中國石油化工股份有限公司
CHINA PETROLEUM & CHEMICAL CORPORATION
（在中華人民共和國註冊成立的股份有限公司）
(a joint stock limited company incorporated in the People's Republic of China with limited liability)
（股份代碼：00386）
(Stock Code: 00386)

2 February 2026

Dear registered shareholder(s),

Reminder letter regarding the Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to the amended Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "**Listing Rules**") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, and the notification letter dated 31 January 2024 titled "Arrangement of Electronic Dissemination of Corporate Communications", China Petroleum & Chemical Corporation (the "**Company**") is writing to remind you that the Company has adopted electronic dissemination of corporate communications (the "**Corporate Communications**"), which mean any documents issued or to be issued by the Company, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.sinopec.com and the HKExnews website at www.hkexnews.hk in place of printed copies. Unless the Company receives expressed written instructions from you, the Company will not despatch to you any printed copy of the Corporate Communications, or any notification letter in relation to the publication of such Corporate Communications.

Solicitation of electronic contact details

Pursuant to Rule 2.07A of the Listing Rules, the Company shall despatch to you by electronic means or by post the Actionable Corporate Communications*(Note)*. To ensure timely receipt of future Actionable Corporate Communications, the Company recommends you to provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "**Reply Form**"). Alternatively, you may sign and return the enclosed Reply Form to the Company's H share registrar (the "**H Share Registrar**"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. **If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the H Share Registrar, the Company will send the Actionable Corporate Communications*(Note)* in printed form in the future.**

If you want to receive the Corporate Communications and/or Actionable Corporate Communications in printed form, please complete and return the enclosed Reply Form to the H Share Registrar or send an email to sinopec.ecom@computershare.com.hk specifying your name, address and request to receive the Corporate Communications and/or Actionable Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter, unless it is revoked or superseded before its expiry.

Should you have any queries in relation to this letter, please call the service hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding public holidays.

By order of the Board
China Petroleum & Chemical Corporation
Huang Wensheng
Vice President and Secretary to the Board of Directors

Note: Pursuant to Rule 1.01 of the Listing Rules, "Actionable Corporate Communications" refer to any corporate communications that seek any instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

REPLY FORM 回條

To: **Computershare Hong Kong Investor Services Limited ("H Share Registrar")**
17M Floor, Hopewell Centre
183 Queen's Road East, Wan Chai, Hong Kong

致： **香港中央證券登記有限公司（「H 股股份過戶登記處」）**
香港灣仔皇后大道東 183 號
合和中心 17M 樓

(Please **choose ONLY ONE** of the options below)
(請從以下選項中**只選擇其中一項**)

Option 1: **I/we hereby provide my/our email address for receipt of future Actionable Corporate Communications*(Note 3)* of the Company via electronic dissemination by scanning your personalized QR code**
選項 1： **本人/吾等現掃瞄專屬二維碼以提供本人/吾等之電子郵件地址，以接收本公司未來通過電子方式發布的可供採取行動的公司通訊*(附註 3)***

*You are **NOT required** to return this Reply Form if you choose Option 1.*
*如選擇了選項 1， 閣下**無須**交回本回條。*

Personalized QR Code
專屬二維碼

Option 2: **I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications*(Note 3)* of the following listed company (the "Company") via electronic dissemination**
選項 2： **本人/吾等現以書面提供本人/吾等之電子郵件地址，以接收以下上市公司（「本公司」）未來通過電子方式發布的可供採取行動的公司通訊*(附註 3)***

Name of securities holder(s) 證券持有人姓名 :

Name of the listed company 上市公司名稱 :
China Petroleum & Chemical Corporation 中國石油化工股份有限公司

Email address 電郵地址: *(Note 3 / 附註 3)*

Option 3: **I/we hereby request for receipt of future Corporate Communications* and/or Actionable Corporate Communications*(Note 3)* in printed form**
(Please mark "✓" in any ONE of the below box if applicable)
選項 3： **本人/吾等現要求收取未來公司通訊*及/或可供採取行動的公司通訊印刷本** （如適用，請在以下其中一個方格內劃上「✓」號）

☐ **printed English version 英文印刷本**
☐ **printed Chinese version 中文印刷本**
☐ **both printed English and Chinese versions 英文及中文印刷本各一份**

Signature(s) *(Note 1)*: **簽名*(附註 1)*：** _____
Contact number: 聯絡電話號碼： _____
Date: 日期： _____

Notes 附註：

1. *Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.*
   請清楚填妥 閣下之所有資料。如屬聯名股東，則本回條須由所有聯名股東聯合簽署，方為有效。
2. *Any Reply Form with no signature or otherwise incorrectly completed will be void.*
   任何回條若未有簽署或在其他方面填寫不正確，則本回條將會作廢。
3. *If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Actionable Corporate Communications. Pursuant to Rule 1.01 of the Listing Rules, "Actionable Corporate Communications" refer to any corporate communications that seek any instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.*
   如本公司沒有收到 閣下的有效電子郵件地址， 閣下將無法收到有關發布可供採取行動的公司通訊的通知。根據上市規則第 1.01 條，「可供採取行動的公司通訊」指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利的或作出選擇的公司通訊。
4. *If you provide more than one email address by QR code, email, Reply Form and/or other means, only the latest one email address provided will be registered.*
   如 閣下通過二維碼、電郵、回條及/或其他方式提供多於一個的電子郵件地址，只有 閣下最後提供的電子郵件地址將會被用於登記。
5. *If you mark "✓" in the box in Option 3, no email address will be registered and only Corporate Communications* and/or Actionable Corporate Communications in printed form will be received. This instruction will be valid for one year from the date of receipt of this instruction, unless it is revoked or superseded before its expiry.*
   *如 閣下在選項 3 方格內劃上「✓」號，將不會有電子郵件地址被登記，並僅收取公司通訊*及/或可供採取行動的公司通訊的印刷本。除非被提前撤回或修改，否則本項指示由收取指示日期起計一年內有效。*
6. *For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.*
   為免存疑，在本回條上的任何額外指示，本公司將不予處理。

* *Unless otherwise specified, "Corporate Communications" refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.*
除非另有註明，「公司通訊」乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於(a) 董事報告、年度賬目以及審計報告副本以及（如適用）財務摘要報告；(b) 中期報告及其中期報告摘要（如適用）；(c) 會議通知；(d) 上市文件；(e) 通函和 (f) 委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT
收集個人資料聲明

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("**PDPO**").
本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》（「**《私隱條例》**」）中「個人資料」的涵義相同。

(ii) Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.
閣下於本回條所提供的個人資料將用於(包括但不限於)有關本公司以電子方式發布公司通訊及就 閣下持有的公司證券有關的其他事宜上與 閣下聯絡。閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料，本公司可能無法處理 閣下在本回條上所述的指示及/或要求。

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the H Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
本公司可就任何所說明的用途或在法例規定的情況下，將 閣下的個人資料披露或轉移給本公司的附屬公司、H 股股份過戶登記處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。

(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the H Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.
閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至 H 股股份過戶登記處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至 PrivacyOfficer@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.
No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時，請將郵寄標籤剪貼於信封上。
如在本港投寄， 閣下無需支付郵費或貼上郵票。