SHANGRI-LA GROUP

**Shangri-La Asia Limited**
(Incorporated in Bermuda with limited liability)
website: www.ir.shangri-la.com
(Stock code: 00069)

24 April 2026

To the non-registered shareholders

Dear Non-registered Shareholder,

**Notification of publication of the following document(s)**

- **2025 Annual Report**
- **2025 Sustainability Report (electronic version only)**
- **Circular dated 24 April 2026 – proposed grant of general mandate to repurchase shares, proposed re-election of retiring directors, proposed directors' fees, proposed amendments to bye-laws and notice of annual general meeting**
- **Proxy Form**

**("Publication")**

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We, Shangri-La Asia Limited ("**Company**"), hereby inform that the captioned Publication of the Company has been prepared in English and Chinese versions which is available/will be available on or about the date of this letter on the Company's website at www.ir.shangri-la.com and on the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk ("**Website Version**"). Printed copies of the Publication are also available from the Company or its branch share registrar, Tricor Investor Services Limited ("**Registrar**").

A notice of publication of the Website Version of the Company's future Corporate Communications will be sent to you by email or by post on or before the day of despatch of such Corporate Communications. In support of electronic communication by email, the Company recommends you to provide your functional email address to your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, "**Intermediaries**"). If the Company does not receive your functional email address or postal address from your Intermediaries via HKSCC Nominees Limited, no notice of publication of the Website Version of the future Corporate Communications will be sent to you.

If you wish to receive a printed copy of the Publication and/or future Corporate Communications of the Company from the Registrar, free of charge, please complete the enclosed request form for non-registered shareholder(s) ("**Request Form**") and return it to the Registrar (a) by email to shangrila-ecom@vistra.com, or (b) by fax to (852) 2810 8185, or (c) by post using the mailing label in the Request Form.

**You are encouraged to select the electronic means (via any of the above websites) which is a more convenient and prompt method of communication with shareholders.**

Should you have any queries on the above matters, please call the Registrar's hotline on (852) 2980 1333 from 9:00 am to 5:00 pm (Monday to Friday, excluding public holidays).

Yours faithfully,
For and on behalf of
**Shangri-La Asia Limited**
**SEOW Chow Loong Iain**
*Company Secretary*

*Note:*

1. Corporate Communication(s) refers to any document(s) issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) annual report; (b) interim report; (c) sustainability report (electronic version only); (d) notice of meeting; (e) listing document; (f) circular; and (g) proxy form.

# REQUEST FORM
# 申請表格

***You do NOT need to act on this Request Form if you prefer receiving the Publication and/or future Corporate Communications via Website Version and do not need a printed copy.***
***倘　閣下欲透過網站版本收取刊發文件及／或日後之公司通訊及不需要印刷本，則毋須填寫此申請表格。***

**To:** Tricor Investor Services Limited
17/F, Far East Finance Centre, 16 Harcourt Road
Hong Kong SAR
Fax number: (852) 2810 8185
Email: shangrila-ecom@vistra.com

**致：** 卓佳證券登記有限公司
香港特別行政區
夏慤道16號遠東金融中心17樓
傳真號碼：(852) 2810 8185
電郵：shangrila-ecom@vistra.com

**Re: Shangri-La Asia Limited (Stock code: 00069) ("Company")**
**有關：香格里拉(亞洲)有限公司(股份代號：00069)(「公司」)**

**REMINDER**

**As a non-registered shareholder, if you wish to receive the Corporate Communications* pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, "Intermediaries") and provide your functional email address or postal address to your Intermediaries.**

**提示**

**作為非登記股東，如欲根據《香港聯合交易所有限公司證券上市規則》收取公司通訊*，　閣下應聯絡代　閣下持有股份之銀行、經紀人、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介公司」)，並向　閣下之中介公司提供　閣下有效之電郵地址或郵遞地址。**

I/We would like to receive the Publication and/or future corporate communications* of the Company in the manner as indicated below (please tick **only one box**):
本人／吾等欲透過以下列方式收取公司刊發文件及／或日後公司通訊*(**請只選擇一項**，並於適當空格加上「✓」號)

For corporate communications other than sustainability report 可持續發展報告以外之公司通訊

☐ in printed form in English only (by post); or 只收取英文印刷本(經郵遞)；或
☐ in printed form in Chinese only (by post); or 只收取中文印刷本(經郵遞)；或
☐ in printed forms in both English and Chinese (by post). 同時收取英文及中文印刷本(經郵遞)。

