SWIRE PROPERTIES

SWIRE PROPERTIES LIMITED
太古地產有限公司

(Incorporated in Hong Kong with limited liability)

(Stock Code: 01972)

NOTIFICATION LETTER

1st September 2026

Dear Shareholder,

Notice of Publication of Interim Report 2026 (the "Current Corporate Communications")

English and Chinese versions of the Current Corporate Communications of Swire Properties Limited (the "Company") are available in the Investor Relations section of the Company's website (www.swireproperties.com) and on the website of Hong Kong Exchanges and Clearing Limited ("HKEX") (www.hkexnews.hk). If you have previously selected to receive Corporate Communications[(Note 1)] in printed form, the printed form(s) of the Current Corporate Communications in your selected language(s) is/are enclosed.

Arrangement for Dissemination of Corporate Communications by electronic means

Pursuant to the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules"), the Companies Ordinance (Chapter 622 of the Laws of Hong Kong) and the Company's Articles of Association, the Company is writing to inform you that **the Company has adopted electronic dissemination of Corporate Communications whereby both English and Chinese versions of all future Corporate Communications will be published on the Company's website (www.swireproperties.com) and HKEX's website (www.hkexnews.hk) in place of printed copies**. In addition, the Company will send Actionable Corporate Communications[(Note 2)] to each of its shareholders individually pursuant to the Listing Rules.

To ensure timely receipt of the latest Corporate Communications in electronic form, the Company recommends you to **provide your email address for receiving notification of the publication of Corporate Communications on the Company's website** by scanning the personalised QR code printed on the enclosed request form (the "Request Form"), or by completing, signing and returning the Request Form to the Company's share registrars, Computershare Hong Kong Investor Services Limited (the "Company's Registrars") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to swireproperties.ecom@computershare.com.hk. If you have previously provided your email address for receiving notification of publication of Corporate Communications, such instruction will remain valid until it has been revoked or superseded.

If the Company does not receive a functional email address from you, until such time that a functional email address is provided to the Company's Registrars, you will (i) not be able to receive any email notifications regarding the publication of Corporate Communications; and (ii) need to proactively check the Company's website and HKEX's website to keep up with the publication of Corporate Communications.

Both English and Chinese versions of the Corporate Communications in printed form are available free of charge and will be sent to your address as it appears in the Company's register of members upon receipt of your request in writing by completing, signing and returning the Request Form to the Company's Registrars at the above address or email address. **If the Company does not receive a duly completed and signed Request Form indicating your request to receive the Corporate Communications in printed form, you are deemed to have elected to exclusively receive all future Corporate Communications electronically through the Company's website, save for Actionable Corporate Communications, which will be sent to each shareholder individually.**

Please note that a request for receiving all future Corporate Communications in printed form shall be valid until such instruction has been revoked or superseded or until such time when the Company publishes its next annual report in the following year (whichever is earlier), following which a new request will be required if you wish to continue receiving Corporate Communications in printed form.

Should you have any questions in relation to this letter, please call the Company's Registrars at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

By Order of the Board of
Swire Properties Limited
Bernadette Lomas
Company Secretary

Notes:

1. Corporate Communications are all documents issued or to be issued by the Company to holders of any of its securities for their information or action and include (but are not limited to) full and summary annual and interim financial reports (and all reports and financial statements contained in them), notices of meetings, listing documents, circulars and forms of proxy.
2. Actionable Corporate Communications are any Corporate Communications that seek instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holders. For the avoidance of doubt, these do not include notices of general meetings and forms of proxy.

CCS5203 SPRH

Name(s) and address of Shareholder(s): *(Note 1)*
股東之姓名及地址: *(附註1)*

Request Form 申請表格

To: **Swire Properties Limited (the "Company")**
(Stock Code: 01972)
c/o Computershare Hong Kong Investor Services Limited (the "**Company's Registrars**")
17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong
(or by email to: swireproperties.ecom@computershare.com.hk)

致： **太古地產有限公司（「公司」）**
（股份代號：01972）
經香港中央證券登記有限公司（「**公司股份登記處**」）
香港灣仔皇后大道東 183 號合和中心 17M 樓
（或電郵至：swireproperties.ecom@computershare.com.hk）

Part A 甲 部 — Receipt of Corporate Communications *(Note 2)* in electronic form 收取公司通訊*(附註2)*的電子本

I/We would like to receive all future Corporate Communications of the Company **in electronic form** through the Company's website (www.swireproperties.com) and hereby provide my/our email address for receiving notification of the publication of Corporate Communications on the Company's website.
本人/吾等欲透過公司網站 (www.swireproperties.com) 以**電子方式**收取公司日後所有公司通訊，並現以下列方式提供本人/吾等之電郵地址以收取有關公司通訊已在公司網站刊發的通知。

