strongly recommends you access the Website Version of the Current Corporate Communication.

If you have difficulty in receiving email notification or gaining access to the Website Version of the Corporate Communications and would like to receive the Current Corporate Communication and all future Corporate Communications in printed form, please complete and sign the enclosed request form (the "Request Form") and return it to the Company's branch share registrar and transfer office in Hong Kong, Tricor Investor Services Limited (the "Branch Share Registrar"), at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by email to 328-ecom@vistra.com. The Company will promptly upon your request send the Current Corporate Communication to you in printed form free of charge.

As a non-registered shareholder, if you wish to receive Corporate Communications of the Company in electronic form, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries. Please contact your Intermediaries for the detailed procedure. If the Company does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, you will be unable to receive any notices of publication of the Website Version of Corporate Communications (the "Notice of Publication") by email, and the Company would only be able to send you the Notice of Publication in printed form.

Should you have any queries relating to this notification, please call the Branch Share Registrar's telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 4:30 p.m., Mondays to Fridays (excluding public holidays).

By order of the Board
Alco Holdings Limited
Yu Ngai
Company Secretary

Note: Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; and (e) a circular.

各位非登記股東：

愛高集團有限公司(「本公司」)
— 有關(1)主要交易—出售物業；及(2)股東特別大會通告之通函(「本次公司通訊」)之登載通知

本公司的本次公司通訊之中、英文版本已分別上載於本公司網站(www.alco.com.hk)及香港聯合交易所有限公司(「聯交所」)之網站(www.hkexnews.hk)(「網站版本」)。本公司強烈建議 閣下閱覽本次公司通訊的網站版本。

如 閣下在接收電子郵件通知或閱覽公司通訊的網站版本上遇到問題，及欲索取本次公司通訊及所有日後公司通訊的印刷本，請填妥及簽署隨附之申請表格(「申請表格」)，並以已預付郵費的郵寄標籤寄回本公司之香港股份過戶登記分處(「股份過戶登記分處」)卓佳證券登記有限公司(地址為香港夏慤道16號遠東金融中心17樓)(如在香港投寄毋須貼上郵票)，或電郵至328-ecom@vistra.com。本公司會因應 閣下之要求立即寄上本次公司通訊的印刷本，費用全免。

作為非登記股東，如 閣下欲以電子方式收取本公司的公司通訊， 閣下應聯絡代 閣下持有本公司股份的銀行、經紀人、託管人、代理人或香港中央結算(代理人)有限公司(統稱「中介機構」)，並向 閣下的中介機構提供 閣下的電子郵件地址。請聯絡 閣下的中介機構以了解詳細程序。如果本公司沒有從中介機構收到 閣下的有效電子郵件地址，直至中介機構收到 閣下有效的電子郵件地址前，本公司將無法透過電子郵件方式發送公司通訊網站版本的登載通知(「登載通知」)，而本公司只能發送登載通知之印刷本予 閣下。

倘 閣下對本通知有任何查詢，請於辦公時間星期一至星期五(公眾假期除外)上午9時正至下午4時30分致電股份過戶登記分處熱線(852) 2980 1333。

承董事會命
愛高集團有限公司
公司秘書
余毅

2025年12月10日

附註： 公司通訊包括本公司發出或將予發出以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告及公司年度帳目連同核數師報告以及財務摘要報告(如適用)；(b)中期報告及中期摘要報告(如適用)；(c)會議通告；(d)上市文件；及(e)通函。

Non-registered shareholder's information (English name and address)
非登記股東資料(英文姓名及地址)

REQUEST FORM 申請表格

To: **Alco Holdings Limited**
(the "Company") (Stock Code: 328)
(Incorporated in Bermuda with limited liability)
c/o Tricor Investor Services Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

致： **愛高集團有限公司**
(「本公司」)(股份代號：328)
(於百慕達註冊成立之有限公司)
經卓佳證券登記有限公司
香港夏慤道16號
遠東金融中心17樓

REMINDER 提示

As a Non-Registered Shareholder[1], if you wish to receive Corporate Communications[2] in electronic form pursuant to the amended Listing Rules, you should liaise with your bank(s), broker(s), custodian(s) or nominee(s) through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.
作為非登記股東[1]，如有意根據經修訂《上市規則》收取以電子方式公司通訊[2]， 閣下應聯絡 閣下持有股份的銀行、經紀、託管商或代理人(統稱「中介機構」)，並向 閣下的中介機構提供 閣下的電子郵件地址。

I/We would like to receive the Current Corporate Communication and all future Corporate Communications in the manner as indicated below:
本人／我們現在希望以下列方式收取本次公司通訊及所有日後公司通訊：

(Please mark a "✓" in **ONLY ONE** of the following boxes) (請從下列選擇中，**僅**在其中**一個**空格內劃上「✓」號)