Name of non-registered shareholder:
非登記股東姓名：_____

Date:
日期：_____

Signature:
簽署：_____

Contact telephone number:
聯絡電話：_____

Postal address:
郵遞地址：_____

*Notes 附註：*

1. Please complete all the items. If no box, or more than one box, is marked "✓", or any signature or other information is incorrectly completed, the Company reserves its right to treat this Request Form as void.
請　閣下填妥所有資料。倘未有在任何一個空格或在超過一個空格劃上「✓」號，或任何簽名或其他資料填寫錯誤，本公司保留權利將此申請表格視為作廢。
2. By returning this Request Form, the Company may deem the instructions herein to apply to all Company's future corporate communications to you until you revoke such instruction.
倘　閣下寄回此申請表格，公司可能以　閣下於此申請表格之意願作為公司發出予　閣下所有日後公司通訊之方式，直至　閣下撤回該指示。
3. For the avoidance of doubt, any special instructions written on this Request Form will not be accepted.
為免存疑，任何在此申請表格上之額外手寫指示，將不獲處理。
4. If you have any queries relating to the completion of this Request Form, please call the Registrar's hotline on (852) 2980 1333 from 9:00 am to 5:00 pm (Monday to Friday, excluding public holidays).
如　閣下對填寫此申請表格有任何疑問，請於星期一至星期五(公眾假期除外)上午9時至下午5時，致電登記處熱線(852) 2980 1333查詢。

* Corporate Communications include but not limited to: (a) annual report; (b) interim report; (c) sustainability report (electronic version only); (d) notice of meeting; (e) listing document; (f) circular; and (g) proxy form.
公司通訊包括但不限於：(a)年報；(b)中期報告；(c)可持續發展報告(只有電子版本)；(d)會議通告；(e)上市文件；(f)通函；及 (g)代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

(i) The Company collects, uses, discloses, shares and transfers overseas the personal data you provide on this Request Form ("**Personal Data**").
本公司會收集、使用、披露、分享及向海外轉移　閣下於此申請表格提供之個人資料(「**個人資料**」)。

(ii) The Company processes the Personal Data for the purposes of processing and handling your instructions and/or requests given on this Request Form, including but not limited to any necessary verification with you, other related business purposes connected to these instructions and requests, and compliance with legal obligations to which the Company is subject.
本公司處理個人資料之目的在於處理及處理　閣下於此申請表格所作出之指示及／或要求，包括但不限於與　閣下進行任何必要之核實、與上述指示及要求有關之其他相關業務目的，以及遵守本公司須履行之法律責任。

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries and affiliates, Registrar, agents, contractors, third party service providers and/or other bodies who provide administrative, computer and other services to the Company in connection with any of the stated purposes, and to such parties, law enforcement agencies or regulatory authorities who are authorised by law to request the Personal Data. Your Personal Data will only be transferred overseas where the Company is satisfied that adequate or comparable levels of protection are in place and local legal and regulatory requirements have been complied with.
本公司可就任何所說明之用途，將　閣下之個人資料披露或轉移給本公司之附屬公司及其附屬公司、登記處、代理人、承辦商、第三者服務提供者及／或為本公司提供行政、電腦及其他服務之單位，以及其他獲法律授權而要求取得有關資料之人士、執法機關或監管部門。　閣下之個人資料只會在本公司信納已採取足夠或相若水平之保護措施，並已遵守當地法律及法規要求之情況下，才會被轉移至海外。

(iv) Your Personal Data will be retained for such period to fulfil the purposes for which it was collected, or as required or permitted by applicable laws.
閣下之個人資料將在必要時間內保留，以實現收集個人資料之目的，或根據適用法律要求或允許之情況下保留。

(v) You have the right to request access to and/or correction of your Personal Data, or withdraw consent to processing of your Personal Data, at any time in accordance with applicable laws. To make these requests, or if you have any questions or complaints about how the Company handles your Personal Data, please contact the Data Privacy Officer of Tricor Investor Services Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong SAR or by email to is-enquiries@vistra.com.
閣下有權根據適用法律隨時要求查閱及／或修改相關之個人資料，或撤回對處理　閣下之個人資料之同意。　閣下如欲提出上述要求，或對本公司如何處理　閣下之個人資料方式有任何疑問或投訴，請聯絡卓佳證券登記有限公司之個人私隱主任，地址為香港特別行政區夏慤道16號遠東金融中心17樓，或發送電郵至is-enquiries@vistra.com 。

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**Mailing Label 郵寄標籤**

**Tricor Investor Services Limited**
**卓佳證券登記有限公司**
**Freepost No. 簡便回郵號碼 ： 10 GPO**
**Hong Kong 香港**

Please cut the mailing label and stick it on an envelope to return this Form to the Registrar.
**No postage stamp is necessary if posted in Hong Kong.**
閣下寄回此表格時，請將郵寄標籤剪貼於信封上。
**如在本港投寄，　毋須貼上郵票。**

NRSH (V4) 2026.04