Personalised QR Code 專屬二維碼

(Please choose **ONLY ONE** of the options below 請從以下選項中只選擇**其中一項**) *(Note 3 / 附註3)*

Option 1: 選項 1： By scanning the personalised QR code on this Request Form 掃瞄此申請表格上的專屬二維碼
(**NOT** required to return this Request Form if it has been completed by scanning the personalised QR code.)
(如已透過專屬二維碼填寫此申請表格，則**無須**交回本申請表格。)

Option 2: 選項 2： By providing my/our email address in writing below 以書面提供本人/吾等之電郵地址如下
Email address 電郵地址: _____

*(Please provide the email address **in English CAPITAL LETTERS**. The email address will be used for receiving notification of the publication of Corporate Communications on the Company's website. 請以**英文正楷**填寫電郵地址。以上提供之電郵地址將用作收取有關公司通訊已在公司網站刊發的通知。)*

Part B 乙 部 — Request for Corporate Communications in printed form 要求收取公司通訊的印刷本

(Please mark "X" in the appropriate box(es) 請在適用的方格內劃上「X」號)

I/We would like to receive **printed copy(ies)** of the following in 本人/吾等欲收取下列文件的**印刷本**的 ☐ English version 英文本 ☐ Chinese version 中文本 ☐ English and Chinese versions 英文和中文本

☐ (i) All future Corporate Communications issued by the Company after the date of receipt of this Request Form by the Company's Registrars until such time when the Company publishes its next annual report in the following year
自公司股份登記處收到此申請表格至公司於翌年刊發下一份年度報告期間公司刊發的所有日後公司通訊

☐ (ii) The latest published version of 最近期刊發的 ☐ Annual Report 年度報告 ☐ Interim Report 中期報告

Full name(s) of shareholder(s) 股東姓名: _____

Signature(s) 簽名: *(Note 4 / 附註4)* _____

Contact number 聯絡電話: _____

Date 日期: _____

NOTES 附註：
1. Please complete all your details clearly. Please specify your name and address clearly in ENGLISH CAPITAL LETTERS on the top left hand corner in this Request Form if you download this form from the web.
請清楚填妥 閣下之所有資料。倘若 閣下從網上下載本申請表格，請於申請表格左上方用英文正楷清楚註明 閣下的姓名及地址。
2. Corporate Communications are all documents issued or to be issued by the Company to holders of any of its securities for their information or action and include (but are not limited to) full and summary annual and interim financial reports (and all reports and financial statements contained in them), notices of meetings, listing documents, circulars and forms of proxy.
公司通訊乃公司已發出或將予發出以供其任何證券持有人參照或採取行動的所有文件，包括（但不限於）年度和中期財務報告及其摘要報告（及其中包含的所有報告及財務報表）、會議通告、上市文件、通函及委任代表表格。
3. If you provide more than one email address by QR code, Request Form and/or other means, only the latest one email address provided will be registered.
如 閣下通過二維碼、申請表格及/或其他方式提供多於一個的電郵地址，只有 閣下最後提供的一個電郵地址會被登記。
4. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company should sign this Request Form in order for it to be valid.
如屬聯名股東，則本申請表格應由該名於公司股東名冊上名列首位的股東簽署，方為有效。
5. Any Request Form with no signature or otherwise incorrectly completed will be void.
任何申請表格若未有簽署或在其他方面填寫不正確，則會作廢。
6. For the avoidance of doubt, the Company does not accept any other instructions given on this Request Form.
為免存疑，在本申請表格上的任何額外指示，公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明：
(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義相同。
(ii) Your Personal Data provided in this Request Form will be used in connection with the Company's electronic dissemination of Corporate Communications and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Request Form.
閣下於本申請表格所提供的個人資料將用於有關公司以電子方式發布公司通訊及就 閣下持有的公司證券有關的其他事宜上與 閣下聯絡。 閣下是自願向公司提供個人資料。若 閣下未能提供足夠資料，公司可能無法處理 閣下在本申請表格上所遞的指示及/或要求。
(iii) Your Personal Data may be disclosed or transferred by the Company to the Company's Registrars and/or other companies or bodies as necessary for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
公司可根據需要就任何所說明的用途或在法例規定的情況下，將 閣下的個人資料披露或轉移給公司股份登記處及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing, by mail to the Hong Kong Privacy Officer of the Company's Registrars at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to PrivacyOfficer@computershare.com.hk.
閣下有權根據《私隱條例》的條文要求查閱及/或修改 閣下的個人資料。任何該等要求均須以書面方式郵寄至公司股份登記處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至 PrivacyOfficer@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.
No postage is necessary if posted in Hong Kong.
閣下寄回此表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄，無需支付郵費或貼上郵票。