☐ to receive a printed copy **in the English language only; OR**
僅收取所有日後公司通訊的**英文印刷本；或**

☐ to receive a printed copy **in the Chinese language only; OR**
僅收取所有日後公司通訊的**中文印刷本；或**

☐ to receive a printed copy **in both the English language and the Chinese language.**
同時收取所有日後公司通訊的**英文及中文印刷本**。

Signature :
簽署：_____

Date:
日期：_____

Name:
姓名：_____ (English 英文)
(in block letters 請以正楷填寫)

Contact Phone Number :
聯絡電話號碼：_____

Postal Address:
郵寄地址：_____ (English 英文)
(in block letters 請以正楷填寫)

Notes 附註：

1. Non-registered shareholder(s) refers to a person or company whose shares in the Company are held in the Central Clearing and Settlement System.
非登記股東指將所持有之本公司股份存放於中央結算及交收系統的人士或公司。
2. "Corporate Communications" refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of the Company's securities or investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; and (e) a circular.
「公司通訊」指由本公司發出或將予發出以供本公司任何證券的持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告及公司年度賬目連同核數師報告及財務摘要報告(如適用)；(b)中期報告及中期摘要報告(如適用)；(c)會議通告；(d)上市文件；及(e)通函。
3. By completing and returning this Request Form to request for the printed copy of the Corporate Communications, you have expressly indicated that you prefer to receive all future Corporate Communications in printed form and in the language selected above.
當 閣下填寫及寄回本申請表格以索取公司通訊的印刷本後，即表示 閣下確認欲以印刷本方式收取所有日後公司通訊的上述所選語言版本。
4. For the avoidance of doubt, we do not accept any other special instructions written on this Request Form for non-registered shareholder(s).
為免存疑，本公司概不接受於本非登記股東申請表格上書寫之任何其他特別指示。
5. If both English and Chinese versions of a Corporate Communication are combined into one document, a printed version of the Corporate Communication in both English and Chinese will be sent to the non-registered shareholders requesting for any of the printed versions.
若公司通訊的英文版本及中文版本合併為一份文件，則一份載有公司通訊的英文版本及中文版本的印刷版本將寄給要求索取任一版本公司通訊印刷版本的非登記股東。
6. The above instruction will apply to all future Corporate Communications to be sent to you until you notify otherwise by reasonable notice in writing to the Branch Share Registrar or until expired on 31 December 2025 (whichever is earlier). Further request in writing will be required if a non-registered shareholder prefers to continue receiving printed copy of future Corporate Communications.
上述指示適用於本公司向 閣下發出之所有日後公司通訊，直至 閣下以合理時間書面通知股份過戶登記分處更改有關指示或直至有關指示於2025年12月31日到期(以較早者為準)。如果非登記股東希望繼續收到日後公司通訊的印刷本，則需要作進一步書面請求。
7. Should you have any queries in relation to this Request Form for non-registered shareholder(s), please call the enquiry hotline of the Branch Share Registrar at (852) 2980 1333 during business hours from 9:00 a.m. to 4:30 p.m., Mondays to Fridays, excluding Hong Kong public holidays.
倘 閣下對本非登記股東申請表格有任何疑問，請致電股份過戶登記分處諮詢熱線(852) 2980 1333查詢，辦公時間為星期一至星期五(香港公眾假期除外)上午9時正至下午4時30分。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your instructions as stated in this Request Form (the "Purposes"). If you fail to supply sufficient information, the Company may not be able to process your instructions. The Company may disclose or transfer the Personal Data to its subsidiaries, its Branch Share Registrar and/or third party service provider who provides administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing and sent to the Data Privacy Officer of Tricor Investor Services Limited at the above address.
本聲明中所指的「個人資料」與香港法例第486章《個人資料(私隱)條例》(「《個人資料(私隱)條例》」)中「個人資料」的涵義相同。 閣下是自願提供個人資料，以用於處理 閣下在本申請表格上所述的指示(「該等用途」)。如 閣下未能提供足夠資料，本公司有可能無法處理 閣下的指示。本公司可就所述的該等用途，將個人資料披露或轉移給本公司的附屬公司、股份過戶登記分處及／或向為本公司提供行政、電腦及其他服務的第三者服務供應商，以及其他獲法例授權而要求取得有關資料的人士或其他與上述所列出的該等用途有關以及需要接收有關資料之人士。個人資料將在適當期間保留作履行所述的該等用途(包括作核實及紀錄用途)。有關查閱及／或更正個人資料的要求可按照《個人資料(私隱)條例》提出，而有關要求須以書面方式郵寄至卓佳證券登記有限公司(地址如上)的個人資料私隱主任。

Please cut the mailing label and stick it on an envelope
to return this Request Form to us.
No postage is necessary if posted in Hong Kong.
當 閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄， 閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼：10 GPO
Hong Kong 香港